



## **VISION, MISSION & MANDATE**

### **Vision:**

**An Ontario in which architects are valued contributors to society, by creating a safe and healthy built environment that performs at the highest levels and elevates the human spirit.**

### **Mission:**

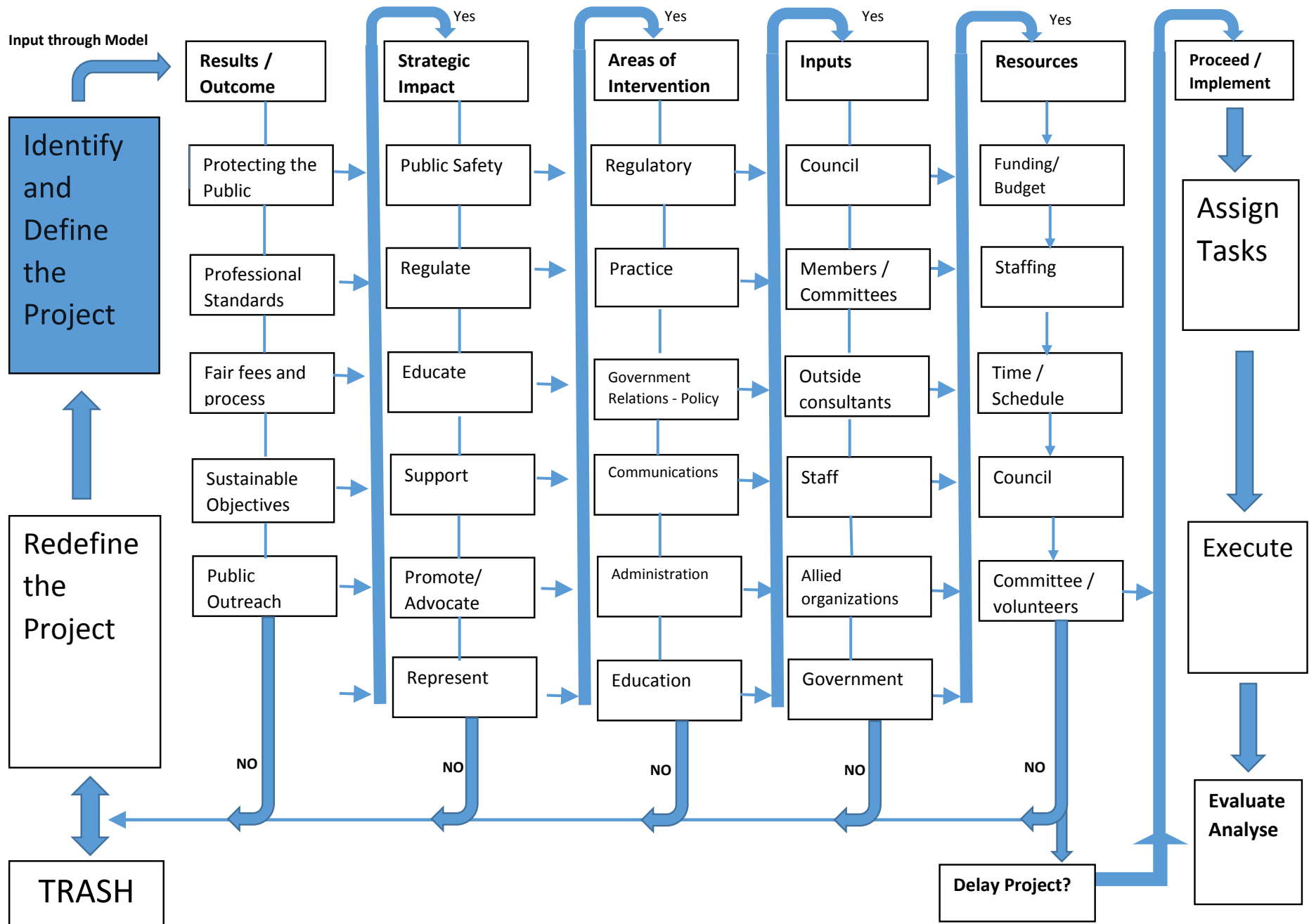
**To serve the public interest through the regulation, support, and promotion of the profession of architecture in Ontario.**

### **Mandate:**

**To regulate and govern the practice of architecture in Ontario in the service and protection of the public interest in accordance with the *Architects Act*, its Regulations and Bylaws; to develop and uphold standards of skill, knowledge, qualification, practice, and professional ethics among architects; and to promote the appreciation of architecture within the broader society.**

***May 2016***

# Ontario Association of Architects – Decision Making Logic Model



# **OAA COUNCIL MEETINGS**

## **RULES AND PROCEDURES**

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Meetings of the Council of the Ontario Association of Architects (OAA) are conducted in accordance with Roberts Rules of Order which is included in the Councillor Orientation Binder, unless stipulated otherwise with the by-laws or as otherwise approved by OAA Council – see below.

### **Rules and Procedures for Discussion/Debate/Motions within Council Meetings**

- 1) The maximum time for a speech in debate on a motion is two minutes.
- 2) The Chair shall keep a speakers' list of those wishing to speak to a motion; and
  - a) the speakers' list shall be built in the order that the Chair notes a member's intention to speak; and
  - b) any member having not spoken to a motion shall be given preference on the speakers' list over any member who has already spoken to the motion.
- 3) An original main motion may only be introduced at a meeting if it has been added under New Business to the agenda approved for that meeting.
- 4) An item *For Information Only* which no Council member indicates will be the subject of a question or an original main motion is considered to be dispensed upon approval of the agenda for that meeting.
- 5) The meeting will move to a period of informal discussion immediately after a new item has been presented and any questions on the item have been put and answered, but before an original main motion on the item is introduced; and
  - a) a period of informal discussion is defined as the opportunity to discuss an item without there being a motion on the floor; and
  - b) the Chair of the meeting when the item is introduced continues as the Chair during the period of informal discussion unless he or she chooses to relinquish the Chair; and
  - c) in a period of informal discussion the regular rules of debate are suspended; and
  - d) a period of informal discussion ceases when the Chair notes that no additional members wish to speak to the item or when an incidental motion to return to the regular rules of debate passes with a majority; and
  - e) immediately upon leaving a period of informal discussion, the presenter of the item may move an original main motion on the item and the formal rules of debate resume; and
  - f) if the presenter of the item moves no motion on the item then the item is considered dispensed unless an indication to introduce additional original main motions on the item is on the agenda, in which case each of these motions is presented in turn and debated as per the rules of formal debate.

**ONTARIO ASSOCIATION OF ARCHITECTS**  
**Council Meeting of November 7, 2019 at approx. 11:00 a.m.**

**Meeting # 263**

**OPEN MEETING AGENDA**

**Recognition of Traditional Lands**

**1.0 AGENDA APPROVAL**

- 1.1 Declaration re. Conflict of Interest

**2.0 APPROVAL OF MINUTES**

- 2.1 Draft minutes of the September 19, 2019 Open Council Meeting (*see attached*)

**3.0 BUSINESS ARISING FROM THE MINUTES**

**4.0 ITEMS FOR REVIEW AND APPROVAL**

- |      |  |                      |
|------|--|----------------------|
| 4.1  | Report on Canadian Architectural Licensing Authorities (CALA) Administrative Position and Budget for 2020 ( <i>see attached</i> )                  | Executive Director   |
| 4.2  | Canadian Architectural Licensing Authorities (CALA) - Report on Architecture Policy for Canada and Budget for 2020 ( <i>see attached</i> )         | SVP & Treasurer      |
| 4.3  | OAA Draft Operating and Capital Budget 2020 ( <i>refer to separate document</i> )  | Budget Committee     |
| 4.4  | Election of Life Members ( <i>see attached</i> )   | Vice President Audet |
| 4.5  | Recognition of Members of Long Standing ( <i>see attached</i> )  | Vice President Audet |
| 4.6  | Appointment to the Canadian Architectural Certification Board (CACB) ( <i>see attached</i> )   | Executive Director   |
| 4.7  | Appointment to Audit Committee ( <i>oral</i> )   | SVP and Treasurer    |
| 4.8  | Proposal to Update OAA Quality Based Selection Documents ( <i>see attached</i> )   | Vice President Sin   |
| 4.9  | Sustainable Built Environments Committee (SBEC) – Revised Terms of Reference ( <i>see attached</i> )   | President            |
| 4.10 | Canadian Architectural Licensing Authorities (CALA) - Internship in Architecture Program (IAP) Acceptance of Student Hours ( <i>see attached</i> ) | President            |

**EXECUTIVE COMMITTEE REPORTS**

- |     |   |                        |
|-----|---|------------------------|
| 5.1 | Report from the President   | President              |
|     | 5.1.a Activities for the months of September-November ( <i>see attached</i> )                                     |                        |
|     | 5.1.b Report from Executive Director ( <i>see attached</i> )  | Executive Director     |
|     | 5.1.c Building Committee Update ( <i>see attached</i> )   | OAA Building Committee |
|     | 5.1.d OAA/Association of Registered Interior Designers of Ontario (ARIDO) Joint Task Group Update ( <i>oral</i> ) |                        |
|     | 5.1.e Governance Committee Update ( <i>see attached</i> )   |                        |
| 5.2 | Report from the Senior Vice President and Treasurer   | SVP and Treasurer      |
|     | 5.2.a Report from Comprehensive Education Committee ( <i>see attached</i> )                                       |                        |



*Open Council Agenda*

- |             |   |                               |
|-------------|---|-------------------------------|
| 5.3         | Report from Vice President Strategic<br>5.3.a Report from Vice President Strategic ( <i>see attached</i> )<br>5.3.b Update re. City of Toronto Zoning By-law and Ontario Municipal Board (OMB) Appeal ( <i>see attached</i> ) | Vice President Erskine        |
| 5.4         | Report from Vice President Communications<br>5.4.a Report from the Communications Committee ( <i>see attached</i> )   | Vice President Azadeh         |
| 5.5         | Report from Vice President Regulatory<br>5.5.a Report from the Vice President Regulatory ( <i>oral</i> )<br>5.5.b Activities Report from the Registrar ( <i>see attached</i> )  | Vice President Audet          |
| 5.6         | Report from Vice President Practice<br>5.6.a Report from Vice President Practice ( <i>see attached</i> )  | Vice President Sin            |
| <b>6.0</b>  | <b>ITEMS FOR DISCUSSION</b>   |                               |
| 6.1         | Proposed Actions to Address Climate Change Crisis ( <i>oral</i> )   | President                     |
| 6.2         | OAA/PEO Joint Sub-committee re. Coordinating Licensed Professional Updated Guideline ( <i>TBD</i> )   | SVP and Treasurer             |
| 6.3         | Ontario Association for Applied Architectural Sciences (OAAAS) – Proposed Certification for College Programs ( <i>see attached</i> )  | Councillors Gammond & Youssef |
| <b>7.0</b>  | <b>ITEMS FOR INFORMATION</b>  |                               |
| 7.1         | Society Chairs Workshop Report – September 20, 2019 ( <i>see attached</i> )   |                               |
| 7.2         | Canadian Architectural Licensing Authorities (CALA) Meeting Agenda – Toronto, October 26, 2019 ( <i>see attached</i> )  | President                     |
| 7.3         | Update on Delivery of Online Courses ( <i>see attached</i> )  | SVP & Treasurer               |
| 7.4         | Reconciliation Working Group – Update ( <i>oral</i> )   | Immediate Past President      |
| 7.5         | Society Updates ( <i>oral</i> )   | OAA Council Society Liaisons  |
| <b>8.0</b>  | <b>OTHER BUSINESS</b>   |                               |
| <b>9.0</b>  | <b>DATE OF NEXT MEETING</b>   |                               |
| 9.1         | The next regular meeting of Council is Friday December 13, 2019 at 9:30 a.m. at the OAA, 111 Moatfield Drive, Toronto, Ontario.   |                               |
| <b>10.0</b> | <b>ADJOURNMENT</b>  |                               |

Ontario Association of Architects

Meeting #262 Open

MINUTES

September 19, 2019

The two hundred and sixty second meeting of the Council of the Ontario Association of Architects, held under the *Architects Act*, took place on Thursday September 19, 2019 at the OAA Headquarters, Toronto, Ontario.

<b>Present:</b>	Kathleen Kurtin Walter Derhak Mélisa Audet Amir Azadeh J. Gordon Erskine David Sin John Stephenson J. William Birdsell Barry Cline Jeremiah Gammond Jeffrey Laberge Agata Mancini Wayne Medford Sarah Murray Robert Sirman Alberto Temprano Magid Youssef Nedra Brown Kristi Doyle Tina Carfa Erik Missio	President Senior Vice President and Treasurer Vice President Regulatory Vice President Communications Vice President Strategic Vice President, Practice Immediate Past President Councillor Councillor Councillor Councillor Councillor Lieutenant Governor in Council Appointee Councillor Lieutenant Governor in Council Appointee Councillor Councillor Registrar Executive Director Executive Assistant, Executive Services Communications Manager
<b>Regrets:</b>	David C. Rich Susan Speigel	Councillor Councillor
<b>Guests:</b>	Shauna Kay Smith Mona Dai	Open Architecture Collaborative Open Architecture Collaborative

The President called the meeting to order at 11:15am

The President recited the following acknowledgement that the Council meeting was being held on indigenous land:

"I would like to begin this open meeting of the OAA Council by acknowledging that we are meeting on aboriginal land that has been inhabited by Indigenous peoples from the beginning.

As descendants of settlers, we're grateful for the opportunity to meet here and we thank all the generations of people who have taken care of this land - for thousands of years.

In particular, we acknowledge that the land on which we are meeting is the traditional territory of the Iroquois/Haudenosaunee, the Métis, and the Huron-Wendy peoples and most recently, the territory of the Mississaugas of the New Credit First Nation. We recognize and deeply appreciate their historic connection to this place. We also recognize the contributions made by the Métis, Inuit, and other Indigenous peoples, both in shaping and strengthening this community in particular, and our province and country as a whole.

This territory was the subject of the *Dish With One Spoon Wampum Belt Covenant*, an agreement between the Iroquois Confederacy, the Ojibwe and allied nations to peaceably share

and care for the resources around the Great Lakes. It is also covered by the Upper Canada Treaties which are agreements to share and care for the land and resources around the Great Lakes. Today, the meeting place of Toronto (from the Haudenosaunee word Tkaronto) is still the home to many Indigenous people from across Turtle Island and we are grateful to have the opportunity to work in this territory.

As settlers, this recognition of the contributions and historic importance of Indigenous peoples must also be clearly and overtly connected to our collective commitment to make the promise and the challenge of Truth and Reconciliation real in our communities

Of special interest to new Councillors is that Moatfield is also the location of an ossuary or gravesite near today's Leslie Street and Highway 401 that was rediscovered in 1997 during the expansion of a soccer field. The bones of 90 people were found there and then relocated to a secret location in the general area of the original grave site."

It was noted by the President that the Recognition of the land holds particular importance today since the results of the OAA's Indigenous Roundtable are being reported.

#### **DECLARATION RE CONFLICT OF INTEREST**

The President called for declaration of any conflicts of interest.

No conflicts of interest were declared.

#### **AGENDA APPROVAL**

8766. The President noted that there were no new items to add to the agenda.

**It was moved by Birdsell and seconded by Murray that the agenda be approved as circulated.**

-- CARRIED

#### **APPROVAL OF MINUTES**

8767. *Reference Material Reviewed:* Draft minutes of the June 19, 2019 Open Council meeting.

The draft minutes of the June 19, 2019 Open Council meeting were reviewed.

**It was moved by Birdsell and seconded by Erskine that the minutes of the June 19, 2019 Open Council meeting be approved as circulated.**

-- CARRIED (1 abstention)

#### **BUSINESS ARISING FROM THE MINUTES**

8768. There was no business arising from the minutes.

#### **ITEMS FOR REVIEW AND APPROVAL**

8769. Open Architecture Collaborative (*oral*)

Members of Open Architecture Collaborative, Shauna Kay Smith and Mona Dai joined the meeting at 11:20am.

The President shared Council's decision with the attendees that they would be permitted to continue to use the word 'architecture' in their organization's name provided that as the following conditions were met:

- Open Architecture Collaborative must enter into a memorandum of understanding with the OAA that clearly states their understanding that they are not permitted to directly or indirectly practice architecture;
- Open Architecture Collaborative must ensure that their organization's communications are clear in terms of their mandate; and,
- The membership of the Board of Open Architecture Collaborative must include architects licensed by the OAA.

Doyle noted that this decision would follow up with an official letter on the matter to the organization.

Kay Smith noted that they are a small organization and look forward to working with the OAA. Currently there are no licensed architects involved however they wish to put a call out for expressions of interest. The time commitment for participation is outlined on their website.

Immediate Past President Stephenson volunteered to assist from a virtual position.

The President thanked Dai and Kay Smith for attending and they left the meeting at 11:40am.

8770. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated September 6, 2019 re. Conditions for Licensure of Architects in Canada – draft document and attached background information. **(APPENDIX 'A')**

Doyle reported that the document for approval is a consolidation of the current conditions for licensure. The competency matrix included within the document is current and was approved by all member jurisdictions of the Canadian Architectural Licensing Authorities (CALA) in 2018.

Doyle reviewed the document, noting that the content is current with some minor tweaks required and would be approved subject to final feedback from all CALA jurisdictions.

It was suggested by a member of Council that coordination of construction documents appears to be slightly under represented in the competencies.

Doyle responded that the consolidated document to be approved includes all existing standards. The next step will be to review the competency matrix and suggest changes going forward. This process is underway and would be considered by the CALA members in the near future.

A Council member suggested that there should be a way to recognize municipal and urban work in this framework and that work with the building department should be encouraged and included in future discussion.

It was noted by a Council member that with respect to construction site safety, could the Ontario General Contractors Association (OGCA) program promoted to the OAA be incorporated.

Doyle responded that requirements nationally vary, however, consideration to making it a requirement for interns in Ontario is an option..

Doyle reminded Council to complete the OGCA Safety Pass course at their earliest convenience.

**It was moved by Erskine and seconded by Birdsell that the Canadian Architectural Licensing Authorities (CALA) document *Conditions for Licensure in Canada* be approved as circulated.**  
-- CARRIED

8771. Appointment to the Canadian National Exhibition Association (CNEA) *(oral)*

The President reported that applications were received for a three-year term on the CNEA and considered by Council.

**It was moved by Youssef and seconded by Stephenson that David Wang be appointed to the Canadian National Exhibition Association (CNEA) Board for a three-year term and that he be requested to forward the meeting agenda and minutes to the OAA as well as be encouraged to act as a resource to the Communications Committee.**

-- CARRIED (1 abstention (Medford))

8772. Appointment of Representative to the University of Toronto, John H. Daniels Faculty of Architecture, Landscape and Design School Council (*oral*)

The President reported that applications were received for a three-year term on the school council and considered by Council.

**It was moved by Stephenson and seconded by Erskine that Peter Berton be appointed to the University of Toronto, John H. Daniels Faculty of Architecture, Landscape and Design School Council for a three-year term effective immediately and that he be requested to forward the meeting agenda and minutes to the OAA as well as be encouraged to participate as a resource to the Interns Committee.**

-- CARRIED

Savitsky joined the meeting at 11:45am.

8773. *Reference Material Reviewed:* Memorandum from Senior Vice President and Treasurer, Walter Derhak dated September 10, 2019 re. Recommendations for Appointment to the newly established Comprehensive Education Committee and a revised Terms of Reference. **(APPENDIX 'B')**

The Senior Vice President and Treasurer reported that in the formation of the Committee, gaps and holes were identified to then stitch together programs and integrate with other areas such as Communications and Practice. A strategic discussion was held over the summer to facilitate refinement of that mandate and theme which recognizes and builds on the relationship between other OAA initiatives and programs. This includes a name change from Education Continuum Committee to Comprehensive Education Committee.

A Council member requested some clarification on the 'public portion' of the mandate.

It was suggested by a member of Council to add to the start through points 1-6 in the Terms of Reference "public and member".

After discussion it was agreed that the following changes to the Terms of Reference be made:

At the end of point (iii) add the words "...to the public and members".

Within point (v) add the words "universities and schools of architecture" after 'school boards'.

It was agreed that under point (vi) it be amended to include "...public education, continuing education, and professional development".

It was indicated by a member of Council that there are questions with respect to the relevance to education in looking at the composition of the Committee which seeks a breadth of "ethnicities", and "beliefs".

Under the title "Composition and Operation" it was agreed that the wording be amended to read "...to include a diverse cross-section of membership".

Under the title "Authority" there be a wording change "...from Council where practical" to "...as directed by Council".

**It was moved by Stephenson and seconded by Laberge that Council approve the terms of reference for the Comprehensive Education Committee as amended; and, that the following members-at-large be appointed to the Comprehensive Education Committee for a three-year term effective immediately:**

<b>Hadi Jafari</b>	<b>Maria Denegri</b>	<b>Janet Harrison</b>
<b>Krystyna Ng</b>	<b>Welming Chen</b>	<b>Christina Facey</b>
<b>Shane Laptiste</b>		

-- CARRIED

Council broke for lunch at 12:10pm and resumed at 1:30pm.

8774. Approval of Appointment of LGIC to Complaints Committee (*oral*)

Doyle reported that a motion from Council is required to appoint Lieutenant Governor in Council appointee, Donald Chen to the Complaints Committee.

**It was moved by Youssef and seconded by Erskine that Lieutenant Governor in Council Appointee, Donald Chen be appointed to the Complaints Committee.**

-- CARRIED

8775. *Reference Material Reviewed:* Memorandum from President, Kathleen Kurtin dated September 12, 2019 re. Establishment of OAA Governance Committee – Draft Terms of Reference and attached supporting documentation. (**APPENDIX 'C'**)

The President reported that the OAA has been following activities both provincially and nationally regarding the increased oversight for self-regulatory professions and their organizations with more stringent requirements for accountability and transparency.

A Council member expressed some concern that the Senior Vice President and Treasurer may be overloaded with too many committee commitments.

Doyle noted that the the Governance Committee is an amalgamation of the HR Committee to which the Senior Vice President and Treasurer is chair. This would be not be an additional committee for the SVP, but essentially a change in scope.

**It was moved by Stephenson and seconded by Medford that Council approve the Terms of Reference for the establishment of the Governance Committee.**

-- CARRIED

It was noted that at the outset the existing HR Committee would roll over as the members of this Committee and that this committee is a 'committee of Council members'.

8776. *Reference Material Reviewed:* Memorandum from Vice President Communications, Amir Azadeh dated August 23, 2019 re. Website Redesign Project and attached supporting documentation. (**APPENDIX 'D'**)

The Vice President Communications reported that there will be a large migration of content in November over to the new platform.

Highlighted by the Vice President Communications were a list of changes to be implemented with the new Website launch for Council's consideration.

The Vice President Communications reviewed the report that had been distributed by the Interns Committee noting that they were not in agreement with the approach that only licensed members would be visible in the member directory on the public side of the new site. The Vice President explained that the intent of the original direction to exclude all other status holders with the OAA from that public directory was so to avoid confusion by the public as to who can practice architecture in Ontario and who can offer architectural services to the public. He added that all members would be listed on the members only area of the Website.

It was suggested by a Council member that it would be must more inclusive and demonstrate a strong communications strategy to have an intern status category on the public side, as well as other status holders.

The Vice President Communications noted that if Council wishes to have all status holders listed on the public side the Communications Committee will look at strategies to ensure a differentiation between interns and architects, i.e. who can practice architecture.

Brown noted that most architectural regulators across the country include all categories of membership on their website.

It was suggested by a Council member that for public transparency, interns should be shown on the directory and listing what their title is exudes trust.

Brown noted that the Website needs to clearly state that interns cannot provide architectural services to the public.

It was suggested by a Council member that an option be included which takes the viewer to a definition page which describes each category of members.

A Council member suggested that the page for an intern may be greyed out to demonstrate that services may not be retained for that category.

A Council member suggested that the category of student associate be given some consideration. Interns are engaged in becoming licensed whereas some students have not made the decision to pursue the route of licensure.

Doyle noted that the purpose of the registry on the public side of the Website is first to meet our obligation as a regulator to provide an official register of licensed architects.

It was indicated by the Vice President Communications that the space is about regulatory representation where one can check on licensed members only.

A member of Council noted that it is important to trust that an intern will not try to convey themselves as being a licensed architect.

It was suggested by a member of Council that there be a list such as "Find an Architect" and then a separate list for the other categories of members.

It was noted that that the information contained in the memorandum from the Vice President Communications highlighted major changes in either process or format for the new Website and that in fact those changes had been reported to Council. The purpose of the information being presented to Council at this time was to highlight those five key changes in regards to the public and member side,

and have Council provide final approval. Since some of the changes are significant it is important that Council is aware and understands those changes.

Reporting was tabled to further in the meeting to address reports from the Vice President Regulatory at 2:10pm and returned to discussion at 2:15pm.

In addition to the above changes, the Vice President Communications indicated that there is also a request for an additional budget of \$40,000 required to complete the project which is to be included in 2020.

A Council member enquired as to the reason this funding request was not just reported as part of the Budget.

Doyle responded that for transparency purposes the committee wants to ensure it is being highlighted in details and to demonstrate that the budget is being increased. The reason for the budget increase was included in the memorandum.

**It was moved by Stephenson and seconded by Medford that the OAA member registry that is required and will exist on the public side of the new OAA Website include all categories of member and status holder with the exception of Honorary Members.**

-- CARRIED

**It was moved by Mancini and seconded by Erskine that the report and recommendations for key changes to the new OAA Website with the exception of Item C as outlined in the report dated August 23, 2019 from the Vice President Communications, be approved and final direction for implementation under the new OAA Website project be given.**

-- CARRIED,

**It was moved by Erskine and seconded by Stephenson that additional funding for the Website Redesign project be approved as requested in the report from the Vice President Communications dated August 23, 2019 at an amount up to \$44,000 to be drawn from the 2020 Budget.**

-- CARRIED

8777. *Reference Material Reviewed:* Memorandum from Vice President Regulatory, Mélisa Audet dated September 2, 2019 re. Vice President Regulatory Activities. **(APPENDIX 'E')**

The Vice President Regulatory reported that in addition to her report she had recently attended the Toronto Urban Design Awards.

The report was noted for information.

8778. *Reference Material Reviewed:* Memorandum from Vice President Regulatory, Mélisa Audet dated August 27, 2019 re. Activities under the Registrar – June 4, 2019 through August 27, 2019. **(APPENDIX 'F')**

The Vice President Regulatory reported.

The report was noted for information.

8779. *Reference Material Reviewed:* Memorandum from Vice President Regulatory, Mélisa Audet dated September 8, 2019 re. Update from the Interns Committee and attached background information. **(APPENDIX 'G')**

The Vice President Regulatory reported that she had requested a presentation from the interns who attended the 2019 Conference in Quebec City and it is attached for information.



The report was noted for information.

Audet left the meeting at 2:15pm.

8780. *Reference Material Reviewed:* Memorandum from Vice President Communications, Amir Azadeh dated August 23, 2019 re. Recommendations for structural changes to the OAA's Special Project Funding (SPF) and Public Awareness Sponsorship programs to endure and attached supporting documentation. **(APPENDIX 'H')**

The Vice President reviewed the four changes being proposed as outlined in the report. Previously, pre-approved Society initiatives were being drawn from the general allocation of Special Project funding each year thus immediately taking away from potential funding of other new initiatives.

A member of Council indicated that s/he was concerned about the removal of pre-approved items and then also adding more to the Budget, adding that an additional \$20,000 was being requested for a total of \$80,000.

It was noted by the Vice President Communications that it is recommended that the submission deadlines be changed from January and May to January and July which permits more time for the societies to put together their proposals after Conference.

**It was moved by Birdsell and seconded by Mancini that Council approve the following changes to the Society Special Project Funding (SPF) and Public Awareness Sponsorship programs:**

- **that pre-approved, recurring initiatives be moved out of the SPF program budget and be included under the OAA general operating budget line item dedicated to public outreach and tradeshow.**
- **that criteria for the evaluation of requests under the SPF program for the societies be formalized and publicized in order to create more transparency around the process; and,**
- **that the OAA Communications Committee be authorized to assess and decide on SPF allocations (up to \$10,000) in the same manner it does with requests under the public awareness sponsorship program.**

-- CARRIED

The President noted that reports from the Vice President Practice would be tabled next on the agenda.

8781. *Reference Material Reviewed:* Memorandum from Vice President Practice, David Sin dated September 5, 2019 re. Practice Resource Committee (PRC) and Practice Advisory Services (PAS) Update and attached background information. **(APPENDIX 'I')**

The Vice President Practice reported that a Project Management roundtable conference call was held with developers who are working as project managers to get their perspective and then a second call with architects. Developers agreed on the importance of project management and the value of coordination between all consultants.

It was noted by Vice President Practice that it would be beneficial to have a package re design and development. It would be good to have the government and owner perspective adding that the need for a project manager is well entrenched. The value of an architectural background is vital for project management. The obstacle is the fear of risk transfer. The committee is working on recommendations and direction from Council for the next meeting.

The Vice President Practice noted that in regards to QBS, it has been suggested by the Committee that the documents are stale and consideration needs to be given to updating the OAA's QBS documents as well as appropriate marketing.

A member of Council requested some clarification re proposed changes to the Committee Terms of Reference regarding its composition.

The Vice President Practice responded that the current mandate requires that one seat be held for an intern; however, experience is particularly important on the Committee and it has also been difficult to find an intern who can commit the time.

**It was moved by Stephenson and seconded by Erskine that the Practice Resource Committee Terms of Reference be amended such that the composition include an intern or a newly licensed two-year member.**

-- CARRIED

8782. *Reference Material Reviewed:* Memorandum from Vice President Practice, David Sin dated September 3, 2019 re. Report on OAA Practice Consultation Service (PCS) and meeting of the Practice Review Committee and attached background information. **(APPENDIX 'J')**

The Vice President Practice reported.

The report was noted for information.

Sin and Youssef left the meeting at 3:30pm.

8783. *Reference Material Reviewed:* Memorandum from Vice President Communications, Amir Azadeh dated September 9, 2019 re. Conference 2023 Location and 2020 Final Schedule of Events. **(APPENDIX 'K')**

The Vice President Communications reported that in seeking a location for the 2023 Conference, a variety of smaller cities were considered, including London and Thunder Bay. A more boutique experience was being investigated and it recommended by the Communications Committee that Sudbury would be the most suitable venue.

It was noted by the Vice President Communications that there have been several changes to the 2020 Conference schedule. The happy hour will be shortened so as to accommodate an earlier start for the AGM. The Friday format will include hosting a plenary at the end of Conference.

A Council member expressed some concern with the venue selection for 2023 as there may be a drop in attendance which in turn may result in lost sponsorship for the Conference.

Walsh indicated that specific venues within Sudbury have not yet been set though they are looking at the Marriott and Hilton as well as the school of architecture at Laurentian University.

The Vice President Communications noted that this format will allow for some engagement with the students.

It was indicated by a member of Council that the irony lies in the fact that it is an architecture conference, however, it is typically held inside one or two buildings. With Sudbury, people will have an opportunity to experience the city and some of its architecture.

A Council member enquired if the organizers have considered the fact that there may be a drop in sponsorship.

Walsh responded that it would likely be similar to Montreal in numbers.

A member of Council enquired as to how sponsors are to receive proper exposure if the membership is moving around at the Conference.

A Council member responded that the sponsors would be placed in the main event areas of the venue, and that new creative ways to recognize the sponsors are being explored.

Missio noted that the Conference planners had expressed confidence that the Conference will be successful although different from past conferences.

It was noted by the Vice President Communications that in making the decision to hold the Conference in Sudbury was a unanimous decision by the group. There is additionally significant opportunity for member engagement in this format.

**It was moved by Laberge and seconded by Medford that Sudbury be selected as the host city for OAA Conference 2023.**

-- CARRIED (1 abstention)

**It was moved by Stephenson and seconded by Murray that final schedule of events for OAA Conference 2020 be approved as circulated.**

-- CARRIED

It was further noted that for 2020 the Friday evening will feature the Grand Re-opening of the OAA Headquarters and a tour/social event.

8784. *Reference Material Reviewed:* Memorandum from Chair, Awards Steering Committee, Robert Sirman dated August 23, 2019 re. Recommendation for the future governance of the Honours and Awards Program and attached supporting documentation. **(APPENDIX 'L')**

The Vice President Communications reported that further to the Awards Review Report in 2016, the recommendations have been fully implemented, the last of which being the first successful launch of the SHIFT program.

Missio noted that member-at-large and past president, Toon Dreessen will remaining on as Chair of the Advisory Group which will only to act in an advisory capacity for the 2021 SHIFT Challenge.

**It was moved by Stephenson and seconded by Mintz that changes to the governance structure for the Honours and Awards program be approved as outlined in the report dated August 23, 2019 from Chair of the Awards Steering Committee, Robert Sirman.**

-- CARRIED

8785. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated August 26, 2019 re. OAA Support for 2020 Venice Biennale in Architecture and attached supporting documentation. **(APPENDIX 'M')**

Doyle reported that organizers for the Canadian entry to the 2020 Venice Biennale have made a request for financial support. The budget for 2019 does include an amount of \$20,000.

**It was moved by Mintz and seconded by Azadeh that funding for the Canadian entry to the Venice Biennale 2020 be approved in the amount of \$20,000.**

-- CARRIED

8786. *Reference Material Reviewed:* 2020 Draft Council Meeting Dates. **(APPENDIX 'N')**

Council reviewed the proposed 2020 meeting dates.

A Council member enquired as to whether the grand reopening of the renovated headquarters has been scheduled since a date may coincide with one of the Council meeting dates.

Doyle responded that an opening event has been set for the Friday night of the 2020 Conference to be held at the OAA.

**It was moved by Laberge and seconded by Mintz that the schedule of Council meeting dates for 2020 be approved as circulated.**

-- CARRIED

8787. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated September 6, 2019 re. Canadian Architectural Certification Board (CACB) Annual Budget 2020 and attached supporting documentation. **(APPENDIX 'O')**

Doyle reported that each provincial jurisdiction as part of the Canadian Architectural Licensing Authorities (CALA) are required to approve CACB's annual budget.

It was noted by Doyle that there are no substantial changes and that the budget is consistent with the revised funding strategy as approved last year. The per capita funding for this year has been calculated at \$12.36 per member.

**It was moved by Birdsell and seconded by Stephenson that Council approve the draft 2020 Canadian Architectural Certification Board (CACB) Budget, dated August 20, 2019.**

-- CARRIED

## **EXECUTIVE COMMITTEE REPORTS**

8788. *Reference Material Reviewed:* Activities for the Months of June-September. **(APPENDIX 'P')**

The President reported that during her Society Visits, she noticed that members appear to be unaware of the new *Construction Act* and Prompt Payment. It is critical that the membership awareness needs to be increased.

A Council member noted that this is a risk issue for Practice and needs to be addressed.

It was suggested by a member of Council that industry-wide, architects are the profession best prepared for changes regarding the *Construction Act*.

Doyle reminded that the OAA has been providing information and advice to members on the changes to the lien legislation for over five years now. The President suggested that more education is needed.

Brown noted that the time to pull together more information is short with an implementation of October 1, however, education on the Act has been rolled out already.

Doyle indicated that staff will pull together a Practice Advisory to members on the matter which will include reference to all resources already provided to members, including education sessions, as well as a summary of the key pieces that members and practice must know or do in order to be ready.

8789. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated September 12, 2019 re. Update on Activities of the Executive Director. **(APPENDIX 'Q')**

The report was noted for information.

8790. *Reference Material Reviewed:* Memorandum from the OAA Building Committee dated September 10, 2019 re. Update from the OAA Building Committee. **(APPENDIX 'R')**

The report was noted for information.

8791. *Reference Material Reviewed:* Memorandum from OAA/ARIDO Joint Task Force dated September 9, 2019 re. Update from OAA/ARIDO Joint Task Force. **(APPENDIX 'S')**

The President reported that a meeting with the Attorney General is pending adding that due to the change in Attorney General, the project is in a holding pattern until the new Minister can be properly brought up to speed and his understanding and position be clarified.

The report was noted for information.

8792. *Reference Material Reviewed:* Memorandum from President, Kathleen Kurtin dated September 11, 2019 re. Sustainable Built Environments Committee (SBEC) Update and attached supporting documentation. **(APPENDIX 'T')**

The President noted that the last meeting of the Committee had served as a strategic planning session for the committee. The recent move night hosted by SBEC in support of Climate Action week was noted as well.

The report was noted for information.

8793. *Reference Material Reviewed:* Memorandum from Senior Vice President and Treasurer, Walter Derhak dated September 10, 2019 re. Financial Statements for the Nine Months Ended August 31, 2019 and attached supporting documentation. **(APPENDIX 'U')**

The report was noted for information.

8794. *Reference Material Reviewed:* Memorandum from Vice President Strategic, Gordon Erskine dated September 10, 2019 re. Update on activities under the Vice President Strategic Portfolio. **(APPENDIX 'V')**

The Vice President Strategic reported. It was noted that there had been a good number of submissions from MPP's for the Queen's Park event and added that eight final 'picks' have been selected.

The reported was noted for information.

8795. *Reference Material Reviewed:* Update Appeal of Harmonized Zoning By-law **(APPENDIX 'W')**

The reported was noted for information.

8796. *Reference Material Reviewed:* Memorandum from Immediate Past President, John Stephenson dated September 10, 2019 re. Report on OAA Reconciliation Roundtable and attached supporting documentation. **(APPENDIX 'X')**

The Immediate Past President reviewed the report on the OAA's Reconciliation Roundtable and resulting recommendations to further the efforts of the OAA in this regard.

The Immediate Past President noted that the discussion had been very positive. The report outlines two specific actions for consideration. The intent is to have a proposed action plan for Council's consideration at the February planning session.

There was some discussion regarding the inclusion of a government representative on the working group.

It was moved by Stephenson and seconded by Sin that Council endorse the creation of a working group as outlined in the Summary Report from the OAA's Reconciliation Roundtable with the following terms:

- The working group will consist of representatives from the Comprehensive Education Committee, the Practice Committee, the Policy Advocacy Coordination Team, and the Vice President Regulatory together with two volunteer indigenous architect members
- The mandate of the Committee is to explore and recommend a means to establishing an OAA De-Colonialization for Architecture Project that will examine the current professional regulatory landscape and consider actions that the OAA might take to encourage the evolution of the profession and practice of Architecture in Ontario towards the recommendations of the Truth and Reconciliation Commission.
- The working group will have a four month mandate to develop and cost a short and medium term action plan for consideration by the 2020 OAA Council.

-- CARRIED

8797. *Reference Material Reviewed:* Memorandum from Vice President Communications, Amir Azadeh dated September 6, 2019 re. Communications Committee Update and attached background information. **(APPENDIX 'Y')**

The Vice President Communications reported highlighting the success of the recent Bloaag stories. The upcoming SHIFT event planned for November 6 in Toronto.

The report was noted for information.

#### ITEMS FOR DISCUSSION

8798. There were no items for discussion.

#### ITEMS FOR INFORMATION

8799. *Reference Material Reviewed:* Memorandum from Registrar, Nedra Brown and Manager, Education and Development, Ellen Savitsky dated July 4, 2019 re. Update on online Admission Course after two academic years and attached background information. **(APPENDIX 'Z')**

The report was noted for information.

8800. *Reference Material Reviewed:* Memorandum from Vice President Communications, Amir Azadeh dated September 5, 2019 re. New Logo Launch **(APPENDIX '1')**

The report was noted for information.

8801. Society Updates *(oral)*

There have been no further updates since the last meeting of Council.

#### OTHER BUSINESS

8802. There was no other business.

#### DATE OF NEXT MEETING

8803. The next regular meeting of Council is Thursday November 7, 2019 at 9:30 a.m. at the OAA Headquarters, 111 Moatfield Drive, Toronto, Ontario.

**ADJOURNMENT**

8804. It was moved by Erskine and seconded by Cline that the meeting be adjourned at 4:50 p.m.  
-- CARRIED UNANIMOUSLY

\_\_\_\_\_  
President

\_\_\_\_\_  
Date



Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 4.1

## Memorandum

**To:** **Council**  
Kathleen Kurtin  
Amir Azadeh  
Donald Chen  
Walter Derhak  
Jeremiah Gammond  
Agata Mancini  
Elaine Mintz  
David C. Rich  
Susan Speigel  
Alberto Temprano  
Mélisa Audet  
J. William Birdsell  
Barry Cline  
Gordon Erskine  
Jeffrey Laberge  
Wayne Medford  
Sarah Murray  
David Sin  
John Stephenson  
Magid Youssef

**From:** Kristi Doyle, Executive Director

**Date:** October 28, 2019

**Subject:** Canadian Architectural Licensing Authorities (CALA) – Administrator 2020 Budget Request

### Objective:

To approve the 2020 Budget for the CALA Administrator Position.

### Background:

CALA approved the launch of a pilot position for Administrator at its 2018 national meeting. It was agreed by the regulators at the October 26 meeting the role continue into 2020.

There are no new projects associated with the position at this point and there is a carry forward from 2019 which results in annual per capita funding of \$1.89 per member/CALA jurisdiction.

This amount was presented to the Budget committee for inclusion in the draft 2020 budget and therefore is currently accounted for, pending Council's approval.

### Action:

To approve the recommendation by CALA that annual funding be approved at an amount of \$1.89 per member for the 2020 year for the CALA Administrator position.





CANADIAN ARCHITECTURAL LICENSING AUTHORITIES  
REGROUPEMENT DES ORDRES D'ARCHITECTES DU CANADA

Item 4.2 ROAC - CALA  
Administrator Budget Request

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA | ALBERTA ASSOCIATION OF ARCHITECTS | NORTHWEST TERRITORIES ASSOCIATION OF ARCHITECTS  
SASKATCHEWAN ASSOCIATION OF ARCHITECTS | MANITOBA ASSOCIATION OF ARCHITECTS | ONTARIO ASSOCIATION OF ARCHITECTS | ORDRE DES ARCHITECTES DU QUÉBEC  
ARCHITECTS' ASSOCIATION OF NEW BRUNSWICK/ASSOCIATION DES ARCHITECTES DU NOUVEAU-BRUNSWICK | NOVA SCOTIA ASSOCIATION OF ARCHITECTS  
ARCHITECTS' ASSOCIATION OF PRINCE EDWARD ISLAND | ARCHITECTS LICENSING BOARD OF NEWFOUNDLAND AND LABRADOR

## Memorandum

**Date:** October 26, 2019, CALA-ROAC Regulators Meeting

**To:** All Presidents and Executive Directors/CEOs

**From:** Mark Vernon, AIBC Host for the CALA-ROAC Administrator

**Re: CALA-ROAC Administrator – Budget Request**

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At the October 2018 CALA meeting the pilot of the administrator position was reviewed and approved as a permanent position, averaging 10 hours per week. In addition, one-time funding was allocated for the redevelopment of the CALA website, which is nearing completion. No new activity is planned for 2020. Considering a small carry-forward balance forecast from 2019, the total budget required is \$26,320, or \$1.89 per member. Note that this includes \$1000 for annual website hosting and maintenance fees.

***Request:*** That CALA approve annual funding of \$1.89 per member for the 2020 year for the CALA-ROAC Administrator position.



Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 4.2

## Memorandum

**To: Council**

Kathleen Kurtin  
Amir Azadeh  
Donald Chen  
Walter Derhak  
Jeremiah Gammond  
Agata Mancini  
Elaine Mintz  
David C. Rich  
Susan Speigel  
Alberto Temprano

Mélisa Audet  
J. William Birdsell  
Barry Cline  
Gordon Erskine  
Jeffrey Laberge  
Wayne Medford  
Sarah Murray  
David Sin  
John Stephenson  
Magid Youssef

**From:** Walter Derhak, Senior Vice President & Treasurer

**Date:** October 28, 2019

**Subject:** Architecture Policy for Canada and 2020 Budget

**Objective:** To consider the update from the Canadian Architectural Licensing Authorities (CALA's) Future of the Profession Sub-committee and the request for funding for the 2020 portion of Phase II of the project.

### Background:

Attached is the Report from the Future of the Profession Sub-committee to CALA presented at the October 26 meeting in Toronto.

The Report is detailed and self-explanatory.

The focus for discussion for the November 7 meeting is on the request for funding to proceed with the 2020 portion of Phase II of the project as outlined in the attached. A total budget estimate of \$339,500 is noted which in order to be fully funded by CALA requires a per capita contribution of \$12.45 per member over the next three years. For 2020, the OAA's contribution would amount to approximately \$54,800.

I can confirm that this amount has been included in the draft of the 2020 Budget, pending Council's approval to continue with its support of this national initiative.

It is noted that the sub-committee is seeking administrative support for this part of the phase in addition to website and social media support from one of the Regulators of which is to be determined by the Administrators in CALA.

.../2

**Action:**

Council to receive the consultation documents and approve the Future of the Profession Subcommittee to begin work on the 2020 portion of Phase II of the Architecture Policy for Canada project; and, that Council approve the OAA's contribution for 2020 at \$12.45 per member.

## Memorandum

**Date:** October 11, 2019 for October 26<sup>th</sup> CALA/ROAC Regulators Meeting

**To:** All Presidents and Executive Directors/CEOs

**From:** Darryl Condon, AIBC Registrar and Past-President,  
Sub-Committee on the Future of Architecture

**Re:** Update on the Development of an Architecture Policy for Canada

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### 1.0 Background

This report provides a status update, from the Future of Architecture Sub-Committee, on the efforts focused on developing an Architecture Policy for Canada. At the October 2018 meeting of CALA, the committee was authorized to proceed into the consultation phase of this initiative. Since that time the work has progressed, and the consultations are well underway. This phase will continue into 2020 and we anticipate it completing in the fall of 2020.

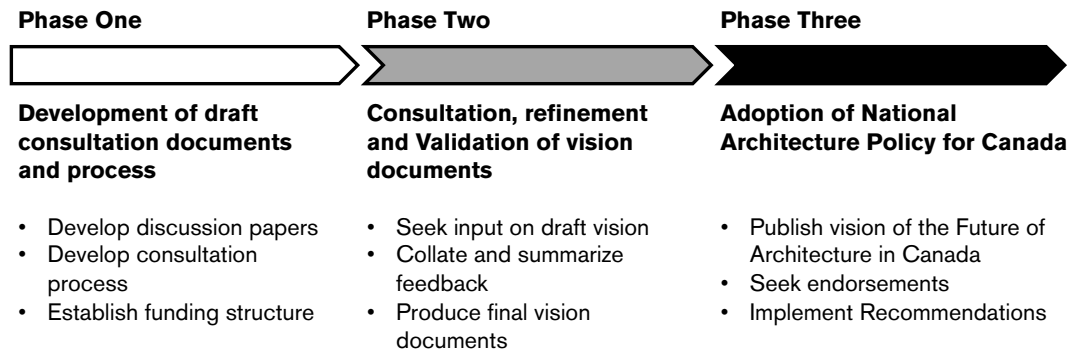
As noted previously, the OAQ has been working with its constituents, the public and the Government of Québec to develop an architectural policy for Québec. Since they have already conducted a series of meetings and discussions within their province, their role within the broader national initiative is not anticipated to include additional stakeholder meetings but rather the OAQ will continue to work to align, coordinate and support the processes.

### 2.0 Process Outline

The development of an Architecture Policy for Canada is a multi-phased process. The three phases are:

1. Development of consultation documents and consultation process (Completed October 2018)
2. **Consultation and Validation of Draft Policy (current phase)**
3. Adoption of an Architecture Policy for Canada (future phase)

## Process for the development of a National Architecture Policy for Canada



### Phase 2 – Consultation and Validation of Draft Policy

During this current phase, consultants have been engaged to help organize and track the results of a consultation process. Each regulator, school and advocacy body that chooses to participate will have the ability to contribute to a set of common questions utilizing a flexible methodology that allows for a variety of information gathering techniques.

Ongoing tasks during this phase include:

- Ongoing revisions to the consultation documents, with input from the advisory committee.
- Apply and receive funds from external sources, where applicable.
- Engage consultants capable of undertaking portions of the work.
- Incorporate the theme and questions in conferences held by other stakeholders.
- Hold a culminating symposium with the profession. (Anticipated in October 2020)
- Facilitate other events as permitted by budget.
- Collate responses and refine the consultation documents based upon accumulated feedback.

### Phase 3 – Adoption of an Architecture Policy for Canada

During this future phase, feedback gathered during Phase 2 will be incorporated into a final vision document that will subsequently be promoted and distributed. It is anticipated that the vision document may have implications on the education of architects and engagement with governments, public agencies and the private sector at a variety of levels and will become a living document that evolves as practice continues to adapt to new changes. It is intended to form the starting point for work by various levels of government in the establishment of architecture policies.

## 3.0 Phase Two Progress Update

Since the last report the work of Phase Two has progressed as follows:

### Refinement of Consultation Documents

The consultation documents are seen as living documents that will evolve based upon feedback received during the process. Version 1 of the documents were developed for the Spring 2019 consultations and the second version were completed in early October and are in current usage. Long-form and summary documents have been completed in both English and French.

### Communication Consultant deliverables

The communications consultant has now completed their deliverables with the completion of Version 2 of the consultation documents (attached), the launch of the initiative website ([www.riseforarchitecture.com](http://www.riseforarchitecture.com)) and the establishment of the social media channels. Future communications consulting work will likely be undertaken with another consultant.

### Facilitation Consultant deliverables

The work of the facilitation consultant, Alain Rabeau, is ongoing and we are nearing completion of the deliverables anticipated in 2019. Future work for 2020 activities will be negotiated by the committee. This work will focus on the more public facing consultations anticipated for winter/spring of 2020.

### Consultation Sessions

Consultation sessions began in May 2019 with a series of regulator focused discussions which are ongoing. As of the date of this meeting, consultations have been held in all ten provinces and additional sessions are planned for the remainder of 2019 including a session in the Northwest Territories. Including the planned RAIC Festival session on October 27<sup>th</sup>, we will have held discussions with over 1100 members of the profession.

Prior Consultation sessions include:

Date	Host
April 27th	CALA
May 3rd	SAA
May 7th	AIBC
May 23rd	OAA
May 30th	NSAA
June 5, 12, 19, 26	AIBC
June 14 <sup>th</sup>	Winnipeg advocates
October 4 <sup>th</sup>	AAA
October 7 <sup>th</sup>	AANB
October 8 <sup>th</sup>	AAPEI
October 10 <sup>th</sup>	NLAA

Upcoming Consultation sessions include:

October 27th	RAIC
November 27 <sup>th</sup>	NWTAA
t.b.c.	Windsor Regional Society of Architects
t.b.c.	Vancouver Island AIBC Chapter

In addition, we anticipate a series of consultations with additional OAA societies in the coming months.

It should be noted that the various Regulators have provided additional financial and in-kind support to these consultation sessions and this has been critical in extending the reach of the initiative. The committee is grateful for the support received, both directly and indirectly.

**Advisory Group:**

The Advisory Group has been established. Members of this group were selected to provide diverse perspectives from across the County. This group will be reviewing documents and providing feedback as we proceed.

Members of the advisory group are:

Diana Anderson	Heather Dubbeldam	Shawn Micallef
Kelly Bapty	Bernie Flaman	Glen Murray
Jeremy Bryant	David Fortin	Alana Quock
Diogo Burnay	Lynette Fortin	Jeanna South
Sarah Colven	Ray Gosselin	Don Sterritt
Jennifer Cutbill	Jon Hobbs	Brent Toderian
Renée Daoust	Patrick Lefebvre	Bob Webster
Danica Djurkovic	Beth MacLeod	

**Administrative Support:**

The OAA has been providing administrative support however due to other organization needs they are no longer able to do so. Moving forward the committee will require increased administrative support to be most effective and an allocation is provided within the proposed 2020 budget. The committee requests that the administrators review this item and determine how best to resource this.

**2020 Public Consultations**

A significant portion of the consultations in 2020 will be public facing. It is anticipated that these will be opportunities for the public and the profession to have a shared conversation. This will include an online survey component as well as in-person sessions. The facilitation consultant is working with the committee to develop this strategy. The timing, number and location of public events is yet to be determined and will be dependent on available funding. Preliminary planning suggests 5 or 6 events held across the country.

**2020 Regulator Conference Sessions**

Initial consultations have been held, or will be held, with all of the regulators who expressed an interest in hosting a conversation. The committee appreciates this support as it has been very effective. As the initiative moves forward into 2020 and the vision statements evolve, a follow up discussion with members in mid-2020 would be appropriate. The committee requests that the regulators consider opportunities for conference sessions in 2020 to help finalize and ratify the final vision documents. The committee will support these sessions as needed.

**2020 CACB Conference & Final Endorsements**

The steering committee has been in conversation with the CACB regarding participation in the 2020 CACB Conference. We are hopeful that this will be an opportunity to validate and confirm the final vision statements. Discussions with the CACB are ongoing and we hope to have this finalized in the near future. Assuming a form of ratification at the CACB conference we would then be looking to the Regulators to formally endorse the vision statements later in 2020. We request that each regulator review and consider the appropriate approach to endorsement and advise the committee so that we can make plans.

**4.0 RAIC Involvement**

The RAIC continues to be involved in the steering committee. In addition to the 2019 Festival plenary session at the Festival of Architecture, the RAIC has offered involvement in their online webinar series. At this time, we are discussing details and timing. The webinar approach could provide another valuable tool for feedback and online resources for use by others. In addition to the webinars we are in discussions regarding the potential for involvement in the 2020 RAIC Conference in Edmonton.

## 5.0 CCUSA Involvement

The CCUSA continues to support this initiative. Lisa Landrum sought and received grant funding to host a series of student focused consultations as a parallel process. These events are being hosted under the banner Canadian Architecture Forums on Education (Café). The first session was held at Dalhousie University on October 7<sup>th</sup>. Given that the AANB consultation was held at the same time we were able to connect both sessions through video which allowed for exchange of ideas between architects and students. The student consultations are based upon the same materials and themes and the feedback will be combined and influence the final vision statements. The committee is very pleased with the support and involvement of the schools in providing a student led and focused perspective into the future of the profession.

For information, the CCUSA's contribution to the Architecture Policy for Canada initiative, including the \$50,000 grant and in-kind services, will have been \$112,000. This demonstrates the strong shared commitment to this initiative and the depth of the collaborative partnership.

## 6.0 Financial Considerations

At the October 2018 CALA meeting, funding for the 2019 portion of phase two was approved at \$12.45 per member. Those funds have been spent or allocated and additional funding for the 2020 portion of this phase is required at this time. In our Spring CALA Meeting report, the committee is provided a place-holder allocation in their 2020 budgets of \$12.50 per Architect.

**At this time, we are requesting a continuation of funding for 2020 at the same level as approved last year for 2019, \$12.45 per member.**

The following table summarizes the overall anticipated budget from 2019 through 2021.

Outline Budget	2019	2020	2021
<b>Communication</b>			
Communication Strategy	36,500		
Communication Materials Design & Production		10,000	25,000
Digital Materials and Tools		10,000	5,000
<b>Facilitation Support</b>			
National Facilitation Strategy	19,000	15,000	
Regional Facilitation Assistance			
Opinion Survey design and implementation		15,000	
Consultation with stakeholders	6,500	7,500	
<b>Administrative</b>			
Translation	4,000	2,000	5,000
Committee(s) Expenses	35,000	35,000	40,000
Administrative Support	10,000	20,000	20,000
Material publication costs			
Contingency	4,000	8,000	20,000
<b>ANTICIPATED COSTS</b>	<b>\$115,000</b>	<b>\$122,500</b>	<b>\$115,000</b>



The following table provides additional detail on the actual expenditures in 2019.

#### Future of Architecture Committee - 2019 Budget Summary

	Oct. 2018 Reported Budget	Adjusted Budget	2019 Anticipated Expenditures
<b>Revenue</b>			
Remaining from previous year	7,500	6,593	
2019 Regulator funding	108,564	108,564	
<b>Total</b>	<b>\$116,064</b>	<b>\$115,157</b>	<b>\$115,000</b>
<b>Expenses</b>			
Communication	75,000	34,000	35,000
Facilitation Strategy Development	20,000	19,000	19,000
Consultation Costs	20,000	20,000	7,750
Committee Costs	20,000	20,000	35,000
Admin Support	10,000	10,000	10,000
Miscellaneous / Contingency		12,000	8,250
<b>Total</b>	<b>\$145,000</b>	<b>\$115,000</b>	<b>\$115,000</b>
Surplus (Shortfall)	(28,936)	157	

Finally, the following table outlines how we anticipate allocate available funding for 2020, based upon a funding allocation of \$12.45 per Architect, excluding the OAQ, which will be reduced by any amount carried forward from 2019..

#### PROPOSED 2020 COMMITTEE BUDGET

	2020 Anticipated Expenditures
<b>Revenue</b>	
Remaining from previous year	t.b.c.
2020 Regulator funding (\$12.45 per Architect)	\$122,385
<b>Total</b>	<b>\$122,385</b>
<b>Expenses</b>	
Communication	20,000
Facilitation Support	30,000
Consultation Costs	7,500
Committee Costs	35,000
Admin Support	20,000
Miscellaneous / Contingency	9,750
<b>Total</b>	<b>\$122,500</b>

## 7.0 Next Steps and Upcoming Work

The work of the committee in delivering this initiative is ongoing. Following is a summary of some of the activities and actions we anticipate taking place over the next year.

1. Continue to seek external funding:  
The effort to seek external governmental funding is ongoing and will continue after the federal election.
2. Develop and evolve the consultation documents:  
The consultation documents are intended to be living documents that evolve based upon accumulated feedback. We have now issued version 2 of these documents (attached) and anticipate two major updates in 2020.
  - Version 3 is planned for early 2020 prior to the public facing consultations.
  - Version 4 is planned for Spring 2020 and will be updated based upon feedback received during the public facing events.
  - Final documents will be issued in the fall of 2020. We anticipate this to align with the 2020 CACB Conference
3. Develop public facing consultations:  
The strategy for public consultation events is being finalized. The scope and nature of these events will be determined by available funding. Preliminary thoughts include five or six large public events as well as an online survey.
4. Develop Information video:  
An animated video (similar that produced by the OAQ for their consultations) is planned. This will support broader participation including firm and local advocacy group discussions where a member of this committee is not available to lead the conversation.
5. Office consultation materials:  
The committee is developing materials intended to support “lunch and learn” type consultations within firms. This has been requested by participants at various consultation sessions. Consideration should be given to making this suitable for continuing education credit.
6. Website maintenance and social media support:  
The website will require ongoing updates and maintenance. The method for supporting this has not be determined. Ideally this would be something that one of the Regulators would be able to provide. Otherwise an external consultant will be required, and funding allocated. Similarly, the reach of the initiative is expanded through the use of social media. This requires ongoing effort to maximize the potential impact. As per the website, ideally this would be something that one of the Regulators would be able to provide otherwise an external consultant will be required, and funding allocated.
7. Indigenous consultations:  
The committee recognizes a gap in the consultations related to Indigenous members and communities. We are working to develop appropriate methodologies to address this.
8. Northern and remote community consultations:  
The committee recognizes a gap in the consultations related to northern and remote communities. We are working to develop appropriate methodologies to address this.

## 8.0 Recommendations

The sub-committee recommends the following:

1. That the latest consultation documents be received and circulated to the various Councils for information.
2. That funding for the second year of phase two (2020) be based upon a per Architect allocation of \$12.45 per Architect (less any unspent funds from 2019).
3. That admin support for the committee be provided by one of the Regulators, as determined by the Administrators.
4. That web-site support for the initiative be provided by one of the Regulators, as determined by the Administrators.
5. That social media support for the initiative be provided by one of the Regulators, as determined by the Administrators.

In addition to these recommendations, the committee requests that each Regulator consider the following:

1. Given the anticipate schedule of completion of the vision statements at the of 2020, each Regulator will be requested to provide some form of endorsement, to the extent possible for each jurisdiction. It would be helpful for the committee to be aware of any particular timing and/or challenges related to this request.
2. As the vision documents evolve it would be beneficial to have follow up discussions with members at the various 2020 regulator conferences. The intent of these would be to share the evolving vision and provide an opportunity to contribute to the final documents. The committee would welcome any information on opportunities where appropriate.
3. The committee is developing materials suitable for “lunch and learn” type office discussions. This will include a video that presents the initiative and standardized methodology for conversation and feedback. Once available it is the committee’s hope that the regulators would be in a position, where appropriate, to promote and make available to member firms in their jurisdiction. Furthermore, consideration of how to make this application for continuing education credits may assist in the broader participation of firms. The committee would welcome any feedback on this.
4. The committee remains interested in coordinating with local advocacy groups who may be interested in hosting consultation discussions. Accordingly, we would appreciate any support that is possible to help reach the groups and to coordinate the necessary consultation materials and feedback.
5. Several of the Regulators have established provincial committees to extend these discussions at a local level. The committee appreciates this and is available to help support and coordinate as appropriate.

## 9.0 Summary of Attachments:

1. Outline and Summary Document – Version 2.0 (English)
2. Discussion Paper on an Architecture Policy for Canada – Version 2.0 (English)
3. Outline and Summary Document – Version 2.0 (French)
4. Discussion Paper on an Architecture Policy for Canada – Version 2.0 (French)

Submitted Respectfully by:

Darryl Condon Architect AIBC – AIBC Registrar and Past President  
Chair, Future of Architecture Sub-Committee

On behalf of

### CALA Members of the Future of Architecture Sub-Committee

Karen Chantler	AANB Executive Director
Darryl Condon	AIBC Registrar and Past-President (Sub-committee chair)
Nathalie Dion	OAQ President
Toon Dreessen	OAA Past-President
David Edwards	SAA Past-President
Scott Kemp	AIBC Past-President
Celeste Mackay	NWTAA President
Therese LeBlanc	NSAA Past-President
Gordon Richards	AIBC Past-President
John Stephenson	OAA Past-President
Mark Vernon	AIBC CEO

# RISE

SHARE YOUR VOICE FOR  
ARCHITECTURE IN CANADA

## OUTLINE + SUMMARY VISION OF VALUE:

Toward an Architecture  
Policy in Canada



Item 5.3 Outline and Summary: Towards an  
Architecture Policy for Canada  
Note: Full report circulated separately

# Vision of Value:

## Toward an Architecture Policy for Canada

This document summarizes a fuller discussion paper, which sets out a framework for a public conversation about the importance of architecture to Canadian society. It aims to stimulate discussion and establish public support for the development of an Architecture Policy which will guide design and construction of the built environment into the future.

An Architecture Policy is an aspirational document. Whereas a building code sets minimum standards, an Architecture Policy for Canada puts forward ambitious goals and calls to action. It describes how the built environment contributes to ecological, social, cultural and economic well-being, and provides guidance to politicians, professionals and the public on how to achieve more sustainable, just and inspiring communities.

Architecture is more than just buildings; it affects all of us all the time. In its broadest sense, architecture includes the entire built environment. But even though architecture is everywhere, people rarely consider the important role it plays in everyday life.

An Architecture Policy for Canada would bring to public attention the multifaceted significance of the built environment. The policy will help Canadians appreciate how the design of buildings, cities, landscapes and the built environment can improve daily life and create more suitable, sustainable and inspiring places. The policy will show how the built environment can cultivate community well-being, build identity, express culture, stimulate the economy, respect the planet, respond to climate change, foster resiliency, uplift the human spirit and fuel the imagination.

An Architecture Policy will also inspire the public to participate in design processes and to appreciate the power of informed public discourse to steer those processes in ways that improve daily life for individuals, families and communities.

An Architecture Policy for Canada will create an ambitious aspirational vision for architectural excellence in Canada, challenging present and future generations of designers. The policy will bring together professionals, regulators, academics and non-profit organizations with a common goal of improving the built environment for the public good. Implementing the policy will forge new partnerships between architects and practitioners in related fields (such as landscape architecture, city planning, interior design, environmental technology, engineering, building science, the construction industry and the arts), as well as among multi-disciplinary designers, politicians and the public.

An Architecture Policy for Canada will help create beautiful buildings and public spaces that are more culturally vibrant and environmentally responsible, and make citizens and cities safer, healthier and happier; creating meaningful and resilient places for society to live, work and play, while contributing to economic prosperity and national pride.



# VISION OF VALUE

Architectural value is not easily defined, and even more difficult to quantify. This Vision of Value provides a principle-based framework for understanding the manifold cultural significance of the built environment. It is a basis for elevating the understanding of architectural excellence by valuing place, people, prosperity and potential and for challenging and expanding conventional design practices. This Vision of Value is organized into four broad themes.



## ARCHITECTURE + PLACE

Architecture's impact on collective identity and cultural vitality

- Context and Scale
- Land and Resources
- Cultural Heritage and Vitality
- Forging Community



## ARCHITECTURE + PEOPLE

Architecture's impact on individual and collective well-being

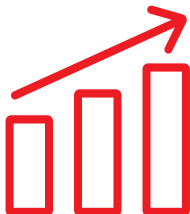
- Health and Happiness
- Memory and Meaning
- Dignity and Social Justice
- Engagement, Empowerment and Reconciliation



## ARCHITECTURE + PROSPERITY

Architecture's impact on cities and society, sustainability and resiliency

- Environmental Stewardship
- Sustainable Urbanism
- Economic Development
- Adaptation



## ARCHITECTURE + POTENTIAL

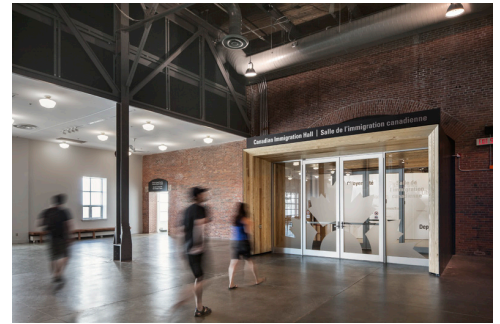
Architecture's impact on the world and the future

- Architecture as a Creative Industry
- Creative Collaboration
- Research and Innovation
- Education and the Future of Architecture





2. Sherbourne Commons Stormwater Treatment Facility, Phillips Farevaag Smallerberg (Landscape Architect)



3. Canadian Museum of Immigration at Pier 21, Luc Boulaine, David J. Agro & Michael Grunsky, Lebel & Boulaine Inc; David J. Agro Architect Inc; Michael Grunsky Architect Inc.



4. Hope Blooms Community Greenhouse, George Cotaras & Matthew Jarsky, FBM Architecture- Interior Design



5. Native Child and Family Well Being Centre, LGA Architectural Partners



6. UBC Aquatic Centre, MacLennan Jaunkalns Miller Architects Ltd. (MJMA) & Acton Ostry Architects Inc



7. Māwawēyatitān Centre, P3Architecture Partnership



8. Canadian Museum of Immigration at Pier 21, Luc Boulaine, David J. Agro & Michael Grunsky, Lebel & Boulaine Inc; David J. Agro Architect Inc; Michael Grunsky Architect Inc.



# ARCHITECTURE + PLACE

***"The ultimate purpose of architecture is community."***

- Brian MacKay-Lyons (2017)

Architecture is always built in a particular place with unique geographic and cultural characteristics. Canada is particularly well-suited to advocate for design practices that sympathetically and creatively respond to interdependent conditions of a place: to topography, weather patterns, microclimates, natural and animal habitats, soil and water conditions, local resources, available infrastructure, regional history, cultural heritage, laws and customs, histories, superstitions, and more. Canada covers a vast and heterogeneous landscape. It is comprised of many localities, each with unique geographic and cultural contexts.

Architecture participates in environmental and human ecosystems that pre-exist construction and extend far beyond the footprint of any building. Considering the wisdom of Indigenous placemaking in design education and practice is one way to support reconciliation, and respond to global challenges related to climate change and natural resource depletion.

## CONTEXT AND SCALE

Good architecture enhances people's connection with place. Design impacts communities of all sizes and locations, from dense urban metropolises and their aggregations of diverse neighbourhoods to sparsely populated towns and remote settlements. Developing appropriate architecture requires listening to locals, learning from regional circumstances, and collaborating with other professionals in the creation of the built environment.

## LAND AND RESOURCES

Canada covers an awe-inspiringly vast and heterogeneous terrain, rich with natural resources crucial to industry. This formidable terrain is equally vulnerable, with endangered wildlife and resources. The Canadian landscape is also saturated with spiritual significance and long histories of use by Indigenous Peoples. Designing in relation to place involves creative responses to inspiring geography and local materials, but also deep respect for natural and human ecosystems.

9. Piquisilivvik: Inuit Cultural Learning Centre, Stantec Architecture Ltd.





10. Christie Mills Kentville Library, Lisa Tondino, Houdinidesign Architects



11. Eva's Phoenix, LGA Architectural Partners

## CULTURAL HERITAGE AND VITALITY

Architecture is an integral component of Canadian culture. Like music, art, theatre, and poetry, architecture is a medium of artistic expression; yet, it is unique in being rooted to a particular place. Cultural landmarks, like the totems of Haida Gwaii and grain silos of the prairies, symbolize ways of life for local communities. Cultural values are embodied in architecture via local materials, unique building techniques, ornamental details, and craft. Preserving architectural heritage conserves a record of a community's cultural values over time. Preservation goes hand-in-hand with support for the ongoing evolution of a culture. Canada's multicultural populations are sources of social strength, vibrancy and creativity. Canada's diverse First Nations Peoples are vital and definitive agents of this cultural richness.

## FORGING COMMUNITY

Architecture gives shape to the physical environment, which in turn, shapes social experience. Cityscapes and landscapes provide a framework for social engagement, influencing daily routines as well as civic celebrations and community events, such as festivals, processions and peaceful protest. The configuration of the built environment exerts a tacit influence on human behaviour, having a significant impact on communities over time and their living traditions.



# ARCHITECTURE + PEOPLE

***"Architecture affects everyone, every day,  
in more ways than we know."***

Architecture is for people. While buildings are admired for technical and aesthetic qualities, their primary purpose is to accommodate and celebrate human life. Architecture provides safe and suitable settings for people to live, work and play, while shaping daily life in ways that foster social cohesion and cultural vitality, inspire personal and collective imagination, and stimulate wonder and respect for the complex world we must share and sustain. People are not passive users and consumers of the built environment; they are living, breathing, striving and thinking individuals whose diverse backgrounds and capabilities, dreams and desires, actively make Canada what it is. Architecture has the potential to enhance human life on many levels, enabling Canadians to live more socially enjoyable, inspiring and meaningful lives

## HEALTH + HAPPINESS

Quality of architecture is linked to quality of life. Well-designed spaces foster the occupants' physical and psychological health. Built environments with access to daylight, fresh air and pleasant views improve productivity and reduces employee absenteeism, while enhancing emotional and spiritual well-being.

## MEMORY + MEANING

What we build says something about how we live, what we value, and who we are, both individually and as a society. Architecture embodies cultural memory and aspirations. Cultural institutions – such as theatres, libraries, museums, schools, churches, government buildings and parks – become powerful community symbols by cultivating shared values; just as everyday places – like favourite shops, steps and streets – form meaningful settings for cherished private and public experiences.

12. Audain Art Museum, John Patkau, Patricia Patkau, David Shone, Michael Thorpe - Patkau Architects Inc







13. Galerie D'Art Beaverbrook Art Gallery Expansion, MacKay-Lyons Sweetapple Architects Limited



14. Fraser Mustard Early Learning Academy, Kohn Shnier architects for the design - with the brick text by artist Micah Lexier



15. Canadian War Museum, Moriyama & Teshima Architects in joint venture with Griffiths Rankin Cook Architects



16. Gage Park Greenhouse, McCallumSather

## DIGNITY + SOCIAL JUSTICE

Architecture affects our sense of self. Where one lives, learns, works and plays becomes intertwined with personal and cultural identity. Places help people feel good, engaged and hopeful; or, conversely, depressed, diminished and demoralized. Good design aims to accommodate everyone with dignity, fostering equity and a sense of belonging. Serious problems, like poverty and prejudice, will never be solved by architecture alone, but good design can improve social well-being.

## ENGAGEMENT, EMPOWERMENT + RECONCILIATION

People possess the power to influence the quality and direction of design in their communities. Informed participation and consent by those who are affected by architectural projects can make buildings better and compel appropriate action and accountability from decision-makers. By fostering genuine inclusion and cultural understanding, architecture and its design processes can become transformative vehicles of social agency and reconciliation. Listening, honesty and openness are essential Indigenous Principles and are equally crucial to any ethical planning and design process.

# ARCHITECTURE + PROSPERITY

***"There is no Wealth but Life"***

- John Ruskin

Society is facing an increasing number of challenges in the 21st century. Human-induced climate change is causing extreme weather events with more frequency, threatening natural ecosystems and human settlements. Conventional fossil fuels are being depleted and irresponsible resource extraction is causing catastrophic damage. Rapid urbanization is introducing new social and health challenges for people, while deteriorating urban infrastructure is in need of urgent renewal. Architecture and related design professions must rise to meet these challenges through resilient and sustainable design. Yet, design solutions alone are not enough. The design professions must also work with partners to cultivate collaborative research and the political and public will necessary to implement strategies that enable collective prosperity.

## ENVIRONMENTAL STEWARDSHIP

Architecture affects the environmental health of the planet. The operational energy used to heat, cool, and power buildings accounts for a significant percentage of greenhouse gas emissions; the potable water circulating through every inhabitable space is a limited resource; waste from new construction, renovation and demolition accounts for a significant proportion of materials disposed in landfill sites; new construction materials are increasingly made with synthetic ingredients potentially injurious to human health and ecosystems. Canada has the potential to lead the world on key sustainability targets and to advance research on environmentally responsible building materials, techniques and systems.

17. Wong Dai Shim Temple, Shim-Sutcliffe Architects Inc







18. Hope Blooms Community Greenhouse, George Cotaras & Matthew Jarsky, FBM Architecture- Interior Design



19. Place Vauquelin, Lema



20. Joyce Centre for Partnership & Innovation - Mohawk College, Fennel Campus, B+H Architects and McCallumSather

## SUSTAINABLE URBANISM

Urban sprawl in its current form is not sustainable. Twenty-first century cities must not simply become larger, but rather develop sustainable planning and design strategies to accommodate appropriate density and diversity while enhancing quality of life. Sustainable cities require optimized infrastructure, transit systems and water supply, as well as pedestrian-oriented developments and affordable housing with access to transit, public space, civic institutions, schools, and social services. A holistic approach to urban development, with environmental and social goals, is necessary and urgent.

## ECONOMIC DEVELOPMENT

Architecture can act as a catalyst for economic prosperity. Investing in building design and city planning generates jobs in diverse sectors. Effective environments can have reverberating economic benefits for energy production, healthcare, housing and public safety. Strategic investments can stimulate private enterprise, job growth and community prosperity. Demonstration projects can prove the positive effects of sustainable technologies, revitalize neighborhoods, promote tourism, and inspire further research and innovation. An Architecture Policy for Canada will encourage and drive investment in long-term value, incentivize responsible development and raise awareness of design economics and lifecycle costing.

## ADAPTATION

Architecture is with us and remains with us for generations. Designers must consider resiliency of new buildings over time and promote creative adaptation of old structures to new uses. Demolition and rebuilding are costly, as well as environmentally and socially irresponsible. Encouraging adaptive reuse requires changing not only building practices but attitudes, showing the complementarity of new and old, and innovation and tradition.

# ARCHITECTURE + POTENTIAL

***"We have potential here in Canada to be able to transcend to a higher level of architecture."***

- Raymond Moriyama (2014)

Canadian architecture is internationally respected and known around the world for its innovation and empathy for people and the land. With an abundance of endangered natural resources, a strong educational system, healthy democracy, and commitments to multiculturalism and reconciliation, Canada is becoming a world leader in the areas of wood building technologies, environmental stewardship, sustainable urbanism, architectures in support of human rights, place-making and community-building.

An Architecture Policy for Canada will help ensure that Canada achieves global architectural excellence, attracts international researchers and inspires future generations.

## ARCHITECTURE AS A CREATIVE INDUSTRY

A creative Canada needs invigorating architecture. Architecture is the enduring infrastructure that supports other modes of cultural production, enabling diverse arts to thrive. Buildings and cities can be designed as creative hubs, encouraging innovation and collaboration. The built environment is itself a repository of creativity, with capacity to teach the history of creative building solutions and inspire new design approaches. Investment in digital industries and other creative media must be matched with support for innovation in the design of physical settings where creativity is fostered.

## CREATIVE COLLABORATION

Architectural design requires creative collaboration. Architecture routinely confronts complex circumstances and multi-faceted problems for which there is no single answer or obvious method of proceeding. Architecture requires unique skills in various means of visual and verbal communication, and always working with and for others. Responding to the challenges of our time in an era of increased specialization requires the capability to comprehensively grasp and compellingly represent over-arching intentions and long-term impacts – in view of the common good.

21. Centre d'Art Diane Dufresne, ACDF Architecture







22. Swallowfield Barn, MOTIV Architects



23. Brock Commons Tallwood House, Acton Ostry Architects Inc

## RESEARCH AND INNOVATION

Architectural design is inherently a multi-disciplinary research enterprise. Each new building is a unique invention, created for particular contexts and with innovative technologies. At the same time, design entails learning from past successes and mistakes, and adapting conventions to new circumstances. Architecture equally depends on understanding natural laws and human customs that can change remarkably little over time. Architectural research spans many fields: engineering, natural sciences, social sciences and the arts. While generous funds support research in particular sectors, architectural research – which incorporates methods and findings from diverse fields – is often poorly supported. Increasing direct support for architecture research yields benefits similar to direct research funding in science, engineering and technology.

## EDUCATION AND THE FUTURE OF ARCHITECTURE

Architecture schools are uniquely positioned to support visionary, experimental and controversial design research. Mixing enthusiastic experts with open-minded youths, academic environments balance real-world challenges with creative license and critical distance. Architecture schools have the potential to not simply educate the next generation of capable design professions, but to discover new possibilities for the discipline. Architecture schools can become the testing grounds for holistically rethinking how sustainable, just and inspiring environments might be conceived and manifested.

# KEY QUESTIONS

These four themes raise a series of challenges for all those that participate in the creation of the built environment - society, governments, public and private owners, developers, designers, constructors, users alike. These challenges can be best understood through set of overarching questions which will establish the framework for a public conversation about architecture. These questions will in turn, give rise to more detailed questions within each theme. These key questions are about:

## THE PUBLIC

The desired outcomes for people, place, prosperity and potential will be more likely if the general public is able to effectively contribute to discussions about the importance of the built environment.

*What should be done to enhance the public's ability to participate in the design and delivery of the architecture of the built environment?*

## THE POLICY MAKERS

Relevant and informed policies establish the public interest objectives for the built environment.

*How do we ensure that public policy identifies as goals, the important and evolving benefits of a well-designed built environment for people, place, prosperity and potential?*

## THE OWNERS

Owners, who establish the constraints and objectives for every project in the built environment, can be both public and private. All owners benefit from a balanced consideration of the long term economic, social and environmental value of any investment in the built environment.

*What does this challenge mean for*  
*- public sector owners*  
*- private sector owners?*  
*- individuals?*

## THE PROFESSIONS

The design and delivery of the architecture of the built environment requires strong leadership and collaboration between a variety of uniquely skilled professionals and industry partners operating in a rapidly changing context.

*What is required to be certain that the education, training, continuing education and performance of these teams are responsive to societal needs now and into the future?*

# RISE FOR ARCHITECTURE

## **THE DESIGN AND QUALITY OF THE BUILT ENVIRONMENT MAKES A DIFFERENCE.**

The answers to the questions asked here will help to create a partnership between Canadians and those who design and build the places where they live work and play.

## **BRING YOUR LIVED EXPERIENCE TO THIS CONVERSATION.**

Use your voice in shaping this future, in defining how the design and construction of the environment you live in can contribute to environmental, social, cultural and economic well-being. By talking about this with each other we can create an Architecture Policy for Canada that will inspire and guide all who contribute to the Architecture of the built environment. Such a policy will help us all to achieve more sustainable, just and inspiring communities.



24. School of Image Arts, Diamond and Schmitt Architects Incorporated

Any architecture policy for Canada must fully support the United Nations Declaration on the Rights of Indigenous Peoples; advance the Calls to Action of the Truth and Reconciliation Commission of Canada; and acknowledge renewed commitments to nation-to-nation relations between Canada and First Nations, Inuit and Métis peoples, based on recognition of rights, respect, co-operation and partnership.

This initiative values the presence, livelihood and well-being of Canada's diverse Indigenous peoples. Indigenous rights, values and design principles are foundational priorities, underpinning and traversing the four discursive themes: Place, People, Prosperity and Potential.

## **DO YOUR PART: RISE FOR ARCHITECTURE!**



**This project is a partnership of  
the following organizations:**



CANADIAN ARCHITECTURAL LICENSING AUTHORITIES  
REGROUPEMENT DES ORDRES D'ARCHITECTES DU CANADA

**Architects' Association of New Brunswick  
Association des architectes du Nouveau-Brunswick**

**Architects Association of Prince Edward Island**

**Architectural Institute of British Columbia**

**Newfoundland and Labrador Association of Architects**

**Nova Scotia Association of Architects**

**Northwest Territories Association of Architects**

**Ontario Association of Architects**

**Saskatchewan Association of Architects**

**The Alberta Association of Architects**

Canadian Council of University Schools of Architecture  
Conseil Canadien des Écoles Universitaires d'Architecture

Royal Architectural Institute of Canada  
Institut royal d'architecture du Canada

## **Photography Credits:**

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| 4. Andi Lo                           | 16. Ian Mason                  |
| 5. Ben Rahn/ A-FRAME Inc.            | 17. James Dow                  |
| 6. Ema Peter                         | 18. Andi Lo                    |
| 7. Patricia Holdsworth               | 19. Adrien Williams            |
| 8. Steve Evans                       | 20. Ema Peter                  |
| 9. Dave Brosha                       | 21. Adrien Williams            |
| 10. Janet Kimber                     | 22. Ema Peter                  |
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**[www.RiseForArchitecture.com](http://www.RiseForArchitecture.com)**

# **ITEM 4.3**

**Refer to 2020 Budget in  
Separate Document**



Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 4.4

## Memorandum

**To: Council**

Kathleen Kurtin  
Amir Azadeh  
Donald Chen  
Walter Derhak  
Jeremiah Gammond  
Agata Mancini  
Elaine Mintz  
David C. Rich  
Susan Speigel  
Alberto Temprano

Mélisa Audet  
J. William Birdsell  
Barry Cline  
Gordon Erskine  
Jeffrey Laberge  
Wayne Medford  
Sarah Murray  
David Sin  
John Stephenson  
Magid Youssef

**From:** Nedra Brown Registrar

**Date:** October 17, 2019

**Subject:** Appointment of Life Members

**Objective:**

To appoint individuals to Life Membership effective January 1, 2020

**Background:**

A Life Member is a Retired Member who is appointed as a Life Member by Council.

**Action:**

Council is requested to consider and approve the appointment of the following individuals as Life Members:

Names of retired members:

Paul Anderson  
James D. Belisle  
Bruce A. Berglund  
Derek Crain  
Ernest A. Cromarty  
William H.D. Hurst  
Ian Johnson  
Roland P. Jonker  
John C. Knox  
Alan Littlewood  
Sergio S. Malekian  
Deshpal S. Malhotra

Ian G. McGillivray  
Arthur Muscovitch  
Percy Poplak  
Simeon Posen  
Toby Rayman  
Luis Rodriguez  
Michael H. Ross  
N. Eldin Rostum  
Arun Sane  
Matthias Schlaepfer  
Eneri Taul  
Lawrence D. Warren



Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 4.5

## Memorandum

**To: Council**

Kathleen Kurtin  
Amir Azadeh  
Donald Chen  
Walter Derhak  
Jeremiah Gammond  
Agata Mancini  
Elaine Mintz  
David C. Rich  
Susan Spiegel  
Alberto Temprano

Mélisa Audet  
J. William Birdsell  
Barry Cline  
Gordon Erskine  
Jeffrey Laberge  
Wayne Medford  
Sarah Murray  
David Sin  
John Stephenson  
Magid Youssef

**From:** Nedra Brown Registrar

**Date:** October 17, 2019

**Subject:** Recognition of Architects of Long Standing

**Objective:**

To inform Council of the individuals who are eligible for recognition as having been architects with the Ontario Association of Architects for at least fifty years.

**Background:**

1. Council Policy approved January 9, 1997:

*"Council shall recognize, on an annual basis, all individuals who have been members of the Ontario Association of Architects for at least fifty years by way of letter and presentation of a certificate at the Annual General Meeting."*

2. The following architect has reached this milestone:

John Anthony Jackson	Architect since January 1, 1969
Peter R. Moy	Architect since January 1, 1969
Leonard W. Dickson	Architect since January 17, 1969
Brian Awde	Architect since August 25, 1969
Robin E. C. Clarke	Architect since September 25, 1969

**Action:**

Council is requested to consider and approve the recognition of the following member as an Architect of Long Standing:

John Anthony Jackson  
Peter R. Moy  
Leonard W. Dickson  
Brian Awde  
Robin E. C. Clarke



Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 4.6

## Memorandum

**To: Council**

Kathleen Kurtin	Mélisa Audet
Amir Azadeh	J. William Birdsell
Donald Chen	Barry Cline
Walter Derhak	Gordon Erskine
Jeremiah Gammond	Jeffrey Laberge
Agata Mancini	Wayne Medford
Elaine Mintz	Sarah Murray
David C. Rich	David Sin
Susan Spiegel	John Stephenson
Alberto Temprano	Magid Youssef

**From:** Kristi Doyle, Executive Director

**Date:** October 26, 2019

**Subject:** Appointments to the Canadian Architectural Certification Board (CACB)

**Objective:**

To ratify the recommendation for appointments to the CACB Board of Directors.

**Background:**

As part of its mandate approved by the architectural regulators, the National CACB Standing Committee is charged with the responsibility of soliciting candidates and making a recommendation to the members of the Canadian Architectural Licensing Authorities (CALA) with respect to appointments to the CACB Board of Directors.

Each CALA member has been requested to present the attached to their respective Councils for consideration and approval. As a reminder there are nine members of the CACB Board, three appointed by the Regulators; three appointed by the Council of Canadian Universities Schools of Architecture (CCUSA); and three joint appointees each serving a three year term.

The CACB National Standing Committee required that approval from the provincial jurisdictions be received by October 20. In response to that deadline, the report and request for approval of the recommendation from the National Committee was circulated to Council via email. Approval of the recommendation to appoint Jeanne South and Nathalie Dion was received through that process. That approval was conveyed to the CALA meeting on October 26.

For the record, Council is asked for a motion to ratify the OAA's approval to appoint Jeanne South and Nathalie Dion to the Board of Directors to the Canadian Architectural Certification Board.



**Action:**

To consider the recommendation of the National CACB Standing Committee as attached to appoint Nathalie Dion and Jeanna South to the CACB Board as a CALA representative and joint CALA/CCUSA representative.

## Tina Carfa

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**Subject:** FW: CACB Board Positions  
**Attachments:** Jeanna South.pdf; Candidature Nathalie Dion\_CA du CCCA.pdf

**From:** Dave Edwards [<mailto:dedwards@mewscorp.ca>]  
**Sent:** October 11, 2019 5:42 AM  
**To:** Barbara Bruce <[bbruce@aaa.ab.ca](mailto:bbruce@aaa.ab.ca)>; Ben Russo - NWTAA ([ben@nwtaa.ca](mailto:ben@nwtaa.ca)) <[ben@nwtaa.ca](mailto:ben@nwtaa.ca)>; Whitney Robson <[whitney@saskarchitects.com](mailto:whitney@saskarchitects.com)>; Kristi Doyle <[KristiD@oaa.on.ca](mailto:KristiD@oaa.on.ca)>; 'Jean Pierre Dumont ([jpdumont@oag.com](mailto:jpdumont@oag.com))' <[jpdumont@oag.com](mailto:jpdumont@oag.com)>; Lynda Hayward <[nlaa@newfoundlandarchitects.com](mailto:nlaa@newfoundlandarchitects.com)>; Margo Dauphinee <[mdauphinee@nsaa.ns.ca](mailto:mdauphinee@nsaa.ns.ca)>; Scott Stewart ([director@aapei.com](mailto:director@aapei.com)) <[director@aapei.com](mailto:director@aapei.com)>  
**Cc:** Mark Vernon <[mvernon@albc.ca](mailto:mvernon@albc.ca)>; 'Judy Pestrak' <[judy@mbarchitects.org](mailto:judy@mbarchitects.org)>; karen@aanb.org; 'Gordon Richards' <[grichards@jensenhughes.com](mailto:grichards@jensenhughes.com)>; 'Thérèse LeBlanc' <[leblancmtherese@gmail.com](mailto:leblancmtherese@gmail.com)>; 'Scott Kemp' <[scott@smkarchitect.com](mailto:scott@smkarchitect.com)>; Don Sterritt <[smythdesignsj@nb.aibn.com](mailto:smythdesignsj@nb.aibn.com)>  
**Subject:** CACB Board Positions

To All Presidents and Executive Directors

Your National Standing Committee on CACB is recommending that Jeanna South, an Architect in Saskatoon, be ratified as the nominee for appointment as the CALA representative to the CACB Board; and a copy of her resume is attached for your information. In addition, the Standing Committee has agreed with CCUSA that Natalie Dion, an Architect in Quebec (and former long time OAQ President) be nominated as the joint appointee; and a copy of her resume is also attached.

We sincerely regret that notification of these recommendations is coming so late, but we have just resolved the nomination for the joint appointee with CCUSA. And, in view of the fast approaching date for the CACB's AGM, we must request an indication of support by way of an email response, on or before October 20th; which would enable the new Directors, once formally appointed at the AGM, to make travel arrangements to attend the next CACB Board meeting.

For your information, CCUSA have appointed Lisa Landrum from the University of Manitoba.

Dave Edwards  
Chair National Standing Committee

David Edwards  
de Lint + Edwards Architects  
200 1102 8<sup>th</sup> Avenue,  
Regina, SK  
S4R 1C9

Office: (306) 359-3077  
Cell: (306) 537-6291



ORDRE DES  
ARCHITECTES  
DU QUÉBEC

PAR COURRIEL

Le 20 août 2019

Monsieur Dave Edwards  
Président du Comité national permanent sur le CCCA

**Objet :** Candidature au conseil d'administration du Conseil canadien de certification en architecture (CCCA)

Monsieur le président,

J'ai l'honneur de vous présenter ma candidature au poste d'administratrice du CCCA, afin de soutenir la mission de l'organisme et l'intérêt collectif de l'architecture.

Mon mandat à la présidence de l'Ordre des architectes du Québec (OAQ) prend fin à l'automne 2019, Je siége au conseil d'administration de l'OAQ depuis 2005. Mon rôle de présidente de l'Ordre, que j'assume avec diligence depuis 2013, m'a permis de développer une sensibilité particulière à l'importance sociale et culturelle de l'architecture et du rôle que peut jouer l'architecte.

Dans le cadre de mes fonctions à l'Ordre des architectes, j'ai exercé un leadership important auprès de la communauté architecte et politique ayant mené au lancement des travaux de la première Stratégie québécoise de l'architecture en avril dernier.

Sur un plan professionnel, j'ai occupé diverses fonctions tant au privé que dans le milieu institutionnel et possède une expérience variée qui m'a permis de toucher aux nombreuses expertises de la profession d'architecte. Mon cursus professionnel me permet d'avoir un regard unique sur l'architecture, la gestion de projet et les enjeux de gouvernance.

J'ai l'ADN caractéristique des leaders qui font avancer leur domaine. Je suis présente auprès des membres et des instances décisionnelles et sais créer les opportunités pour valoriser la profession et les réalisations des architectes tout en veillant à la protection du public.

Mon parcours exceptionnel, ma grande curiosité, mon empathie naturelle, et mon grand sens éthique font de moi une candidate toute désignée pour siéger au conseil d'administration du CCCA. C'est donc avec conviction que je dépose ma candidature.

Je vous prie d'agréer, Monsieur le président, l'expression de ma plus haute considération.

Nathalie Dion, architecte

pj : Curriculum Vitae

T 514 937-6168 - 1 800 599-6168 \ info@oaq.com \ oaq.com

420, RUE MCGILL - BUREAU 200, MONTRÉAL (QUÉBEC) H2Y 2G1



## Nathalie Dion, architecte

### Formation

#### Certificat d'études approfondies en architecture urbaine

École d'architecture Paris-Belleville, 1992

#### Baccalauréat en architecture

Université de Montréal, 1988

### Associations

**Présidente**, Ordre des architectes du Québec, 2013 – 2019

**Administratrice**, Ordre des architectes du Québec, 2005 – 2019

**Ordre des architectes, 1992**  
Architecture Canada | Institut royal d'architecture du Canada

### Expérience

#### Architecte

Provencher Roy architectes, depuis 2017

#### Directrice de projets

Société Agil OBNL, depuis 2017

#### Architecte associée

Girard Côté Bérubé Dion architectes, 2009-2016

#### Architecte consultante

Dubois Girard architectes, 2006-2009

#### Architecte

Nathalie Dion architecte, 2006-2009

#### Architecte

Philippe Drolet, architecte, 2004-2006

#### Chef de section

Département de planification et aménagement, Université Concordia, 1998-2003

#### Associée

Atelier de rénovation et de création architecturale, Montréal, 1995-1998

#### Professeure

Académie internationale du design, Montréal, 1995-1998

#### Architecte

Gauthier, Guité, Daoust, Lestage inc., 1995

#### Architecte

Boutros et Pratte architectes, 1994

#### Architecte

Blouin et associés, 1993

Diplômée de l'Université de Montréal en architecture en 1989, Nathalie Dion a complété un certificat d'études approfondies en architecture urbaine, à l'École d'architecture de Paris-Belleville en 1992.

Impliquée à l'Ordre des architectes du Québec depuis 2005, elle en occupe la vice-présidence durant plus de cinq ans et la présidence depuis juin 2013. Durant ces années, elle a participé activement à faire reconnaître l'importance de la qualité de l'architecture et son incidence sur la qualité de vie des citoyens, leur santé et leur bien-être.

Parmi les nombreux dossiers où elle s'est impliquée au cours des dernières années, mentionnons celui du nouvel examen d'admission à l'OAQ, l'ExAC. Nathalie s'est aussi investie dans plusieurs dossiers d'intérêt dans le domaine, notamment sur le rôle de l'architecte sur la place publique. Depuis 2014, elle porte le dossier de la Politique québécoise de l'architecture pour lequel plusieurs appuis du monde politique et social se sont concrétisés au cours de l'année 2018.

### Politique québécoise de l'architecture

L'adoption d'une politique permettra au Québec de se doter d'une vision en matière de qualité architecturale et de reconnaître que l'architecture, au sens d'environnement bâti, influe sur la qualité de vie des citoyens.

#### Implication:

- Rencontres de plusieurs maires des municipalités du Québec afin d'obtenir l'appui de 50 villes et arrondissements du Québec en faveur d'une politique;
- Rencontres avec divers ministres;
- Avec l'équipe des communications et en collaboration avec l'Institut du Nouveau Monde, préparation du contenu pour la conversation publique;
- Accompagnée par l'Institut du Nouveau Monde, direction des séances de consultation publique dans 13 villes du Québec;
- Direction d'un Forum sur les principaux thèmes issus de la conversation publique;
- Publication d'un Livre blanc énonçant sept principes pour l'articulation d'une politique de l'architecture;
- Présentation du Livre blanc à divers ministères et organismes paragouvernementaux.

### Examen des architectes du Canada (ExAC)

Afin de mieux évaluer le savoir-faire acquis durant le stage, un nouvel examen d'admission a été préparé pour remplacer le Architect Registration Exam (ARE) du National Council of Architectural Registration Board (NCARB).

#### Implication:

- Sous la direction d'un docimologue, participation à l'élaboration des objectifs généraux et spécifiques qui servent à élaborer les questions de l'examen;
- Validation des questions et des examens;
- De 2008 à 2018, membre du Comité de l'ExAC dont le mandat est de superviser la gestion de l'examen.

### Gouvernance de l'Ordre

Inscrite comme enjeu majeur dans le plan stratégique 2014-2018, la réforme de la gouvernance a été entreprise en 2014 afin de moderniser la structure et le fonctionnement des instances décisionnelles et des comités de l'OAQ.

#### Implication:

- À titre de présidente, participation au comité chargé de revoir la gouvernance et de rédiger les nouvelles politiques sur le fonctionnement des comités.

### Planification stratégique

Au cours de l'année 2018, l'Ordre a adopté un nouveau plan stratégique ambitieux dont les deux principaux enjeux sont le leadership de l'Ordre en matière de protection du public et la valorisation de l'architecture et de la profession au service de l'intérêt public.

#### Implication:

- Présidente du comité stratégique chargé de l'élaboration du plan.

## Nathalie Dion, architecte

### Reconnaissance

Fellow de l'Institut royal  
d'architecture du Canada, 2018

### Communications et magazine Esquisses

La présence publique et médiatique de l'Ordre s'est accrue au cours des dernières années. Beaucoup d'énergie a été déployée pour valoriser la qualité de l'architecture et faire reconnaître la valeur du travail des architectes. L'Ordre a émis de nombreuses prises de positions sur des sujets divers dont notamment, la Politique culturelle du Québec, la Stratégie centre-ville de la ville de Montréal ou les projets de règlements modifications les contrats en matière d'approvisionnement du Conseil du Trésor.

Implication:

- Leadership dans les orientations stratégiques de l'Ordre;
- Présentation publique des différentes prises de position;
- Prises de parole sur de nombreuses tribunes publiques sur divers enjeux liés à la pratique de l'architecture et à la protection du public ;
- Accompagnée par l'éditrice, rédaction des éditoriaux du magazine Esquisses.

### Comités du Regroupement des ordres d'architectes du Canada (ROAC)

Par l'entremise du ROAC, les ordres d'architectes du Canada unissent leurs efforts pour mieux s'acquitter de leurs responsabilités réglementaires tout en répondant aux besoins de la profession architecturale.

Implication:

- Membre du comité des relations internationales et participation aux négociations ayant mené à la signature d'un accord de reconnaissance mutuelle entre le ROAC et le Conseil des architectes d'Europe (CAE);
- Membre du Comité de l'Examen des architectes du Canada;
- Membre du sous-comité chargé de l'élaboration du programme pour les architectes de l'étranger possédant une vaste expérience (AÈVE) et assesseur pour les entrevues des candidats;
- Participation à la conférence *Educating Future Architects* organisée par le Conseil canadien de certification en architecture.

Ayant pratiqué plusieurs années dans le domaine privé tout autant que dans le milieu institutionnel, Nathalie a acquis une expérience variée. Cette expertise se situe tant dans la pratique traditionnelle de l'architecture qu'en gestion de projets où elle a œuvré au sein d'équipes multidisciplinaires dans des processus de design intégré.

Nathalie a également participé à la rédaction de programmes et d'études de faisabilité, autant d'étapes importantes pour guider un projet. Cette expertise différente lui permet d'avoir un regard plus complet sur le processus de construction.

### Projets

**Planification du pavillon Roger-Gaudry et autres réaffectations** / Université de Montréal / en cours / 300 M\$

Implication: assistance à la chargée de projet

**Revitalisation du Port de Plaisance à Pierrefonds-Roxboro** / Ville de Montréal / 2015 - 2016 / 2,3 M\$

Implication : chargée de projet – gestion (GCBD architectes)

**Réaménagements divers : bibliothèque, bureaux, salles de classes** / Collège Ahuntsic

Implication : chargée de projet – relation avec le client (GCBD architectes)

**Gares du Train de l'Est, nouvelles constructions** / AMT / 2008-2015 / 55 M\$

Implication : chargée de projet – architecture (GCBD architectes)

**Agrandissement Phase 2 – Centre administratif** / STL / 2012-2015 / 7 M\$

Implication : programmation (GCBD architectes)

**Étude de faisabilité pour l'implantation de douanes à la Gare centrale de Montréal** / AMT – AMTRAK / 2012-2014

Implication : étude de faisabilité (GCBD architectes)

**Amélioration de l'accessibilité universelles aux gares Centrale, Lucien L'Allier et Vendôme** / AMT / 2011

Implication : étude de faisabilité (GCBD architectes)

Nathalie Dion, architecte

**Agrandissement : gymnase, nouvelles salles de classe** / Collège Charlemagne / 2006-2008 / 8 M\$

Implication : gestion de projet pour le client (Nathalie Dion architecte)

**Nouvelle abbaye cistercienne, Saint-Jean-de-Matha** / Abbaye Val Notre-Dame / 2004-2006 / 20 M\$

Implication : élaboration et rédaction du programme de projet, conseillère professionnelle-adjointe, gestion de projet (PHD architecture)

**Démolition et reconstruction du Centre musical CAMMAC** / CAMMAC / 2004-2006 / 5 M\$

Implication : révision du programme fonctionnel et technique et gestion de projets (PHD architecture)

**Projets divers / Université Concordia / 1998-2004**

Implication : suivi de projets avec les départements et la direction de l'université

### **Mémoire**

*Trois banlieues françaises au XXe siècle: Chatenay-Malabry, Toulouse-le-Mirail et Cergy-Pontoise*, sous la direction de Jean-Louis Cohen, École d'architecture de Paris-Belleville, 1992.

# CURRICULUM VITAE

**JEANNA SOUTH** ARCHITECT SAA, CIP, RPP

[Jeanna.south@saskatoon.ca](mailto:Jeanna.south@saskatoon.ca)

306.280.3468

Dear CACB Board

Please find attached my Curriculum Vitae in consideration for your Board vacancy.

I am currently a registered Architect in Saskatchewan, and a recent President of the Saskatchewan Association of Architects. In 2018 I participated in a Canadian Architectural Certification Board Academic Program Certification Review at McGill University as an observer.

I have extensive experience in architectural practice in the private sector and in the public sector as the Owner's Representative. I have taught Architectural studio and urban design for several years in Vancouver, Toronto, Saskatoon and Nottingham, UK. In my current role as Director of Sustainability for the City of Saskatoon, I would bring a unique perspective to the Certification Board, with a view which is also grounded in architectural practice, teaching and construction experience.

Regards,



Jeanna South

# CURRICULUM VITAE

## JEANNA SOUTH

### Experience

Director Sustainability, City of Saskatoon, November 2018 to present

Interim Director Major Projects, City of Saskatoon, January 2018 to February 2019

Special Projects Manager, City of Saskatoon. January 2010 to January 2018, Project Manager.

Urban Design Manager, City of Saskatoon. May 2005 to January 2010, Section Manager and Urban Designer.

Intern Architect. Kuwabarra Payne McKenna Blumberg Architects, Toronto, October 2003 to October 2004, Architectural Designer and Project Leader.

Arts Team, London, UK, 2000-2003.

Busby and Associates Architects, Vancouver, 1998-2000.

Roger Hughes + Partners Architects, Vancouver, 1997-1998.

James K M Cheng Architect, Vancouver, 1996-1997.

### Professional Memberships

Saskatchewan Association of Architects, Registered Architect.

President, 2017-2018. Councilor 2015-2019

Canadian Architectural Licensing Authority, Saskatchewan Representative 2016-2018

Canadian Institute of Planners, Saskatchewan Professional Planners Institute, Registered Professional Planner.

### Education

Master of Architecture, University of British Columbia.

Awarded the Royal Architectural Institute of Canada Medal for the Student Graduating First in the Class

Awarded the Architectural Institute of British Columbia Scholarship for Excellence in Design

Bachelor of Fine Arts (Studio), University of British Columbia

Awarded the Helen Pitt Award for Excellence in Fine Arts



## Academic Experience

Canadian Architectural Certification Board Academic Program Certification Review, McGill University, 2018

University of Saskatchewan, Regional and Urban Planning Program, Sessional Instructor, 2007-2010

University of Toronto, Architecture, Landscape and Urban Design, Sessional Instructor, Urban Design Studio, 2004

University of Nottingham, School of the Built Environment, Studio Instructor, 2002-2003

University of British Columbia School of Architecture, Studio Instructor, 1998-2000

Mendel Art Gallery, Saskatoon, Painting Instructor, 1990

## Select Awards and Acknowledgements

2013 Premier's Award: Integrated Design, Merit Award for the Kinsmen Park and Area Master Plan. Owner's representative for City of Saskatoon. (Lead Designers Space2Place Landscape Architecture.)

2013 Premier's Award: Student Choice, Kinsmen Park and Area Master Plan.

2012 Canadian Institute of Planners: Planning Excellence Award for New and Emerging Planning Initiatives. For the Public Space, Activity + Urban Form Strategic Framework. Owner's representative for City of Saskatoon. (Prepared by Sweeney Stirling Finlayson Architects, University of Saskatchewan and City of Saskatoon).

2012 International Downtown Association Merit Award for the Public Space, Activity + Urban Form Strategic Framework.

2011 Premier's Award: Community Planning. Excellence Award for the Public Space, Activity + Urban Form Strategic Framework.

2009 Premier's Award: Collaborative Category – Merit for River Landing Streetscape. Designers: City of Saskatoon Urban Design.

2007 Premier's Award of Excellence Collaborative Category - River Landing Tree Grates. Designers: City of Saskatoon Urban Design.

2007 Premier's Award of Excellence Planning Category- Facade Rehabilitation and Renovation Program. City of Saskatoon Urban Design and Heritage Sections.

2006 Civic Trust Award for the London Coliseum. Designers: Arts Team, London UK.

2006 Europa Nostra Award, EU Prize for Cultural Heritage high commendation for the London Coliseum.

2005 Premier's Award of Excellence Collaborative Category - Airport Drive Masterplan. Collaborative Category. Designers: Stantec Consulting with City of Saskatoon Urban Design.

- 1998 AIBC Lieutenant Governor's Medal for Architecture - Walnut Grove Community Centre Aquatic and Fitness Facility, Langley. Designers: Roger Hughes + Partners Architects.

## **Presentations**

- 2018 *The President's Address on the Status of the Profession* at the Saskatchewan Association of Architects 2018 Annual General Meeting
- 2017 *Regulatory Updates and Bylaw Revisions* at the Saskatchewan Association of Architects 2017 Annual General Meeting.
- 2016 *Bylaw Revisions* at the Saskatchewan Association of Architects 2016 Annual General Meeting.
- 2015 *Canadian Urbanism Coast-to-Coast: The Prairie Region* at the Canadian Institute of Planners Annual Conference, Saskatoon. With delegates from Canadian Urbanism.
- 2014 *The North Downtown Master Plan*. At the Alberta Association of Architects' Banff Sessions. With Joyce Drohan/Perkins and Will.
- 2014 *The North Downtown Master Plan*. At the Canadian Mortgage and Housing Corporation's 2014 Housing Outlook Conference, Saskatoon.
- 2013 *The North Downtown Master Plan*. At the Build Sask. Green Conference, Saskatoon.
- 2013 *The Public Space, Activity + Urban Form Strategic Framework*. At the Royal Architectural Institute of Canada Annual Conference, Halifax.
- 2012 *The Public Space, Activity + Urban Form Strategic Framework*. At the Canadian Institute of Planners Annual Conference, Banff.
- 2011 *The Public Space, Activity + Urban Form Strategic Framework*. At the Ecocities Conference, Halifax.
- 2011 *The Public Space, Activity + Urban Form Strategic Framework*. At the Saskatchewan Institute of Planners Annual General Meeting, Saskatoon.
- 2008 *The Placemaker Program*. At the Canadian Institute of Planners Annual Meeting, Winnipeg.
- 2008 *The Aboriginal Tree Grate Project*. At the Canadian Institute of Planners Annual Meeting, Winnipeg.

## **Publications**

- Environmental Research Group (Dr. Raymond Cole, Jeanna South, Lisa Syverson). *Case Study for Water Conserving Strategies for Q-Lot Building*, Vancouver, 1994.
- Environmental Research Group (Dr. Raymond Cole, Patrice Charbonneau, Russell Kimber, Jeanna South, Lisa Syverson). *Water Reduction Strategies for BCBC Buildings*, Vancouver, 1994.
- Phyllis Lambert, Detlif Mertens, Bruce Mau. *The Architecture of Kuwabara Payne McKenna Blumberg*. Birkhauser, 2004. Drawings by Jeanna South & Sylvain Bombardier.

South, Jeanna, ed. *Sea-Change: A Design Ideas Competition*. Vancouver, Vancouver League for Studies in Architecture and the Environment, 1999.

South, Jeanna. *Through Chora*. Vancouver, University of British Columbia Library, 1996.

UBC Campus Planning. *Accessibility Report: University of British Columbia*. Vancouver, UBC Campus Planning, 1995.



Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 4.8

## Memorandum

**To: Council**

Kathleen Kurtin  
Amir Azadeh  
Donald Chen  
Walter Derhak  
Jeremiah Gammond  
Agata Mancini  
Elaine Mintz  
David C. Rich  
Susan Speigel  
Alberto Temprano

Mélisa Audet  
J. William Birdsell  
Barry Cline  
Gordon Erskine  
Jeffrey Laberge  
Wayne Medford  
Sarah Murray  
David Sin  
John Stephenson  
Magid Youssef

**From:** David Sin, Vice President Practice  
Chair, Practice Resource Committee

**Date:** October 24, 2019

**Subject:** Request for Proposal to update the OAA's QBS Document

**Objective:**

To approve a Request for Proposal to review and update the OAA's Quality Based Selection documents.

**Background:**

Following a review of the OAA's QBS documents by members of the Practice Resource Committee there was agreement that the QBS documents are in need of a refresh and update. It was further agreed that an appropriate consultant or organization would need to be engaged to do the work and a budget established.

A draft RFP is attached for Council's consideration which includes a proposed timeline and budget. In addition, the proposal includes tasks associated with branding and marketing of the documents through the OAA's new website.

**ACTION:**

Council to consider approval of the draft RFP to review and refresh the OAA's QBS documents and suggested budget.

## **Request for Proposal – Refresh of OAA’s Quality Based Selection Materials**

### **Background Information**

For more than a decade, the OAA has been committed to the use and broader adoption of Quality Based Selection (QBS) as the preferred method of procurement.

Among the measures the OAA has taken to promote QBS for the procurement of architectural services is a “Quality Based Selection Kit” available on the OAA website. The kit contains general information about QBS, templates (blank and filled out samples), as well as model procurement documents.

### **Project Description**

The OAA is seeking an organization or individual to review and update the existing suite of documents related to QBS, as well as creating any other templates, guides or documents that will be necessary for the OAA to successfully promote QBS. Through this work, the consultant will:

1. Perform a literature review on QBS to inform their own work. The OAA will specifically provide the following documents
  - a. Infraguide: “Selecting a Professional Consultant” (48 pages)
  - b. Qualifications-Based Selection (QBS): Best Practice for Architecture, Engineering and Construction Management/General Contractor Procurement in Canada (34 pages)
  - c. OAA, Association of Consulting Engineering Companies Canada, QBS Canada, and ACEC PowerPoint presentations to Public Works and Government Services Canada (107 slides in total)
  - d. Summary of feedback from an OAA subcommittee reviewing the existing suite of documents and templates (2 pages)
2. Review the existing messaging and documents available on the [OAA’s Choosing an Architect page](#)
3. Update, modify, or otherwise replace the messaging and documents available on the [OAA’s Choosing an Architect page](#) to enable the OAA to
  - a. successfully promote QBS
  - b. support organizations who wish to adopt QBS for the procurement of architectural services
4. Based on the review of existing documents, identify and subsequently develop any other messaging, templates, guides or documents necessarily for the OAA to
  - a. successfully promote QBS
  - b. support organizations who wish to adopt QBS for the procurement of architectural services
5. Develop, or work with OAA staff to develop, a PowerPoint presentation that summarizes
  - a. the benefits of adopting QBS
  - b. the OAA products or services available to support an organization adopting QBS for the procurement of architectural services

6. Develop, or with OAA staff to develop, an infographic to easily express the QBS process and its merits for client and promotional purposes.

### **Final Deliverable**

The final deliverable will culminate in a refreshed section on the new OAA website dedicated to QBS, and will include:

1. Updates, modifications, or replacements for the existing QBS content
2. Any additional templates, guides or documents (including and infographic) otherwise required for the OAA to
  - a. successfully promote QBS
  - b. support organizations who wish to adopt QBS for the procurement of architectural services
3. A PowerPoint presentation that summarizes
  - a. benefits and advantages for an organization to adopt QBS as their method of procurement
  - b. the OAA products or services available to support an organization adopting QBS for the procurement of architectural services

In a strictly advisory sense, proponents will also be expected to provide comments or recommendations following the integration of their work into the refreshed section on the new OAA website dedicated to QBS.

### **Timeline/Project Schedule**

December 13	Close of RFP
December 16-20	OAA review and shortlisting of applicants
December 23-31	Scheduling of interviews
January 2-10	Interviews with shortlisted applicants
January 13-17	Fee negotiation and hiring
January 20	Project commence
February 28	All deliverables due
March 13	OAA to provide all necessary revisions to the consultant
March 31	Consultant to return final copies of all deliverables

### **Coordination and Reporting to the Client**

The proponent will be expected to provide, at their own initiation and undertaking, informal updates via email to designated OAA staff throughout the project until completion. Where required, the proponent must make themselves available for a weekly update phone call.

### **Budget**

A total project budget of \$10,000 has been approved by the Council of the OAA. This includes consultant fees, expenses, and meeting costs.

### **Assumptions and Agreements**

Acceptance of the selected proponent is contingent on the successful negotiation of the conditions of this agreement, fees and scope of service.

The OAA reserves the right to accept or reject any or all responses to this RFP as well as re-issue the RFP.

The OAA is not responsible for any costs incurred by the applicant in preparation of this proposal.

In case of disagreement in the interpretation of the provisions of this RFP, the final decision will rest with the OAA.

All proposal materials submitted for this RFP will remain property of the OAA.

All deliverables resulting from this RFP will remain property of the OAA and their use thereafter is at the discretion of the OAA.

### **Submission Deadline and Requirements**

The submission should include:

1. A brief overview of the applicant (maximum one (1) page)
2. A CV or resume
3. A one (1) page outline of the approach that will be undertaken for this study

The deadline for submissions is **December 13, 2019 at 4:00 p.m. EST**

Please send submissions in electronic format to:

Ontario Association of Architects  
c/o Adam Tracey  
email: [AdamT@oaa.on.ca](mailto:AdamT@oaa.on.ca)  
Subject: QBS Refresh RFP

### **For Additional Information or Clarification**

Please contact Adam Tracey at:  
416-449-6898 x 230  
[AdamT@oaa.on.ca](mailto:AdamT@oaa.on.ca)

### **Basis for Award of Contract**

The Quality Based Selection (QBS) method will be used to select the successful applicant. As recommended by the OAA, QBS is a fair and objective process that facilitates the selection of an applicant on the basis of value-based criteria and competence, including consideration of professional qualifications, creativity, and availability, in relation to the scope of work and needs of the client. Following the selection of the applicant on this basis, the scope of service and professional fees are determined. Once agreed upon by the applicant and the client, the contract is awarded.

Applicants will be short-listed based on the recommendations of the OAA's Selection Committee who will apply the QBS method when considering each application. There is no fee solicitation at this point. The list of 3-5 qualified short-listed applicants will be selected.

The preferred applicant will be identified following an interview with each of those who are short-listed with the recommendation to proceed with scope and fee negotiation. If the negotiations with the preferred applicant fail to achieve agreement in regards to the fee and scope of work, the process will proceed to the next short-listed proponent in order to negotiate the acceptable fee and scope of work. If not successful, the process will continue to repeat until an agreeable contract can be negotiated.

**Ontario Association of Architects (OAA)**

*The OAA is the licensing body and professional association for Ontario's architects. Established under the Architects Act, our principal object is to regulate the practice of architecture, "...in order that the public interest may be served and protected". The Association is dedicated to promoting and increasing the knowledge, skill and proficiency of its members, and administering the Architects Act.*

DRAFT







Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 4.9

## Memorandum

**To:**

**Council**

Kathleen Kurtin  
Amir Azadeh  
Donald Chen  
Walter Derhak  
Jeremiah Gammond  
Agata Mancini  
Elaine Mintz  
David C. Rich  
Susan Speigel  
Alberto Temprano

Mélisa Audet  
J. William Birdsell  
Barry Cline  
Gordon Erskine  
Jeffrey Laberge  
Wayne Medford  
Sarah Murray  
David Sin  
John Stephenson  
Magid Youssef

**From:**

Kathleen Kurtin, President, Chair Sustainable Built Environment Committee

**Committee Members:**

Kathleen Kurtin (Chair)  
Terri Boake  
Paul Dowsett  
Danny Harvey  
Sheena Sharp  
Ted Wilson

Cheryl Atkinson  
Eric Charron  
Mariana Esponda  
Joy Henderson  
Andy Thomson

**Date:**

October 30, 2019

**Subject:**

Sustainable Built Environment Committee (SBEC) Update

**Objective:**

To provide Council with an update on the Committee's activities.

**Background:**

SBEC met last on October 15, 2019. At that meeting, the Committee discussed proposed changes to their Terms of Reference. Edited to reflect currency and fluidity of the subject matter, the document now includes reference to the "climate crisis". Further, the document now refers to the Sustainable Design section of the OAA Website as a resource, rather than part of the mandate as previously referenced. A revised Terms of Reference is attached for Council's review and approval.

During the meeting, the Committee reviewed the existing section of the Website and agreed to focus on reintroducing case studies. In particular, the Committee is interested in using upcoming OAA award recipients as a way to generate case studies.

The Committee also discussed projects for the upcoming year and will be seeking Council approval on these at a subsequent Council meeting.

Other recent SBEC activities include:

**Climate Change Movie Night:**

SBEC hosted a Climate Change Movie Night on September 20 to kick off the global climate strike. Hosted at OAA headquarters, the event included a screening of the film, *This Changes Everything*, the Avi Lewis-directed documentary based on Naomi Klein's book, *This Changes Everything: Capitalism vs. the Climate*. Approximately 30 OAA members were in attendance.

The Committee meets next on December 3, 2019.

**Action:**

Council to approve changes to SBEC Terms of Reference

**Attachments:**

- Draft updated Terms of Reference

## **Terms of Reference (Revised October 2019)**

### **OAA Sustainable Built Environments Committee**

#### **Overarching Committee Objectives and Goals:**

The OAA's Sustainable Built Environments Committee serves in an advisory role to the Council and Committees of the OAA on sustainable design and environmental issues as they relate to the built environment. The Committee analyses, reviews and recommends opportunities where the OAA can lead and the architectural profession can evolve and respond to the climate crisis as it builds.

#### **Committee Objectives:**

1. To ensure that sustainability is integrated in all of the work that the OAA undertakes
2. To collaborate with overlapping Committees and Task Groups
3. To disseminate information about environmentally responsible and resilient design and construction amongst OAA Committees, Task Groups and general membership

#### **Committee Mandate:**

The Committee will achieve its overall objectives through the following initiatives:

1. Recognize the importance of the goals set by the International Panel on Climate Change. SBEC continues to advocate for the goals of 2030 Challenge, and will review and ensure that the Committee stays current as the International Panel on Climate moves forward with new goals.
2. Provide greater clarity around the issue of sustainable built environments as well as guiding principles and/or policies for the architectural profession to follow.
3. Provide options for Council's consideration relative to advancing the principles and goals around Sustainable Built Environments by developing member knowledge, skills and understanding of sustainable design as related to all aspects of the architectural profession including the identification and/or creation of tools and resources to support members incorporating sustainable design principles into their practices and projects.
4. Collaborate with OAA Committees and Task Groups in order to ensure that sustainability is a part of the work that each Committee/Task Group is undertaking, and assist in identifying OAA standard documents, forms, checklists and resources that require updating with necessary elements to deal with sustainable design. SBEC will work with the Communications Committee to ensure effective communication about sustainability to OAA members.
5. Support the OAA's efforts to liaise with other provincial architectural associations to promote sustainability and demonstrate environmental leadership.

### **Committee Membership:**

The Committee is comprised of:

*1-2 Members of Council*

*A minimum of 4 Members at Large*

*2 representatives from each of the Schools of Architecture (only 1 rep is required at each meeting)*

*1 Member who represents First Nations/Indigenous voice*

*Industry representatives/resources as deemed appropriate*

The Chair is appointed annually and serves at the pleasure of Council – Chair is required to provide information and prepare reports for Council in collaboration with the Council representative on SBEC.

SBEC Council representative is required to report to Council and seek their approval about projects that SBEC is undertaking.

Support to SBEC to be provided by OAA Staff.

The Sustainable Design section of the OAA Website will be available to the committee to promote the guiding principles of Sustainable Built Environments to OAA members, local societies, government, and client groups.

### **Term on Committee:**

In accordance with the OAA Council Policy on *Appointments to Committees and as Representatives to Outside Orgs.*, members are appointed to serve for a term of three years. An individual may be appointed for a maximum of two consecutive terms.

Committee members who miss three consecutive meetings, without just cause, will be asked to step down from the Committee.

Members of the Committee will be appointed by OAA Council and vacancies on the Committee will be advertised to the membership via e-bulletin. Attempts will be made to ensure a good cross section of architects based on practice size, industry sector of employment, experience relative to sustainable design, etc.

### **Reporting to Council:**

SBEC will report to Council through the Vice President Practice. Regular reporting will occur during scheduled Council meetings and will be facilitated through the Vice President Practice. The Vice President Practice will be responsible for bringing items forward to Council for their approval as appropriate.

### **Budget:**

DRAFT – FOR INTERNAL REVIEW ONLY

October 30, 2019

The annual Committee budget will be set by Council as approved in the OAA Annual Budget.

**Meetings:**

Meetings will be held 6 to 8 times per year, or as otherwise deemed necessary.

Meetings of the Committee can be held via conference call or electronically if appropriate to do so.



Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 4.10

## Memorandum

**To: Council**

Kathleen Kurtin	Mélisa Audet
Amir Azadeh	J. William Birdsell
Donald Chen	Barry Cline
Walter Derhak	Gordon Erskine
Jeremiah Gammond	Jeffrey Laberge
Agata Mancini	Wayne Medford
Elaine Mintz	Sarah Murray
David C. Rich	David Sin
Susan Spiegel	John Stephenson
Alberto Temprano	Magid Youssef

**From:** Kathleen Kurtin, President

**Date:** October 28, 2019

**Subject:** Canadian Architectural Licensing Authorities –National Internship in Architecture Program – Acceptance of Student Hours

**Objective:** Council is to consider approval of the following motions regarding acceptance of student hours under the Internship in Architecture Program (IAP).

### Background:

The following motion was approved by Council at the May meeting:

***It was moved by Alkhaddam and seconded by Murray that the proposed amendments to the Internship in Architecture Program (IAP) as recommended by the Canadian Architectural Certification Board (CACB) national standing committee be approved, and, that the OAA move to implement the recommendation to accept and assess experience gained by recognized students effective July 1, 2019.***

--- CARRIED (1 abstention)

A number of announcements regarding the acceptance of student hours under the IAP have been issued by the OAA since that time to both members and students. OAA staff are working internally to develop the appropriate processes and electronic submission requirements/programming to accommodate this change.

At the October 26 CALA meeting it was announced that ALL architectural regulators have now approved the acceptance of student hours under the IAP, however implementation and transition dates may vary. There were a few related items that needed consideration as well and as such, each of the regulators were asked to have their respective Council's consider the following motions for approval.

.../2

***That each Regulator approve that students be permitted to log up to 760 hours, gained after completion of 60 credit hours in courses that contribute to the Student Performance Criteria for accreditation and prior to graduation; and***

***That such pre-graduation hours count towards the required 2800 hours prior to undertaking the ExAC.***

**Action:**

Council to consider approval of the above to motions regarding the acceptance of student hours under the IAP.

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 5.1.a

## President's Log

Date	Event/Meeting	Location	Attendees	Time
September 24	Society Chairs Fall Workshop	Toronto	Council, society chairs	8:30am-4pm
September 24	Philippines Architecture Chapter Gala	Toronto	Chapter members	6-10pm
September 24	Professional Practice Lecture w/Carleton Students	Toronto	w/Carleton Students, support staff	9:30-10:30am
September 24	PACT Meeting	Toronto	w/committee members	12-4pm
September 24	Northumberland Durham/Trent Society Visit	Peterborough	w/members, W.Medford, K.Doyle	5:30-8pm
September 25	OAA/ARIDO Joint Task Group	Toronto	w/committee members	12-2pm
October 1	BEAT Seminar Reps Meeting	Toronto		12-2pm
October 2	OBOA President's Dinner	Collingwood	w/OBOA members	5:15-9pm
October 9	Designing for Resiliency Roundtable	Toronto	w/Roundtable members, staff	10am-4pm
October 15	SBEC Meeting	Toronto	w/committee members	9:30-11:30am
October 17	Northern Ontario Society Visit	Sudbury	w/members, J.Laberge, K.Doyle	11:30am-2pm
October 17	North Bay Society Visit	North Bay	w/members, J.Laberge, K.Doyle	5:30-8pm
October 23	Executive Committee Meeting	via phone	w/Executive Committee	11am-12 noon
October 24	Niagara Society Visit	St. Catharines	w/members, B.Birdsell, K.Doyle	5:30-8pm
October 25	RAIC International Prize Gala	Toronto		6-11pm
October 26	CALA Meeting	Toronto	w/CALA Members	9am-4pm
October 27	RAIC Festival - sessions and events	Toronto		9am-4pm
October 27	RAIC AGM	Toronto	w/RAIC members, W.Derhak	5:45-6:45pm
October 27	RAIC Opening Reception	Toronto		7-10pm
October 28	RAIC Festival - sessions and events	Toronto		9am-4pm
October 28	RAIC President's Reception and Gala	Toronto		6-11pm
October 29	RAIC Festival - sessions and events	Toronto		9am-4pm
October 29	PACT Meeting	Toronto	w/committee members	12-4pm
October 29	RAIC College of Fellows Convocation	Toronto	w/RAIC members, K.Doyle	7-10:30pm
October 30	RAIC Festival - sessions and events	Toronto		9am-4pm
October 30	Brownie Awards Jury - Deliberations	via phone	w/jury members	noon-2pm
October 30	Meeting with AG D. Downey	Toronto	w/MAG staff, K.Doyle	4-4:30pm
October 31	Windsor Society Visit	Windsor	w/members, W.Derhak, K.Doyle	11:30am-2pm
November 1	CDAO AGM	Toronto	w/CDAO members, K.Doyle	9:30am-2pm
November 5	Building Committee Meeting	via phone	w/committee members	10:30-11:30am
November 5	London Society Visit	London	w/members, W.Derhak, K.Doyle	6-9pm
November 6	SHIFT event	Toronto	w/public, Council, staff	6:30-9pm
November 6	Pre-Council Dinner	Toronto	w/Council	8:45-10:30pm
November 7	Council Meeting	Toronto	w/Council, staff	9:30am-4pm





Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 5.1.b

## Memorandum

**To:** **Council**  
Kathleen Kurtin  
Amir Azadeh  
Donald Chen  
Walter Derhak  
Jeremiah Gammond  
Agata Mancini  
Elaine Mintz  
David C. Rich  
Susan Speigel  
Alberto Temprano  
Mélisa Audet  
J. William Birdsell  
Barry Cline  
Gordon Erskine  
Jeffrey Laberge  
Wayne Medford  
Sarah Murray  
David Sin  
John Stephenson  
Magid Youssef

**From:** Kristi Doyle, Executive Director

**Date:** October 30, 2019

**Subject:** Report from Executive Director

**Objective:** To provide Council with an update on activities of the Executive Director not covered elsewhere in the Council agenda.

## Background:

This report outlines specific activities that have occurred which have not been reported elsewhere in the Council package since the September meeting.

## Internal and Administration

I continue to be heavily involved in the commissioning of the building systems as we settle back into the OAA Headquarters. I have also been working with other staff to update and/or put in place annual service/maintenance agreements for a number of systems and equipment. There is still a fair amount of time being spent on my part on the building. I have been sourcing an appropriate bird friendly measure to mitigate bird strikes against the building as well as sourcing a 'blind/shading' solution for the Council chambers.

A staff meeting was held on September 26, following the September Council meeting. During that meeting, representatives from View (suppliers of the new transition glazing in the building) gave staff a short presentation.

OAA Manager of Finance and I met with our insurance broker from Hunters on September 25 to review the renewals for OAA insurances including D & O, GCL, and property.

A staff lunch and learn was held on October 30 to review the employee benefits program and address questions.

### **OAA Activities/Policy and Industry Relations**

OAA President Kurtin and I continue the annual visits to local societies with the tour now half over. The visits to date have been very positive and have included some very engaging discussion with local members.

The OAA Survey of Members was launched on September 17 and will officially close for response on November 1. The Survey of Practices will be launched shortly. We are discussing with the survey consultant the most appropriate time to launch the second survey. It is still anticipated that final survey results will be presented to Council in January.

Bruce Palmer, CEO & President of Pro-Demnity Insurance Company had our regular monthly meeting on October 3.

I attended a meeting with Attorney General Doug Downey on October 30 with OAA President Kurtin.

I will be attending the Annual Meeting of the Construction and Design Alliance of Ontario (CDAO) on November 1 along with President Kurtin, Vice President Erskine, and Adam Tracey, OAA Manager Policy & Government Relations. I also attended a CDAO Board meeting on September 27.

### **National Initiatives**

I met with RAIC CEO, Mike Brennan on October 22 to discuss a number of items of mutual interest between OAA and RAIC.

I attended meetings of the Canadian Architectural Licensing Authorities (CALA) in Toronto on October 25 and 26 along with President Kurtin and Senior Vice President & Treasurer Derhak, as well as Registrar Nedra Brown.

**Action:** No action required.



Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 5.1.c

## Memorandum

**To: Council**

Kathleen Kurtin	Mélisa Audet
Amir Azadeh	J. William Birdsell
Donald Chen	Barry Cline
Walter Derhak	Gordon Erskine
Jeremiah Gammond	Jeffrey Laberge
Agata Mancini	Wayne Medford
Elaine Mintz	Sarah Murray
David C. Rich	David Sin
Susan Spiegel	John Stephenson
Alberto Temprano	Magid Youssef

**From:** OAA Building Committee  
Sheena Sharp, Chair  
Kathleen Kurtin, President  
John Stephenson, Immediate Past President  
Gord Erskine, Vice President Strategic  
Toon Dreessen, Member

**Date:** October 30, 2019

**Subject:** Update from OAA Building Committee

**Objective:** To provide Council with an update on the OAA Headquarters Renew + Refresh project.

### Background:

A number of meetings, of varying sizes and attendees, have been held in the building over the fall and the feedback has been very positive! There is certainly a level of excitement around the refresh of the building!

A number of articles have been published over the last month or two regarding the building with more planned. The OAA hosted the class of Masters students from Carleton's school of architecture last month for a professional practice lecture and tour of the building. A continuing education session will be held at the December Construct Canada show featuring the renovation of the building. A more fulsome plan for education and opportunities for public awareness will be discussed with the new Comprehensive Education Committee.

A blower door test was held at the building on the evening of October 18 with 20 members in attendance. The test was successful and the building performed well. The final report will be shared once available.

Work continues on addressing the final list of deficiencies under the construction contract. This includes doors/hardware, some architectural work, and other finishes that have yet to be completed.

.../2

The first phase of the Artwork project should be completed by the November 7 Council meeting i.e. the reframed artwork hung and the first video wall in place and functioning.

There has been a delay around the installation of the last set of solar panels, however this should be addressed shortly. Commissioning of the solar panels already installed has taken place and once the final set is in place, the tie in with Toronto Hydro can proceed. A maintenance and service contract for the upkeep of the panels is currently being sourced.

The security system has been installed and staff are being trained.

Testing of the new AV equipment and software in the various meeting rooms is continuing. Full training of OAA staff is still pending.

A proposal from Siemens to establish ongoing monitoring and maintenance of the building automation system and controls has been received and is currently being reviewed. This will allow us to easily monitor our energy performance and objectives under the 2030 Challenge.

A quote has been received for the application the necessary bird friendly measures for the high risk zones of the building to mitigate bird strikes in accordance with the FLAP report commissioned prior to the commencement of the renovation. The Building Committee will be reviewing the proposal and provide final approval. This will be addressed in the 2020 OAA Budget with application expected in early spring.

At the present time, final project costs are being confirmed and will be presented to Council at the November meeting.

As reported at the September meeting work is underway to address the leaks that are occurring around some windows on the third floor. A contractor has been engaged to do a preliminary investigation to confirm the issue and develop the most appropriate repair strategy. This work is outside of the original project scope and budget.

Work will begin shortly on the air conditioning solution for the server room. This work is also outside of the original project scope and budget.

In the coming month, work is planned for the elevator to replace a valve. This will be addressed as a capital cost. The quote will be shared with the Building Committee for final approval in the next week or so.

The grand re-opening of the building continues to be planned for spring 2020 in connection with the OAA Annual Conference.

**Action:**

The report is provided for information



Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 5.1.e

## Memorandum

**To:** **Council**  
Kathleen Kurtin  
Amir Azadeh  
Donald Chen  
Walter Derhak  
Jeremiah Gammond  
Agata Mancini  
Elaine Mintz  
David C. Rich  
Susan Speigel  
Alberto Temprano  
Mélisa Audet  
J. William Birdsell  
Barry Cline  
Gordon Erskine  
Jeffrey Laberge  
Wayne Medford  
Sarah Murray  
David Sin  
John Stephenson  
Magid Youssef

**From:** **Governance Committee:**  
Kathleen Kurtin, Chair  
David C. Rich  
Jeffrey Laberge  
Elaine Mintz  
Walter Derhak

**Date:** October 28, 2019

**Subject:** Update to Council on inaugural meeting of Governance Committee

**Objective:** To provide a report to Council on the implementation of the newly formed Governance Committee.

## Background:

As per Council direction, the Governance Committee was established to ensure an appropriate level of oversight and participation by the Council in fulfilling its roles and responsibilities for governance of the OAA.

As per its mandate, the Committee is directly responsible for oversight and periodic review of all governance structures and practices, including human resources of the organization and reporting its findings and/or recommendations to the Council.

The Committee convened on October 15 2019 for its inaugural meeting.

President Kathleen Kurtin was appointed as Chair of the Committee.

The following agenda items were addressed by the Committee:

- 1.0 Brief review of Committee Terms of Reference approved by Council
- 2.0 Review of recent Reports and Recommendations resulting from review of other professional regulators
- 3.0 Brainstorming and open discussion regarding other issues for consideration
- 4.0 Succession planning and staffing changes

**5.0 Review of items for attention of the Committee rolling over from HR Committee – Annual Evaluation of Executive Director and Registrar**

Specifically, the group reviewed several articles & reports that spoke to good governance and/or were excerpts from recent Regulatory/Governance reviews conducted for other professional regulators in Canada. Committee members to review documents circulated. Items for further consideration in terms of governance changes or updates will be considered by the group at a later meeting.

The Committee had an open discussion about governance issues that might be considered priority items. The following two issues were highlighted.

**Succession planning for the organization:** The group requested that Doyle and Darling create a succession plan framework for senior staff members for the Committee's review and to ensure that there is an understanding as to what succession considerations have been given and/or are being contemplated. It was requested that the succession plan provide solutions for both short term emergency situations as well as long term plans.

**Implementing a more appropriate and comprehensive nomination process for Council members:** The Committee explored concerns raised regarding skill/knowledge gaps that might exist on Council in any given year and ways in which the nomination and/or election process might be altered to address this issue. It was noted that AIBC and many Boards including those governed by the not-for-profit legislation have a nomination committee.

Doyle provide a further update on the following staffing matters:

Practice position – Position has been adjusted to increase management in role new Manager, Practice Advisory will begin mid-December.  
Office Assistant going on mat-leave and we are hiring a mat-leave replacement.

New Administrative Assistant in Continuing Education (ConEd) started on October 15.

The Committee suggested that as a matter of good governance, the Council should hold an in camera meeting at all Council meetings.

The Committee had an in camera discussion re: the Executive Director Performance Review to occur in late November.

The next meeting of the Committee will be held December 4. The intent is for the group to consider a draft template for Council competencies as well as succession planning documents.

**Action:**

No Council action required at this time.



Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 5.2.a

## Memorandum

**To: Council**

Kathleen Kurtin  
Amir Azadeh  
Donald Chen  
Walter Derhak  
Jeremiah Gammond  
Agata Mancini  
Elaine Mintz  
David C. Rich  
Susan Speigel  
Alberto Temprano

Mélisa Audet  
J. William Birdsell  
Barry Cline  
Gordon Erskine  
Jeffrey Laberge  
Wayne Medford  
Sarah Murray  
David Sin  
John Stephenson  
Magid Youssef

**From:** Walter Derhak, Senior Vice President & Treasurer

**Date:** October 25, 2019

**Subject:** Update on the Comprehensive Education Committee

**Objective:** To update the Council on the progress of the new Comprehensive Education Committee.

### Background:

In May of 2019, the OAA's Continuing Education Committee was sunset.

The Council put forward a recommendation to establish a new standing committee with a broader mandate to oversee all aspects of education-related initiatives carried out by the OAA. The new portfolio will still include the regulatory Continuing Education Program as well as the Admission Course.

As per Council direction, a call for members-at-large has been issued to form the Committee. A total of seventeen (17) OAA members submitted completed Expressions of Interest for consideration.

In September of 2019, the list of candidates recommended for the Comprehensive Education Committee was approved by Council.

Since the last Council meeting, the committee's Terms of References have been updated in accordance with direction of Council and the new committee members have been contacted to congratulate them on their appointments.

Currently, we are in the process of setting up the first meeting which will likely be in November.

**Action:** No action is required. For information only.



Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 5.3.a

## Memorandum

**To: Council**

Kathleen Kurtin	Mélisa Audet
Amir Azadeh	J. William Birdsell
Donald Chen	Barry Cline
Walter Derhak	Gordon Erskine
Jeremiah Gammond	Jeffrey Laberge
Agata Mancini	Wayne Medford
Elaine Mintz	Sarah Murray
David C. Rich	David Sin
Susan Speigel	John Stephenson
Alberto Temprano	Magid Youssef

**From:** Gordon Erskine, Vice President Strategic

**PACT Committee Members**

Gord Erskine (Chair)	Len Abelman
Walter Derhak	Kathleen Kurtin
Kristiana Schuhmann	Sheena Sharp
David Sin	John Stephenson

**Date:** October 24, 2019

**Subject:** Update on the activities under the Vice President Strategic portfolio

**Objective:** To provide Council with an update on activities under the Vice President, Strategic portfolio.

### Background:

**Duties:**

Sept. 20: Society Chair/Liaison workshop  
Sept. 24: PACT Meeting  
Oct. 9: Resiliency Round Table  
Oct. 15: Complaints Committee  
Oct. 23: Executive Committee  
Oct. 29: PACT Committee  
Nov. 1: CDAO AGM & Forum  
Nov. 4: Meeting w/ Steve Willis (Director of Ottawa Planning & Economic Development)  
Nov. 6: Corporate and Publicly-Employed Architects Roundtable

### Policy Advocacy Coordination Team (PACT):

PACT met last on September 24. The Committee's next meeting is scheduled on October 29 and an oral update will be available by the time of the Council meeting.



*Member Roundtable on Designing for Resiliency*

The Designing for Resiliency Roundtable was hosted on October 9 and was attended by seven OAA members with a range of experience. The discussion focused on how to make resilience a priority amongst architects and the general population, the scale at which to tackle the issue of resilience and the ways that resilience can be measured. It was a very productive conversation and a report from the roundtable is currently in draft stages.

*World Architecture Day*

The 2019 Queen's Park picks have been finalized and research on each of the eight buildings is underway, as is logistical planning related to the event.

*Provincial Policy Statement Submission*

PACT drafted and submitted comments on the proposed changes to the Provincial Policy Statement. See attached.

*Member Roundtable on Corporate and Publicly-Employed Architects*

PACT has put a call out to members to participate in the November 14, 2019 Corporate and Publicly-Employed Architects Roundtable. This roundtable is an opportunity for members to discuss the opportunities and constraints architects face in these roles, and how these positions can be better promoted as interesting and valuable career paths.

**Meetings**

**Construction and Design Alliance of Ontario (CDAO)**

CDAO has not met since June. An upcoming meeting and AGM is scheduled for November 1 and an oral update will be available by the time of the Council meeting.

The Ryerson University research project regarding quality of documents continues, with the City of Hamilton offering to participate in the pilot project with three projects. The next meeting regarding this project is scheduled for November 8.

**Broader Construction Association Consultation Group (City of Toronto)**

The BCACG has not met since April 2019. After being postponed, the next BCACG meeting will now be held on November 25.

**Action:**

No action required.

**Attachments:**

- OAA submission on the proposed changes to Provincial Policy Statement.



Ontario Association of Architects

October 21, 2019

The Ontario Association of Architects (OAA) welcomes the opportunity to comment on the proposed changes to the Provincial Policy Statement. The Association believes that the proposed changes may help to address the issue of housing affordability in Ontario. As the policy foundation for land use planning in Ontario, there are opportunities to leverage these proposed changes in order to streamline the planning approval processes at the municipal level and promote increased housing supply throughout the province.

The OAA has long been invested in improving housing affordability across Ontario and has explored architectural and land use planning solutions to address it. In addition to the 2019 Association-commissioned report, [Housing Affordability in Growing Urban Areas](#), the OAA has commissioned Altus to produce two reports about Site Plan Approval (SPA) in Ontario. The first of these, which was [released in 2013](#), found that SPA is not being implemented consistently across municipalities, resulting in unpredictability with the process and significant time delays for approvals. The follow up report, [released in 2018](#), set out to quantify the economic impact of delays that result from this broken SPA process. It found that delays from SPA cost the province up to \$900 million annually – a figure that the OAA believes to be in excess of \$1 billion due to the conservative nature of the economic model that was used in the analysis.

**The Association is encouraged by the extensive reference to “housing options” included throughout the proposed changes. Different housing unit configurations, unit types and forms of tenure are important considerations in the broader discussion of housing affordability. However, they are stymied by the extensive time delays that project proponents face at the municipal level.**

***The OAA recommends setting a mandatory timeframe for the development approval process that begins on the date that an application is received and encompasses the whole development approval process.*** The 2018 SPA report, *Site Plan Delay Analysis*, quantified the effects of site plan delays and found a staggering cost of \$100 million per month Ontario-wide. With so much focus currently on the housing affordability crisis, it is timely to identify a mandatory timeframe for the complete development approval process.

Recognizing that there are different realities in terms of size and staffing across municipalities throughout Ontario, this timeframe should be achievable by the most resource-constrained municipalities as well as those with the highest volumes of development approval applications. While many municipalities report that there is no economic impact to the delays in the development approval process, the reality is that not only are there impacts, but these impacts are significant and widespread throughout Ontario.

In a recent City of Toronto-commissioned report by KPMG, [End-to-End Review of the Development Review Process](#), the authors noted that, “There is a significant gap between official processing timelines and the experience of staff and applicants.” Moreover, due to competing divisional objectives at the municipal level, the report found that, “City positions and comments can change throughout the course of an application...reducing transparency and increasing timelines and costs.” The report points out that uncertainty in the approval process is costly and can be frustrating for project proponents and city staff alike. This is particularly so in the case of small firms where reduced transparency and increased costs often keep them from undertaking small infill housing projects.

***The OAA recommends modifying section 1.4, Housing, of the PPS to include the identification of minimum densities across urban areas throughout Ontario.*** In our 2018 report, *Housing Affordability in Growing Urban Areas*, it is recommended that densities in “neighbourhoods” throughout Ontario correspond to the Provincial Growth Plan 2017. The OAA strongly believes that a growth model that contemplates increasing as-of-right height limits throughout urban areas will help to address housing supply across Ontario. In addition to encouraging intensification of lands which are designated and available for residential development, this will also set a minimum growth standard across already developed areas throughout the province.

***The OAA is encouraged by section 4.0, Implementation and Interpretation, and recommends that the PPS suggest SPA as a performance indicator.*** We noted with great interest that item 4.8 states that the provinces, municipalities and stakeholder, “shall identify performance indicators for measuring the effectiveness of some or all policies”. As previously mentioned, SPA currently represents an enormous cost to the province; however, if repaired, it has the potential to help to fast-track residential projects, and reduce the time needed to process these applications. In March 2019, the OAA issued a [letter](#) to the Honourable Steve Clark, Minister of Municipal Affairs and Housing, with recommendations to fix the SPA process in Ontario. That letter is included as an attachment to this submission.

Other performance indicators that the PPS may also suggest include enhanced staff reporting from municipal planning departments. In particular, it would be useful to collect data about actual costs of processing delays as well as real time accounts of approval processes. Data from these reports can help to quantify and track costs and delays in comparison to provincially mandated guidelines.

The OAA is the licensing body and professional association for Ontario’s architects. Established under the *Architects Act*, it is the mandate of the OAA to regulate the practice of architecture to ensure that the public interest is served and protected. The OAA has

collaborated extensively with Government, and looks forward to continued collaboration as the PPS continues to evolve.





Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 5.3.b

## Memorandum

**To: Council**

Kathleen Kurtin  
Amir Azadeh  
Donald Chen  
Walter Derhak  
Jeremiah Gammond  
Agata Mancini  
Elaine Mintz  
David C. Rich  
Susan Spiegel  
Alberto Temprano

Mélisa Audet  
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Wayne Medford  
Sarah Murray  
David Sin  
John Stephenson  
Magid Youssef

**From:** Kristi Doyle, Executive Director

**Date:** October 25, 2019

**Subject:** Update on Appeal of Harmonized Zoning By-law

**Objective:** To provide Council with an update on the Harmonized Zoning By-law Task Group and the related OAA appeal to the OMB

### Background:

Hearing dates were set for October 16, 17 and 18, 2019. During the first day of hearings, City staff revealed they were suffering from the onset of a health ailment. The hearing was suspended and then subsequently adjourned the next day.

New hearing dates have been set:

November 29  
December 6, 10, 16, 18, 19 & 20

Where the OAA had remaining budget to cover the original three days of hearings, the hearing has ballooned to 8+ days due to unforeseen circumstances. Every attempt is being made to stay within budget but there may be additional funding needed to close out the appeal.

### Action:

No action required.



Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 5.4.a

## Memorandum

**To:** **Council**  
Kathleen Kurtin  
Amir Azadeh  
Donald Chen  
Walter Derhak  
Jeremiah Gammond  
Agata Mancini  
Elaine Mintz  
David C. Rich  
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Gordon Erskine  
Jeffrey Laberge  
Wayne Medford  
Sarah Murray  
David Sin  
John Stephenson  
Magid Youssef

**From:** Chair, Communications Committee  
Amir Azadeh

Committee Members  
Jeremiah Gammond  
Joël León  
Sadeq M. Sadeq  
Jennifer King  
Agata Mancini  
Magid Youssef

**Date:** October 29, 2019

**Subject:** **Communications Committee Update**

**Objective:** To provide an update on current and ongoing communications-related activities.

**Background:** The Communications Committee met on Tuesday, October 15, 2019 at the OAA Headquarters in anticipation of the November Council meeting. Chair and VP Communications Amir Azadeh led the discussion via conference call, which began with discussion on potential locations for events at the 2021 OAA Conference in Niagara Falls as well as timing for the 2023 OAA Conference in Sudbury. For the former, the Committee opted for the Table Rock Centre. With respect to the latter, after consultation regarding the availability of local students (and local weather), the decision was made to select May 10–12 (acknowledging Sunday, May 14 is Mother's Day), as reviews occur at Laurentian University in April and an initially proposed June date overlaps with the University's recruitment date for more than 1000 high school students, which could have caused challenges for space in main common areas as well as hotel bookings.

OAA staff updated the Committee on various communications programs and projects, from the awards (which included moves to finalize a working group to assemble a jury) to sponsorship and Special Project Funding (SPF) for Societies (which included reworking the language on application forms for to reflect changes made for fairness and transparency, as approved by Council in September).

An event to express appreciation for OAA volunteers was also explored in preliminary stages with respect to rough timing and focus.

Updates were also provided on the website and new logo, with the latter helping inform standardized template approaches to OAA-related internal and external documents, including notes to Council, agendas, emails, press releases, etc. The updated Visual Identity Guidelines and OAA Style Guide are underway, with a draft to be completed in early November for internal review and discussions.

## 1. Priority Projects

### WEBSITE REVIEW

Planning and development has continued on the Website Member Directory, Practice Knowledge Base Tool and People/Committee Listing Module. Front-end development and beta/demos are planned for early November. The Website Style Guide is also in development with completion expected in late October. We are also continuing our Website Content Development meetings with recent meetings taking place related to the Conference and Fees pages. Further meetings are being planned related to OAAAS and the Comprehensive Education Committee.

Refer to Appendix A for the September OAA Website Report, which track completed and projected work on the project.

### OAA HQ RENEW + REFRESH

The OAA HQ Renew + Refresh project continues with the installation of art in the second floor's northeast meeting rooms and the screens on the north wall of the café.

The building was photographed by Steven Evans (the original photographer of the building) in mid-October. These interim shots will be used for the *Canadian Architect* article planned for winter 2020 and media requests. The building will be shot again in early spring in preparation for the official opening. Site photography, including 360-degree cameras, continues until the building project is complete. This should be finalized with the installation of the PV panels over the terrace.

Content for the fall presentation at the Buildings Show/Construct Canada will be developed, as will information and visuals as the project proceeds toward its official opening in May 2020. This will coincide with Toronto Doors Open and the 2020 OAA Conference.

The Blower Door test was held on October 18. Approximately 20 members attended to witness the test and see the presentation, as well as a tour of the building given by Sheena Sharp.

### NEW OAA LOGO

The New OAA Visual Identity Program is on target to be launched in early 2020 in conjunction with the OAA Website. Updating and implementation of the logo will begin this fall with the ordering of office stationery and supplies. The OAA Style Guide is being developed throughout the coming months to ensure consistency in formatting and writing for all OAA content. This will be used in conjunction with the OAA Visual Identity Guideline.

### SHIFT Challenge and Design Excellence Awards

A free, public event, SHIFT 2019: 11 Ideas on Infrastructure, takes place in Toronto on Wednesday, November 6, the evening before the next Council meeting. A co-production with the Toronto Society of Architects, it will be held at the Toronto Central YMCA (Diamond Schmitt Architects), which was a recipient of the 2018 Prix du XXe siècle by the Royal Architecture Institute of Canada and the National Trust of Canada. It features 11 micro-lectures (modified Pecha Kucha style) from 7 to 8 pm, with doors opening at 6:30. Casual networking and mingling will also happen after the talks.

The 2020 OAA Awards program was launched on September 30 with a deadline of December 9. In light of the new changes regarding making Energy Use Intensity (EUI) reporting mandatory, additional information will be shared about the change in forthcoming e-newsletters to clarify and demystify the criteria, review and judging process. The jury selection process is also underway (with input from Council) with the goal to have the jury in place by the end of the year.

<b>bIOAAg</b>
For the month of September, the bIOAAg featured short profiles of OAA Committee members, with new ones being posted twice a week, and tying into the Call for Volunteers for 11 specific committees. The following month, similar posts were included for two Councillors to encourage members to consider nominations for the Council elections. October also eight excerpts from <i>Canadian Modern Architecture</i> —a book whose speaker series Council agreed to sponsor, following the Communications Committee's recommendation. November will be the second edition of Mentorship Month—an initiative run working with the Interns Committee. Other committees have expressed interest in similar themes, and Communications remains open to ideas and collaborations.
<b>PUBLIC AWARENESS AND MEDIA RELATIONS</b>
<p>The OAA shared press releases regarding [a] World Architecture Day's housing theme (tied with the Association's initiatives related to housing affordability and site plan approval), [b] the Renew+Refresh headquarters project (tied with the week of the climate strikes) and [c] the SHIFT event on November 6. Information was shared by outlets including <i>Canadian Architect</i>, <i>Building</i>, <i>Construction Canada</i>, <i>Canadian Consulting Engineer</i> and <i>Daily Commercial News</i>. Another press release is being prepared with Policy/Government Relations staff for the Queen's Park Picks event in December.</p> <p>To further spark interest in the SHIFT event, a postcard was designed for distribution at the Pop Can Crit event held in conjunction with the RAIC Festival of Architecture. An ad showcasing the OAA 2020 Conference was also designed for the showguide for the Buildings Show/Construct Canada.</p>

## 2. Web Updates (September–October 2019)

UPDATES	DEVELOPMENT	UPCOMING PRIORITIES: In progress
<ul style="list-style-type: none"> <li>Starting an Architectural Practice and Admission Course emails</li> <li>Enewsletter for students</li> <li>Calls for Volunteers, Presenters, Council elections</li> <li>Awards call and details re: mandatory EUI reporting requirements</li> <li>OAA member survey</li> <li>Special <i>Practice Advisory</i> on <i>Construction Act</i></li> </ul>	<ul style="list-style-type: none"> <li>Website Redesign Project – consultation, content development and design</li> </ul>	<ul style="list-style-type: none"> <li>Redesign completion</li> <li>Content development</li> <li>CMS development</li> <li>Website Style Guide training</li> <li>Website demo/beta testing</li> <li>Graphic Standard review</li> <li>Accessibility standards training</li> </ul>

## 3. Social Media Update

INSTAGRAM	TWITTER	FACEBOOK
Followers: 3162 <b>(+131)</b>	Followers: 7054 <b>(+63)</b> Total Likes: 6326 <b>(+70)</b>	Followers: 1853 <b>(+52)</b> Total Likes: 1645 <b>(+45)</b>
Insta Stories were used to share information about bIOAAg articles, OAA events (SHIFT), tagged stories from followers which would be of interest to members and the general public. On average, each story was seen by over 300 followers. Throughout October, posts were used for <i>Canadian Modern Architecture</i> bIOAAg items.	The OAA tweeted about several events and awards programs, as well as news items. Throughout October, there was a specific focus on sharing all the previous Queen's Park Picks, tagging practices, MPPs and building users as appropriate. Several tweets were also used to highlight the SHIFT event; the most popular seen by 2,740 people.	Facebook was used to promote events that would be of interest to OAA members, such as SHIFT 2019 and major architecture/design-related events across Ontario. It also encouraged followers to read about the volunteering and <i>Canadian Modern Architecture</i> posts to the bIOAAg.



## OAA Website Audit and Redesign STATUS REPORT

### Monthly Status Executive Summary: OAA Audit, Redesign Planning and Implementation

Reporting Period : Month of September 2019

Client Stakeholders : Tamara King  
Project Manager : Prerana Shrestha

Contract # : 2018-0022

#### Current Status

	Green	Yellow	Red	Details
Schedule				
Budget				
Scope				

#### Schedule

Projected Milestones	Date	Percentage Complete	Notes
Project Kickoff	June 26, 2018	100%	
Planning	June 29, 2018	98%	
Planning Sign off	April 10, 2019	98%	
Development	Spring 2019	67%	
Development End	Winter 2019	0%	
QA	Winter 2019	0%	
Content Population	Winter 2019-Spring 2020	0%	
UAT	Spring 2020	0%	
Launch	Feb-20	0%	

#### Work Completed

##### Work Completed September 2019

##### Design:

- \* Team on hold to start on the website style guide.

##### Planning:

- \* Project team demoed the News Article to the Practice team. This was to provide more insight as to how the knowledge base tool would function. Project team is pending feedback from the group.
- \* People/Committee functionality has been signed off and queued up for development.
- \* OAA Team worked through the Information Architecture and making updates to it.
- \* Team decided that the XD files to show interactivity for user stories was not required as team can review the site function when staging site is available.
- \* Council decision to make interns and students available in public and member searches was discussed and was queued up for development team to make this update.

##### Development:

- \* Development team continued to work on Member Directory sections. Development team worked with Denis on any questions.
- \* Development team prepared to start on Frontend work in October.

##### Projected Work Scheduled Month of October 2019

##### Planning:

- \* Project team to continue to track on the open items for Knowledge Base tool. Team will queue up this tool for development once confirmation is received.

##### Development:

- \* Development team to continue through iMIS import clean up.
- \* Development team to continue on SSO for member portal in collaboration with Denis.
- \* Development team to start on the Frontend development and prepare for Quality Assurance and testing.

##### Project Management:

- \* There has been extensions that will be required in the development phase, Pre will review timeline and advise team with updates.

## OAA Website Audit and Redesign STATUS REPORT

Engineers					
Projected Work Scheduled Month of September 2019					
ID	Action	Owner	Impact/Notes	Due Date	Resolution Date

Risks / Issues					
ID	Action	Owner	Impact/Notes	Due Date	Resolution Date
1	Any delays in planning wrap up will cause project timeline to extend further and will also have budget implications due to the extension.	Project Team	Delays in project impacting development and eventually launch which may affect budget.		



Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 5.5.b

## Memorandum

**To:** **Council**  
Kathleen Kurtin  
Amir Azadeh  
Donald Chen  
Walter Derhak  
Jeremiah Gammond  
Agata Mancini  
Elaine Mintz  
David C. Rich  
Susan Spiegel  
Alberto Temprano

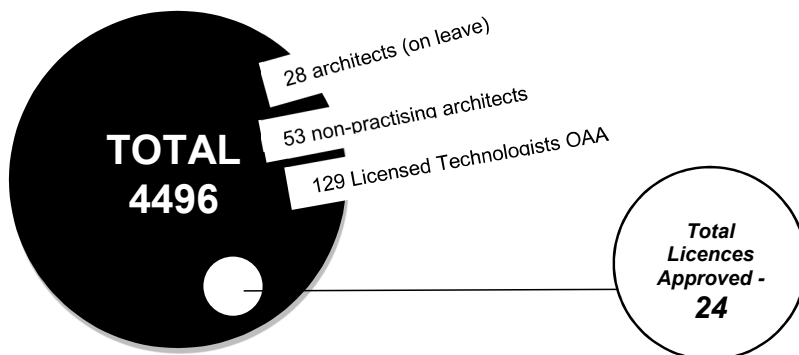
Mélisa Audet  
J. William Birdsell  
Barry Cline  
Gordon Erskine  
Jeffrey Laberge  
Wayne Medford  
Sarah Murray  
David Sin  
John Stephenson  
Magid Youssef

**From:** Mélisa Audet, Vice President Regulatory

**Date:** October 22, 2019

**Subject:** Activities under the Registrar  
August 28, 2019 through October 22, 2019

### 1. Membership as of October 22, 2019

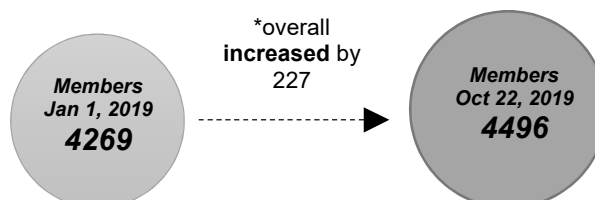


Licence Applications Rec'd – 38

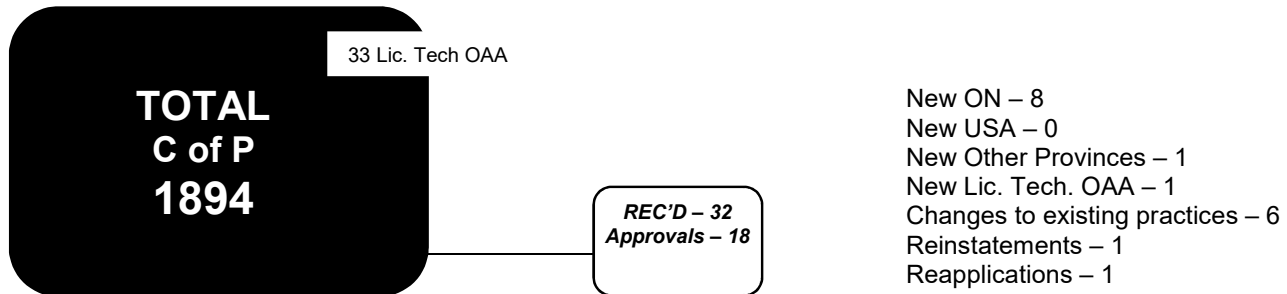
Total Licences Approved – 24

- First Time Applicants (FTA) – 13
  - FTA ITP – 3
- BEFA - 2
- Licenced Technologist OAA – 1
- Reciprocal – 5
- Mutual Recognition Agreement – 1
- Reapplications – 1
- Reinstatements – 1
- Non-Practising Architect – 0
- Applications to Process Jan. 2020 - 12

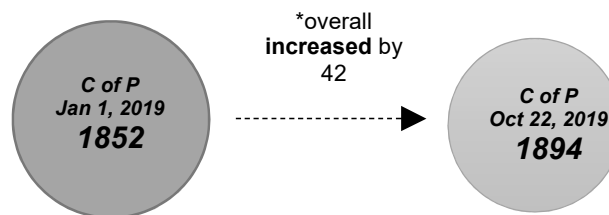
### Membership Growth Summary



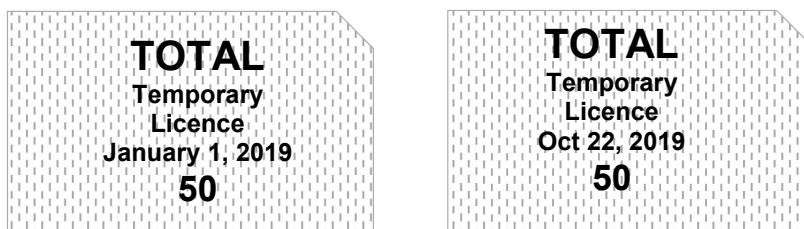
## 2. Certificate of Practice as of October 22, 2019



### Certificate of Practice Growth Summary



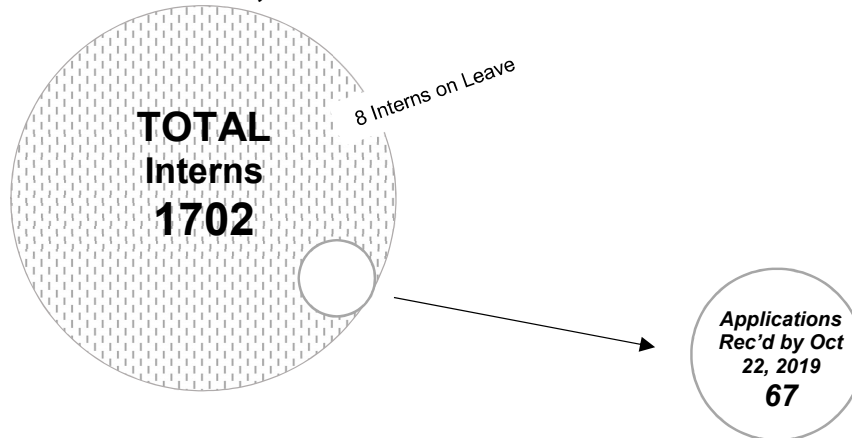
## 3. Temporary Licence Growth Summary



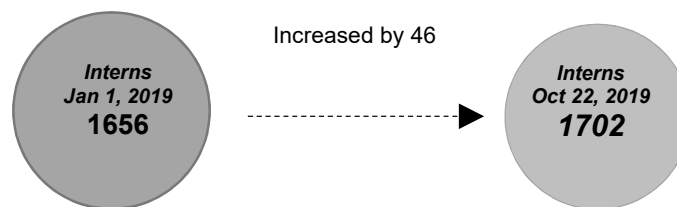
### Limited Certificate of Practice Growth Summary



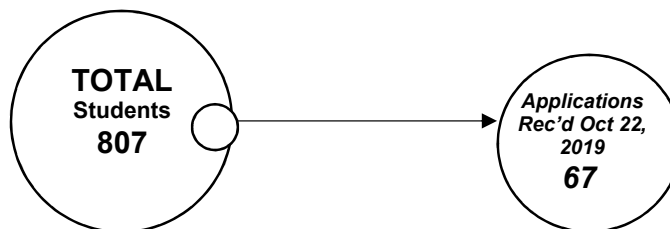
#### 4. Interns as of October 22, 2019



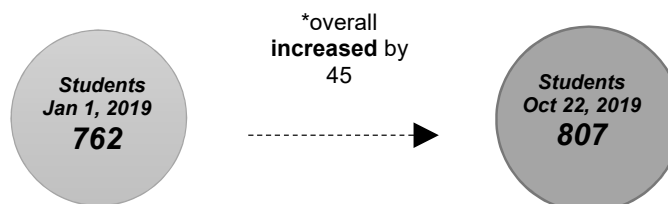
#### Intern Growth Summary



#### 5. Students as of October 22, 2019



#### Student Growth Summary



## OAAAS

### Technologist OAAAS



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#### **Complaints Committee**

41 complaints are currently before the Complaints Committee.

#### **Discipline Committee**

There are 17 ongoing Discipline matters, 10 of which are related to non-compliance with the 2016-2018 Mandatory Continuing Education cycle.

#### **Registration Hearings**

There is 1 Registration hearing that is scheduled for November.

#### **Experience Requirements Committee (ERC)**

There were two meetings, one applicant for an Exemption Request to Council for currency of experience and one applicant with International Experience.

#### **Act Enforcement**

8 matters were reported to the Registrar for investigation related to misuse of the term "Architect" or "Architecture" or otherwise holding out.

#### **Injunction**

There is one injunction in process related to holding out and unauthorized practice.



Ontario Association of Architects

FOR COUNCIL MEETING

November 7, 2019

(open)

ITEM: 5.6.a

## Memorandum

**To: Council**

Kathleen Kurtin  
Amir Azadeh  
Donald Chen  
Walter Derhak  
Jeremiah Gammond  
Agata Mancini  
Elaine Mintz  
David C. Rich  
Susan Spiegel  
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Wayne Medford  
Sarah Murray  
David Sin  
John Stephenson  
Magid Youssef

**From:** David Sin, Vice President Practice  
Chair, Practice Resource Committee  
Chair, Sub-Committee on Building Codes and Regulations

**Date:** October 24, 2019

**Subject:** Practice Resource Committee (PRC),  
Sub-Committee on Building Codes and Regulations (SCOBCAR) and  
Practice Advisory Services (PAS) Update

**Objective:** To update Council on activities of the PRC and PAS

**Background:** The items below were discussed at the September 17 and October 8 PRC meetings or are being dealt with by PAS.

1. Project Management

Further to PRC's discussions and the results of two roundtable discussions organized by the PM Task Group, PRC have prepared the Report to Council on the Review of Project Management Service Providers and Architecture. The report with the recommendations for Council's consideration is attached herewith.

2. OAA Document 600

Revised OAA contracts responding to prompt payment & adjudication are in the final stages of preparation prior to being issued. In addition, since OAA 600 is seven years old it is being re-written to bring it up to date and to reduce the number of Supplementary Conditions (SCs). It is expected to be issued next year as OAA 600-2020.

3. PEO/OAA Coordinating Professional Joint Sub-Committee

It has been established that the Coordinating Professional must be an OAA or Professional Engineers Ontario (PEO) member. The OAA's position is to have the term, Prime Consultant replace coordinating licensed professional. PEO as a whole

does not seem to have a position at this point. OAA will be advocating Prime Consultant as it is already in the Act, but without a definition.

4. Engineers, Architects, Building Officials (EABO)

The revised EABO mandate is still pending.

5. OBC Discussion Paper - Transforming and Modernizing the Delivery of Ontario's Building Code Services

SCOBCAR met on October 23 to discuss the OBC's paper and its recommendations will be forwarded to the Policy Advocacy Coordination Team (PACT). PACT's draft response (from a policy viewpoint) will be reviewed by both SCOBCAR and PACT. The OAA's response will be submitted to the Ministry of Municipal Affairs and Housing.

6. National Codes - Fall 2019 (consultation period October 22 to December 23, 2019)

The National Research Council of Canada has launched a public consultation on proposed changes to the national construction codes, including the National Building Code of Canada and the National Plumbing Code of Canada. SCOBCAR will be reviewing the national proposals as they are expected to significantly influence the content of future editions to Ontario's Code.

7. Canadian Construction Document Committee (CCDC 2, Div 01) Update

CCDC were hoping for endorsement in winter 2018, then June and August. There are still objections from OGCA through CCA. If not endorsed until February 2020, it would likely be issued in June 2020. RAIC is likely to recommend it be endorsed. In that case, OAA will produce supplementary conditions (SCs) for use in Ontario. Hopefully this would be done jointly with OGCA.

8. Update on Requests for Proposals (RFPs) monitoring (attached).



## SUMMARY OF RFP's - 2019

2019-10-17

	Dates Issued/Closed	Client/Owner/ Procurement Authority	Action/Comments
2019			
1	Close Nov 7/19	St Lawrence College - RFP for Brockville Health Centre	Requested by Member
2	N/A	City of Brampton - RFP 2019-51 - Revisions to OAA 600	Requested by Member
3	N/A	FRANCOachat - Supplementary Conditions to Doc 600, 2013	Requested by Member
4	Close Nov 21/19	City of Toronto Notice of Intended Procurement (NOIP)	Reviewed with Client - Addendum issued
5	N/A	Region of Durham - Lakewoods ELCC agreement	Requested by Member
6	Close Oct 10, 2019	U of Ottawa - RFP 2019-40225 - Exterior Envelope	Too late to issue alert - sent review to Member & Client
7	Close Sept 18, 2019	City of Brampton, Addition & Reno, RFP Balmoral Rec Centre	Discussions initiated w/Brampton
8	Close Sept 19, 2019	Second City Arch/Eng Services, RFP One York Street	Discussions initiated w/ Second City
9	Close Sept 11, 2019	Lanark County, DB Social Housing, RFP LC-2019-007	Requested by Member, under review
10	N/A	Federal PSPC - RFI Solicitation EP008-19369/A - Project Planning and Advisory Services and Project Execution Services	Requested by Members, under review
11	Close Sept 5, 2019	City of Cornwall, Arts & Cultural Centre, RFP#19-P12	<b>RFP Alert Aug 30/19</b>
12	Close Aug 19th, 2019	City of Cornwall, Administration Building, RFP 19-P05	<b>RFP Alert Aug 9/19</b>
13	Close Aug 7th, 2019	North Bay Community & Recreation Centre, RFP 2019-62	Requested by Member
14	Close July 25th, 2019	St Catherine, RFP_P19_187, Carlisle Parking Garage	Requested by Client
15	Close July 22nd, 2019	Carlton University, RFP#28-06-19, New Student Residence	Requested by member, issues reviewed with Member
16	Close July 8, 2019	UHN, Tunnel Design Competition, RFSQ 2019-028	Requested by member
17	Close July 10, 2019	City of Brampton, Fire Station 214, RFP 2019-028	<b>RFP Alert Jul 5/19, no RFP response, Client revising RFP</b>
18	Close June 25/19	City of Mississauga, Burnhamthorpe Community Centre	Requested by Member, comments sent Client, no response
19	N/A	Northumberland County, Generic SC's	Requested by Client - Reviewed w/ Client
20	Close June 17/19	City of Guelph Washroom Replacement, Ref 19.097	<b>RFP Alert Jun 10/19 - Taled to Client</b>
21	Close May 23/19	Providence Manor Kingston, RFP#2019-MQ-067 Agreement	Reviewed agreement w/ Member
22	Close May 3/19	FRANCOachat, Ottawa Area, RFQ (5 Schools)	<b>RFP Alert Apr 23/19 - Talked to Client - revised SC's</b>
23	N/A	GrowLegally Confidentiality Document	Requested by Member
24	Close Apr 2/19	Mohawk College RFP M12-05-19 E Wing Renos	Requested by Member - Talked to Client - Revising RFP
25	Close Apr 3/19	Chatham Kent - New Fleet Garage (R19-220)	Member Request - Client agreed to delete free design
26	Close Mar 20/19	City of Greater Sudbury RFP - Frobisher Depot	<b>RFP Alert March 14, 2019 - Talked to Client</b>
27	Close Mar 11/19	University of Guelph McNaughton Building	Requested by Member - Talked to Client - Revising RFP
28	Close Mar 11/19	Town of Georgina Civic Centre RFP	Requested by Member
29	Close April 16, 19	St Mary's RFP-DEV-01-2019 Fire Station	<b>RFP Alert March 1, 2019 - Talked to Client</b>
30	Close Mar 6, 2019	City of Thunder Bay, New SNEMS Ambulance Base	<b>RFP Alert Feb 26, 2019 - Talked to Client</b>
31	Close Jan 24/19	Brock University RFP DB18-11 Residence 8 Redevel	<b>RFP Alert Jan 21/19 - Talked to Client</b>
32	N/A	University of Guelph - Ridgeway - SC's (after award)	<b>Requested by Member - Talked w/ Client - revising SC's</b>
33	Close Jan 18/19	City of Cambridge RFP#2018-97 Forbes Park Washrooms	<b>RFP Alert Jan 15/19 - Talked to Client</b>
34	Close Jan 9/19	Centennial College RFP - Compliance	

Year	RFPs and Supplementary Conditions Reviewed	Number of Alerts Issued
2019	34	10
2018	57	18
2017	42	16

**ITEM 6.2**

**To Be  
Distributed**

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 6.3



October 29, 2019

## **REPORT TO OAA COUNCIL**

### **Membership**

We are pleased to report that the OAA Technology Program has, for the first time, surpassed the 300 total member threshold:

129 Licensed Technologists OAA

177 Technologists navigating through the certification process.

While the growth rate has increased from what it had been in 2017-8, it remains lower than expected.

### **Certification of College Programs**

At its September meeting, the Board of Directors reconsidered the issue of possible certification of college programs.

It continues to support the development of an appropriate accreditation system to ensure that college graduates entering the OAA Technology Program have received suitable academic training to ensure the public interest is protected when they are licensed by the OAA. At the present time there are no benchmarks or standards that college programs must meet.

Council should be made aware that the accreditation process would be cost neutral to the OAA as colleges would pay all costs associated with it. OAA may incur incidental costs related to staff input during the implementation/startup process.

The following paper prepared by John Romanov presents the rationale for accreditation and the possible models for implementation.

Garry Neil  
Executive Director | Registrar

## **ACCREDITATION OF COLLEGE ARCHITECTURAL TECHNOLOGIST PROGRAMS**

The discussion concerning the possible accreditation of College programs in architectural technology focuses on two main issues. Is accreditation necessary, and if so why? How would an accreditation process be implemented and managed?

The merits of accreditation are:

- i) Harmonization of all College Architectural Technology programs in terms of minimum outcomes, benchmarks and standards, to ensure that graduates to the profession possess the educational background to ensure professional standards of licensure;
- ii) Transparency of College Architectural Technology programs in relation to educational standards required for entry into the OAA Technology Program
- iii) Input of the regulator, the OAA, into the minimum educational standards, in order to protect the public interest; and
- iv) Establishing acceptance criteria for candidates to the OAA Technology Program who are from other provinces or other countries.

The implementation could be in one of two ways. A new entity, perhaps including the colleges and OAAAS, could be created to oversee and process the accreditation system. The colleges would need to cover all costs associated with the development and implementation such an accreditation system. Or, we could work with an existing entity, such as Technology Accreditation Canada (TAC) to provide the infrastructure. While CACB is not an appropriate option, it could assist in the development of the system.

Both the OAA and ARIDO require that candidates for entry into membership be graduates from accredited degree programs, as a minimum educational pathway to licensure. Consequently, it would seem that there is a shortcoming with respect to the academic requirements of technologists seeking OAA licensure.

John Romanov, OAA, AAA, AAIA, RAIC, LEED, CET  
Professor and Program Coordinator,  
Architecture and Construction Management  
Centennial College



Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 7.1

## Memorandum

**To: Council**

Kathleen Kurtin  
Amir Azadeh  
Donald Chen  
Walter Derhak  
Jeremiah Gammond  
Agata Mancini  
Elaine Mintz  
David C. Rich  
Susan Spiegel  
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Mélisa Audet  
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Gordon Erskine  
Jeffrey Laberge  
Wayne Medford  
Sarah Murray  
David Sin  
John Stephenson  
Magid Youssef

**From:** Kristi Doyle, Executive Director

**Date:** October 26, 2019

**Subject:** 2019 Fall Society Workshop

**Objective:** To provide Council with a report on the September 2019 Local Societies Workshop

### Background:

On September 20, 2019, the OAA hosted a workshop with Local Society Chairs and OAA Council members. The purpose of the workshop was to provide an opportunity for local Societies and the OAA to share current activities and initiatives, and foster dialogue between the Association and its local chapters.

During the workshop participants were asked to reflect on areas of activity that they felt should be undertaken by their local society and how the OAA could assist with those activities. It was a very positive and engaging day which resulted in a number of proposed action items which will be implemented and/or discussed further with the Society Chairs going forward in terms of rollout.

A copy of the meeting agenda and notes are attached for information.

**Action:** No Action Required



Ontario Association of Architects

# Fall 2019 OAA Architectural Society Workshop

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SESSION REPORT

## OVERVIEW

*Society's Chairs and Council liaisons met at the OAA Headquarters for their annual Fall workshop on September 20, 2019, providing an opportunity for feedback, open discussion and new ideas.*

*OAA President, Kathleen Kurtin welcomed all to the meeting and opened the session with a brief overview and update on progress related to Council's priorities for 2019 which were discussed at May Society chair meeting: the establishment of a new Comprehensive Education Committee; Membership Engagement; and, Inclusiveness, Equity and Diversity.*

*The morning session focused on local membership engagement.*

*The groups were also challenged to consider the value of a more symbiotic relationship between Architects/Licensed Technologists OAA/ and intern architects, encouraging all members to join and participate in society activities.*

*The afternoon session included an update by Immediate Past President, John Stephenson on the development of an Architectural Policy for Canada (APC), followed by an open discussion focusing on local society issues and concerns. This discussion included diverse topics such as linking the OAA to local communities; sharing materials including regulatory information and enforcement by the OAA, strengthening the relationship among Societies as well as directly with the OAA.*

*This report will be shared at the November 2019 Council meeting for information.*

*Society Chairs are encouraged to share the information with local members to ensure that two-way communication continues and is further enhanced. The report also includes specific action items as agreed to at the end of the meeting.*

## SUMMARY OF ACTION ITEMS

*The following represents the agreed to action items at the close of the session. Work on moving these key items forward will begin shortly.*

- **Establish a standing date for a periodic conference or skype call with the society chairs and liaisons would be useful to increase engagement and connection during the year – i.e. every 6 – 8 weeks.**
  - **Not everyone will make all meetings/calls, those than can make it will do so.**
  - **Some calls could be a check-in with no set agenda, others will have specific agendas.**

- OAA Architectural grad will set a schedule and circulate
  - One call each year will be focused on a review of the Society Manual – running a local society orientation, etc. OAA to create the agenda and format for that meeting.
- **Next Society Chairs Meeting in May will include:**
  - A presentation/discussion segment from individual societies focused on “greatest hits” of their year. Activities that are of most interest and that have been successful and share with the rest of the group to foster better communication and sharing of ideas
  - A current and relevant topic for the profession and/or society should be chosen as a forum/workshop discussion among the chairs (i.e. what does climate crisis mean for the profession)
- **Societies to consider a current and relevant topic that could be established as an open forum discussion and debate that each society could undertake locally once a year and then share ideas amongst societies (similar to above)**
- **Individual Societies to consider a short Survey (survey monkey format) to their members to get feedback regarding engagement activities of interest; society initiatives and focus for their societies work, etc.**
- **Consider ways to optimize use of the Society Portal on the new OAA Website and create e-communities for Society Chairs to access information and resources that are society specific.**
- **Review current Society boundaries and composition – what is in regulation?**
- **Society Chairs were interested in a common format for an e-newsletter that they could use individually; however not all wish to do a newsletter.**
- **OAA staff will forward a copy of the information to members regarding the OAA survey and encourage all to participate.**
- **Consistency in the Architectural Graduates Email address for use with Societies (don’t use individual graduate’s email).**



## DETAILED DISCUSSION

### MORNING SESSION

*The following is a summary of the discussion/comments gathered during the day.*

#### Membership Engagement

The meeting broke into smaller groups to brainstorm ideas regarding the challenges that both societies and the OAA are facing around membership engagement. Areas of discussion and exploration included:

- What do we mean by membership engagement?
- Level of engagement – with the OAA; the profession; the public
- The importance and impact of all three levels
- Sharing what has been effective for societies locally
- Brainstorm new ideas for engagement

Each table elected a spokesperson and the following is a summary of the ideas and directions regarding Membership Engagement that were presented.

There was general consensus that including interns, students and allied professionals as members of the society and/or as associates is of benefit make societies richer and more diverse. Engagement should go beyond the profession and reach to the public, other disciplines and to the schools. There was considerable discussion about enhancing efforts to reach out to the universities and the local elementary and high schools.

There was discussion regarding challenges around engagement due to geographical location vs. society boundaries and as a result whether the boundaries can be reviewed and possibly changed. How Societies capture individuals however has been a challenge and how they might reach out in a more proactive way was discussed. Creating a stronger relationship and thus fostering engagement with simple tools such as skype calls among members, students, and societies would be useful and easy to arrange.

The group discussed ways to strengthen the relationship among societies by using a common communication platform and sharing operating principles and ideas. More frequent 'check-ins' amongst Chairs would be useful.

Providing education was identified as a key way to foster better engagement. Not only with members but also with the public and local municipalities. The group discussed using attention-grabbing topics, such as climate crisis, for better engagement and to encourage professionals to participate in debate and dialogue. Crafting controversial topics that resonate with the public/practitioner relationship in a comprehensive manner is a great idea.

**AFTERNOON  
SESSION**

Creating social networks between schools and other institutions, such as museums and local societies that can benefit both will generate better engagement as well.

Establishing a standard item for the annual meeting of the Societies where they can present in a 'greatest hits format' was also discussed. It was suggested that the spring Society meeting include a focused discussion on a current topic or societal issue -- -- like a forum debate.

**Architecture Policy for Canada: RISE for Architecture**

Immediate Past President Stephenson reported on the status of the development of an Architectural Policy for Canada. Stephenson distributed a copy of draft materials that have been developed to aid in the national consultation process which is now underway. He noted that the project has been branded as *RISE for Architecture*. Topics discussed with the group included: a stronger understanding of design and environment, the public consultation process being launched across the country, creating a model and branding to consult between politicians and community, and the importance of this dynamic.

The APC will help establish a stronger understanding of design and its impact on the environment and society. This project is a critical opportunity to engage the profession and community in the same conversation. The goal is to create a national conversation around architecture from various perspectives and in the broader context across the country and ultimately to push the matter onto the political agenda. The document distributed provides a guide to the full concept and focus of the public consultation.

A national website has been established along with various social media platforms.

The group discussed how each of the local societies could become involved in the member and public consultation process over the next 12 months. Stephenson indicated that the national committee will be reaching out shortly to individual societies and provide details and further instructions regarding options for setting up local workshops.

**OPEN TOPIC DISCUSSION AND GROUP FEEDBACK**

**The President asked for feedback from the group regarding the value of the annual President-Society meetings each fall**

The majority of the Society Chairs indicated that they see considerable value in the annual tour and those attending appreciate the in-person connection with the OAA.

The group felt that creating an equal dialogue between the president and members is important. It was suggested that in future it might be useful to

focus the agenda on three specific issues to enhance the interaction among members. It was further suggested that the agenda be split half for president's/council agenda and half for members' items.

### **OAA's annual Special Project Funding Program**

The President described the annual process and noted that some additional changes will be made to increase access to the funding and equity across the societies. It was noted however that the amount each year fluctuates and is a function of the annual budgeting process. OAA Council appreciates and supports the efforts being put forward by the society to engage in programs under the program.

### **The Comprehensive Education Committee**

The group commended the mandate of the new Comprehensive Education Committee. Recognizing Gaps in the progression of learning and education from child to retirement is important.

There was discussion regarding the need to ensure the profession is current and up to date – the new Construction Act and financial literacy were cited as examples, Architects and Licensed Technologists need to know this!

The idea of a better connection with younger students who will be future clients was noted as well as the need for more effort to show that architecture is an option for high school students. Societies can help with this local outreach.

The importance of the results of the Survey 2019 is vital in informing OAA programs and services. Participating in activities with art teachers can help educate students in architecture.

### **World Architecture Day and OAA Queen's Park Event**

As the final item of the day the President opened the floor to a presentation and discussion regarding World Architecture Day. The President asked OAA Vice President Strategic, Gord Erskine to speak to the group regarding World Architecture Day and the OAA's annual Queen's Park event. The President also welcomed OAA Manager, Policy & Government Relations to the meeting to provide additional details.

The OAA's QP event is scheduled for December 10, 2019, noting that it had to be rescheduled away from World Architecture Day this year due to the legislative break. MPPs are asked each year to nominate a local building. Eight Queen's Park Picks are selected, researched, and mounted into an exhibit at the event. These are also shared virtually through OAA channels and with media. Each QP Pick display is typically paired with a representative from the design team and the local Society Chair and/or their representative.

Together, the two participants are expected to discuss the project with MPPs and other notable guests.

It was noted that MPPs are particularly interested in speaking with people directly from their ridings to learn about some local issues and concerns. Being able to tell MPPs that local architects are participating encourages MPPs from your region to attend and take interest in the event.

MPP meetings are also arranged for early in the afternoon. Local representation by Society Chairs or their representatives is extremely valued by MPPs who want to meet with their constituents.

*The meeting was adjourned at 3:30 p.m. The President thanked all for attending and for the very positive level of engagement and participation in the workshop format.*

# CALA | ROAC SEMI-ANNUAL MEETINGS

## REGULATORS AGENDA FINAL, REVISED

Toronto, ON | October 26, 2019

**DATE** | Saturday, October 26, 2019  
**TIME** | 9:00am – 4:30pm  
**LOCALE** | Dockside 3 Meeting Room, Westin Harbour Castle Hotel  
**ADDRESS** | 1 Harbour Square Toronto, Ontario  
**CHAIR** | Kathleen Kurtin, *President (OAA)*

### ATTENDEES | REGULATORS

**AIBC** Ian McDonald, *President*  
Mark Vernon, *CEO*  
Jenelyn Torres, *Director of Registration*

**NWTAA** Becca Denley, *Vice-President*  
Ben Russo, *Executive Director*

**AAA** Keesa Hutchinson, *Council CALA Rep*  
Grant Moore, *Registrar*  
Barbara Bruce, *Executive Director*

**SAA** James Youck, *Council CALA Representative*  
Whitney Robson, *Executive Director*

**MAA** Lindsay Oster, *President*  
Robert Winslow, *Immediate Past-President*  
Judy Pestrak, *Executive Director*

**OAA** Kathleen Kurtin, *President*  
Walter Derhak, *Senior Vice-President*  
Kristi Doyle, *Executive Director*  
Nedra Brown, *Registrar*

**OAQ** Nathalie Dion, *President*  
Jean-Pierre Dumont, *Director General*

**AANB** [Malcolm Boyd](#), *National Rep/Registrar*  
[Sylvain Lagacé](#), *President*  
Donald Sterritt, *Past President*  
Karen Chantler, *Executive Director*

**AAPEI** Lorin Brehaut, *President*  
Scott Stewart, *Executive Director*

**ALBNL** Greg Snow, *Registrar*  
Lynda Hayward-Kirkland, *Executive Director*

**NSAA** Spyro Trifos, *President*  
Margo Dauphinee, *Executive Director*

### ATTENDEES | COMMITTEES

**CACB** Dave Edwards, *Chair*  
Jill McCaw, *Liaison*  
[Gord Richards](#), *Member*  
[Therese Leblanc](#), *Member*

**FOA** Darryl Condon, *Chair*

**CExAC** Chris Babits, *Chair*

**IRC** Peter Streith, *Chair*

### ATTENDEES | STAFF

**CALA** Jaidin Wale, *Administrator*

### ATTENDEES | EXTERNAL

**CACB** Simon di Vincenzo, *President*  
Mourad Mohand-Said, *ED*

**RAIC** Michael Cox, *President*  
John Brown, *1st Vice-President*  
Mike Brennan, *CEO*  
Don Ardiel, *Practice Director*

AGENDA ITEM	AGENDA TOPIC	PRESENTER
8:45 AM	Coffee & Pastry Service	
1.0 9:00 AM	Welcome and Introductions	Kathleen Kurtin, OAA
2.0 9:00 AM – 9:05 AM	Adoption of Agenda	Kathleen Kurtin, OAA
3.0 9:05 AM – 9:10 AM	Review of Previous Meeting Notes & Business   April 27, 2019 at Montreal, QC	Kathleen Kurtin, OAA
4.0 9:10 AM – 9:15 AM	Report from the Administrator's Meeting	
	4.1 General report	Kristi Doyle, OAA
	4.2 CALA Administrator Budget 2020	Mark Vernon, Host
5.0 9:15 AM – 10:00 AM	Future of Architecture	Darryl Condon, Chair
	5.1 Future of Architecture Semi-Annual Report	John Stephenson, OAA
	5.2 FOA Budget 2020	
	5.3 <i>Architecture Policy for Canada</i>	
6.0 10:00 AM – 10:15 AM	CALA-RAIC Relationship	Darryl Condon, FOA Chair
		John Stephenson, OAA
7.0 10:15 AM – 10:45 AM	CALA Incorporation Task Force	Darryl Condon, FOA Chair
	7.1 Report and Recommendations	Ben Russo, NWTAA
10:45 AM – 11:00 AM	Mid-Morning Coffee Break	
8.0 11:00 AM – 12:30 PM	CACB Standing Committee	Dave Edwards, Chair
	8.1 Semi-Annual Report to CALA including: <ul style="list-style-type: none"> <li>Funding Review Task Force</li> <li>Conditions for Licensure</li> <li>Updated and Revised Competencies</li> <li>Internship in Architecture Program (IAP)</li> <li>Canadian Education Standard (CES)</li> <li>BEFA Program</li> <li>CACB Board Nomination</li> <li>Validation Conference 2020</li> <li>Government Funding</li> <li>Syllabus Program</li> <li>Committee Budget 2020</li> </ul>	
12:30 PM – 1:30 PM	Lunch Buffet	

<b>9.0</b>	1:30 PM – 2:15 PM	<b>Royal Architectural Institute of Canada (RAIC)</b> 9.1 Update from the Office of the President 9.2 Update from the Office of the CEO 9.3 Canadian Handbook of Practice (CHOP)	Michael Cox, President John Brown, 1st Vice-President Mike Brennan, CEO Don Ardiel, Practice Director
<b>10.0</b>	2:15 PM – 2:45 PM	<b>CHOP Steering Committee</b> 10.1 Administrators' Update	Doyle (OAA), Chantler (AANB), Russo (NWTAA), Bruce (AAA), Vernon (AIBC) and Dumont (OAQ)
	2:45 PM – 3:00 PM	<b>Afternoon Coffee Service</b>	
<b>11.0</b>	3:00 PM – 3:20 PM	<b>CALA Committees Overview</b> 11.1 Report on Structures, Terms, and Succession Planning	Jean-Pierre Dumont, OAQ Whitney Robson, SAA
<b>12.0</b>	3:20 PM – 3:40 PM	<b>International Relations Committee</b> 12.1 IRC Report to CALA 12.2 Architects Council of Europe (ACE) 12.3 Committee Membership Replacement 12.4 IRC Budget 2020	Peter Streith, Chair
<b>13.0</b>	3:40 PM – 4:00 PM	<b>Committee for the Examination of Architects</b> 13.1 CExAC Report to CALA	Chris Babits, Chair
<b>14.0</b>	4:00 PM – 4:15 PM	<b>Canadian Architectural Certification Board</b> 14.1 Office of the President 14.2 CACB Report to CALA	Simon di Vincenzo, <i>President</i> Mourad Mohand-Said, ED
<b>15.0</b>	4:15 PM	<b>New/Other Business</b> 15.1	
<b>16.0</b>	4:30pm	<b>Adjournment</b>	Kathleen Kurtin, OAA



Ontario Association of Architects

FOR COUNCIL MEETING  
November 7, 2019  
(open)  
ITEM: 7.3

## Memorandum

**To: Council**

Kathleen Kurtin  
Amir Azadeh  
Donald Chen  
Walter Derhak  
Jeremiah Gammond  
Agata Mancini  
Elaine Mintz  
David C. Rich  
Susan Spiegel  
Alberto Temprano

Mélisa Audet  
J. William Birdsell  
Barry Cline  
Gordon Erskine  
Jeffrey Laberge  
Wayne Medford  
Sarah Murray  
David Sin  
John Stephenson  
Magid Youssef

**From:** Nedra Brown, Registrar  
Ellen Savitsky, Manager, Education and Development

**Date:** October 23, 2019

**Subject:** Update on Online Admission Course Self-Study Modules for Architects.

**Objective:** To keep Council apprised of the development of the Online Admission Course.

### Background:

#### Online Admission Course – Requirement for Licensure for Interns

In 2015, the OAA started a dialog with the University of Toronto, School of Continuing Studies (SCS) on the possibility of advancing the Admission Course to online delivery.

In 2016, the OAA and the University of Toronto, SCS established a partnership to develop and implement a dynamic and engaging online Admission Course.

SCS approaches course development with learners at the centre. By distilling the required competencies and learning outcomes required by the profession and associated with the Admission Course, SCS worked with the OAA and subject matter experts to develop an effective online course to acquire the requisite knowledge and skills.

At the core of the Admission Course is design excellence. Adult learners bring a diversity of needs as they engage to learn. The development team addressed the course goals with best practices in adult education, and addressed the four main learning modalities, noted below, building variety and innovation into the learning experience.

**Visual Learning.** There is extensive use of images and diagrams embedded in the course to exemplify and reinforce key points.



**Auditory Learning.** Hearing the voice recordings of the guest speakers/subject matter experts, consistently through each module, creates strong connections with the material, and the perspective addressed by the experts.

Having the instructors available throughout the course and OAA guest speakers/subject matter experts participating in regularly scheduled webinars (recorded for subsequent review) gives interns access to OAA experts to have their questions answered.

**Reading/Writing Learning.** The learning context for each Module provides more explanation about the content, giving learners carefully selected materials to read and learn.

**Kinesthetic (Physical) Learning.** This type of learning is through physical action whether it is making something or applying something in a 'hands-on' way. An example of this type of learning is the building code case, where interns apply what they have learned to a practical example.

Practice quiz questions, approximately eight to twelve, are other application based learning supports throughout each Module. These quizzes assist interns as they interact with the content and focus on the most important aspects, applying what they have learned throughout the Admission Course.

The Confidence Quizzes at the conclusion of each Module reinforce the material and learner mastery. The successful completion of these quizzes ensure intern engagement, providing confirmation to OAA that learners have completed each Module and finished the Admission Course.

Designed as a self-study course, learners can complete the course at their own pace, within the parameters of the course schedule. Webinars with OAA approved guest speakers/subject matter experts enrich the course experience. Learners may participate in webinars live if they wish, submit questions in advance for discussion, or review recorded webinars later when it is more convenient.

The newly developed Online Admission Course was launched in the fall of 2017. Since then, more than 450 interns have completed their Admission Course through the online delivery mode. Starting 2017, the OAA offers the course in three formats totaling five (5) Admission Course sessions per year:

1. Online Admission Course Fall Semester (October – December);
2. Online Admission Course Winter Semester (January – March);
3. Online Admission Course Spring Semester (April – June);
4. Conference Admission Course (May - set of selected modules);
5. In-House Admission Course @ OAA HQ. (October – November).

Admission Course timetables along with the names of subject matter experts currently teaching the course are provided in the attached Appendices A – E.

### **Online Admission Course Self-Study Modules for Architects - Continuing Education**

Recognizing the benefits of online learning and building upon the success of the Online Admission Course, the OAA and the School of Continuing Studies proceeded to develop a set of stand-alone self-study modules making the Admission Course content conveniently available for architects on 'per module' basis.

The Online Admission Course Self-Study Modules for Architects have many features:

- Eight (8) stand-alone learning units available for purchase individually;
- Web-enabled registration and fee collection;
- Three-month access to interactive modules content;
- Fully online – anytime, anywhere access for anyone;
- No “virtual” classroom time providing for more flexibility;
- No discussion board participation ratings or expectations;
- Self-paced learning with no fixed schedule to be online;
- Confidence quizzes to self-assess your knowledge and understanding;
- Automated Grade Reporting Certificate upon successful completion of all quizzes.

The following is a list of the Online Admission Course Self-Study Modules for Architects along with corresponding registration fees:

- Professional Responsibility, Ethics and Membership in a Self-Regulating Profession
- Ontario Building Code Compliance Data: Concepts and Code Analysis - \$275 + HST
- The Building Code Act and the Building Permit Application Process - \$150 + HST
- Legal Aspects: Professional Liability & Architects Contracts - \$150 + HST
- Contract Administration and General Review - \$150 + HST
- Planning and Development Approvals - \$150 + HST
- Bid Theory & Bid Practice - \$150 + HST
- Construction Act - \$150 + HST

The “Professional Responsibility, Ethics and Membership in a Self-Regulating Profession” self-study module will be provided at no cost with every purchase of any of the seven (7) modules. This dual-offer was designed to advance awareness of regulatory matters pertaining to the profession of architecture.

The University of Toronto, SCS will be responsible for the registration, administration and payment collection. The School will pay an annual royalty of 10% of gross enrollment revenue to the OAA.

It needs to be noted that both educational products, the Online Admission Course and the Self-Study Modules for Architects, will be available for interns and Architects. However, as it relates to interns, only completion of the Online Admission Course will be accepted as a legitimate step towards licensure in Ontario.

### **Ensuring Quality. Roles and Responsibilities.**

To ensure effectiveness of the project as well as to maintain high learning standards, the OAA and the University of Toronto, School of Continuing Studies have established a set of responsibilities. Clearly defined roles assist in understanding the task order and duties that each party contributes to the whole process. The following outlines the roles and responsibilities:

#### **U of T School of Continuing Studies**

- Course administration and delivery using LMS Articulate Storyline 360;
- Academic quality and business success of the project;
- Registration administration and payment collection;
- Instructors contract administration/compensation & related training;
- Assessment of learners' satisfaction in context of content, format, and instruction;
- Refinement of modules' content and learning experience as required;
- Technical support to learners and instructors;
- Metrics and reporting, data tracking.

#### **The Ontario Association of Architects**

- Ensure course content currency, relevancy, and application to profession;
- Conduct regular reviews to detect gaps and redundancies in the course curriculum;
- Inform the School of upcoming legislative changes that will affect the curriculum;
- Coordinate required course updates between the subject matter experts and the School
- Identify, recruit, and secure subject matter experts (contract admin & compensation);
- Maintain a roster of appropriate guest speakers for weekly webinars;
- Review of learners' feedback and recommendations for improvements

Launch of the Online Admission Course Self-Study Modules for Architects is planned for December 2019.

**Action:** None required. For information only.

#### **Attachments**

Appendix A Online AC 2019 Winter Semester  
 Appendix B Online AC 2019 Spring Semester  
 Appendix C Online AC 2019 Fall Semester  
 Appendix D Conference AC 2019  
 Appendix E In-house AC 2019



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## Online Admission Course 2019 Winter Semester

**Course Start Date:** January 14, 2019

**Course End Date:** March 17, 2019

**Registration Deadline:** January 21 @ 11:59 PM \*

**Quiz Deadline:** March 20 @ 11:59 PM

**Course Access Deadline:** April 16 @ 11:59 PM \*\*

*\* Registration stays open for 7 days after the Course Start Date.*

*\*\* Course access is available for 30 days after the Course End Date*

SESSION/ WEEK	Webinar Schedule	MODULE/ TOPIC
1	<b>Webinar:</b> Wed, Jan. 16, 7-8 pm	Introduction & Welcome
2	<b>Webinar:</b> Wed, Jan. 23, 7-8 pm	<b>01AC</b> Professional Responsibility, Ethics and Membership in a Self-Regulating Profession
3	<b>Webinar:</b> Wed, Jan. 30, 7-8 pm	<b>02AC</b> The Construction Act
4	<b>Webinar:</b> Wed, Feb. 6, 7-8 pm	<b>03AC</b> Legal Aspects: Professional Liability & Architects Contracts
5	<b>Webinar:</b> Wed, Feb. 13, 7-8 pm	<b>04AC</b> Planning and Development Approvals
6	<b>Webinar:</b> Mon, Feb.20, 7-8 pm	<b>05AC</b> Ontario Building Code Act and Building Permit Application Process
7	<b>Webinar:</b> Wed, Feb. 27, 7-8 pm	<b>06AC</b> Ontario Building Code Compliance Data: Concepts and Code Analysis
8	<b>Webinar:</b> Wed, March 6, 7-8 pm	<b>07AC</b> Bid Theory and Bid Practice
9	<b>Webinar:</b> Wed, March 13, 7-8 pm	<b>08AC</b> Construction Contract Administration and General Review



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## Online Admission Course 2019 Spring/Summer Semester

Course Start Date: **May 13, 2019**  
Course End Date: **July 14, 2019**

Registration Deadline **May 20 @ 11:59 PM \***  
Quizzes Deadline **July 17 @ 11:59 PM**  
Course Access Deadline **August 14 @ 11:59 PM \*\***

*\* Registration stays open for 7 days after the Course Start Date.*

*\*\* Course access is available for 30 days after the Course End Date*

SESSION/ WEEK	Webinar Schedule	MODULE/ TOPIC
1	<b>Webinar:</b> Wed, May 15, 7-8 pm	Introduction & Welcome
2	<b>Webinar:</b> Thu, May 30, 7-8 pm	<b>01AC</b> Professional Responsibility, Ethics and Membership in a Self-Regulating Profession
3	<b>Webinar:</b> Mon, June 3, 7-8 pm	<b>02AC</b> The Construction Act
4	<b>Webinar:</b> Wed, June 5, 7-8 pm	<b>03AC</b> Legal Aspects: Professional Liability & Architects Contracts
5	<b>Webinar:</b> Wed, June 12, 7-8 pm	<b>04AC</b> Planning and Development Approvals
6	<b>Webinar:</b> Wed, June 19, 7-8 pm	<b>05AC</b> Ontario Building Code Act and Building Permit Application Process
7	<b>Webinar:</b> Wed, June 26, 7-8 pm	<b>06AC</b> Ontario Building Code Compliance Data: Concepts and Code Analysis
8	<b>Webinar:</b> Wed, July 3, 7-8 pm	<b>07AC</b> Bid Theory and Bid Practice
9	<b>Webinar:</b> Wed, July 10, 7-8 pm	<b>08AC</b> Construction Contract Administration and General Review



Ontario Association of Architects

## Online Admission Course

### 2019 Fall Semester

**Course Start Date:**               **October 14, 2019**  
**Course End Date:**               **December 15, 2019**

**Registration Deadline:**       **October 21 @ 11:59 PM**  
**Quiz Deadline:**               **December 18 @ 11:59 PM**  
**Course Access Deadline:**   **January 15 @ 11:59 PM**

*\* Registration stays open for 7 days after the Course Start Date.*

*\*\* Course access is available for 30 days after the Course End Date.*

SESSION/ WEEK	WEBINAR SCHEDULE	MODULE/ TOPIC
1	<b>Webinar:</b> Wed, Oct 16, 7-8 pm	Introduction & Welcome
2	<b>Webinar:</b> Wed, Oct 23, 7-8 pm	<b>01AC</b> Professional Responsibility, Ethics and Membership in a Self-Regulating Profession
3	<b>Webinar:</b> Wed, Oct 30, 7-8 pm	<b>02AC</b> The Construction Act
4	<b>Webinar:</b> Wed, Nov 6, 7-8 pm	<b>03AC</b> Legal Aspects: Professional Liability & Architects Contracts
5	<b>Webinar:</b> Wed, Nov 13, 7-8 pm	<b>04AC</b> Planning and Development Approvals
6	<b>Webinar:</b> Mon, Nov 25, 7-8 pm	<b>05AC</b> Ontario Building Code Act and Building Permit Application Process
7	<b>Webinar:</b> Wed, Nov 27, 7-8 pm	<b>06AC</b> Ontario Building Code Compliance Data: Concepts and Code Analysis
8	<b>Webinar:</b> Wed, Dec 4, 7-8 pm	<b>07AC</b> Bid Theory and Bid Practice
9	<b>Webinar:</b> Wed, Dec 11, 7-8 pm	<b>08AC</b> Construction Contract Administration and General Review



**Ontario Association of Architects**

## 2019 Admission Course Timetable Québec City Convention Centre

	Wednesday, May 22, 2019		Thursday May 23, 2019		Friday May 24, 2019
	<b>No lecture</b>		<b>No lecture</b>	8:30AM - 10:00AM	<b>03AC</b> Legal Aspects: Professional Liability & Architects Contracts  <u><b>ROOM 303B</b></u>
				10:00AM to 10:30AM	<b>Refreshment Break</b>
				10:30AM - 12:00PM	<b>03AC</b> Legal Aspects: Professional Liability & Architects Contracts  <u><b>ROOM 303B</b></u>
				12:00PM - 2:00PM	<b>Lunch</b>
2:00PM - 3:30PM	<b>01AC</b> Professional Responsibility, Ethics and Membership in a Self-Regulating Profession  <u><b>ROOM 304AB</b></u>	2:00PM - 3:30PM	<b>02AC</b> Construction Act  <u><b>ROOM 304AB</b></u>	2:00PM - 3:30PM	<b>08AC</b> Contract Administration and General Review  <u><b>ROOM 303B</b></u>
3:30PM - 4:00PM	<b>Refreshment Break</b>	3:30 PM - 4:00 PM	<b>Refreshment Break</b>	3:30 PM - 4:00 PM	<b>Refreshment Break</b>
4:00PM - 5:30PM	<b>01AC</b> Professional Responsibility, Ethics and Membership in a Self-Regulating Profession  <u><b>ROOM 304AB</b></u>	4:00PM - 5:30PM	<b>02AC</b> Construction Act  <u><b>ROOM 304AB</b></u>	4:00PM - 5:30PM	<b>08AC</b> Contract Administration and General Review  <u><b>ROOM 303B</b></u>



**Ontario Association of Architects**

## OAA Admission Course 2019 In-House Timetable

**Location:** Ontario Association of Architects  
111 Moatfield Drive, North York, ON, M3B 3L6

	Saturday, October 19, 2019		Saturday, October 26, 2019		Saturday, November 2, 2019		Saturday, November 9, 2019
8:30 AM to 10:00 AM	<b>01AC</b> Professional Responsibility, Ethics and Membership in a Self-Regulating Profession	8:30 AM to 10:00 AM	<b>03AC</b> Legal Aspects: Professional Liability & Architects Contracts	8:30 AM to 10:00 AM	<b>05AC</b> The Building Code Act and the Building Permit Application Process	8:30 AM to 10:00 AM	<b>07AC</b> Bid Theory & Bid Practice
10:00 AM to 10:30 AM	Break	10:00 AM to 10:30 AM	Break	10:00 AM to 10:30 AM	Break	10:00 AM to 10:30 AM	Break
10:30 AM to 12:00 PM	<b>01AC (cont'd)</b> Professional Responsibility, Ethics and Membership in a Self-Regulating Profession	10:30 AM to 12:00 PM	<b>03AC (cont'd)</b> Legal Aspects: Professional Liability & Architects Contracts	10:30 AM to 12:00 PM	<b>05AC (cont'd)</b> The Building Code Act and the Building Permit Application Process	10:30 AM to 12:00 PM	<b>07AC (cont'd)</b> Bid Theory & Bid Practice
12:00 PM to 1:00 PM	Lunch	12:00 PM to 1:00 PM	Lunch	12:00 PM to 1:00 PM	Lunch	12:00 PM to 1:00 PM	Lunch
1:00 PM - 2:30 PM	<b>02AC</b> Construction Act	1:00 PM - 2:30 PM	<b>04AC</b> Planning and Development Approvals	1:00 PM - 2:30 PM	<b>06AC</b> OBC Compliance Data: Concepts and Code Analysis	1:00 PM - 2:30 PM	<b>08AC</b> Contract Administration and General Review
2:30 PM to 3:00 PM	Break	2:30 PM to 3:00 PM	Break	2:30 PM to 3:00 PM	Break	2:30 PM to 3:00 PM	Break
3:00 PM to 4:30 PM	<b>02AC (cont'd)</b> Construction Act	3:00 PM to 4:30 PM	<b>04AC (cont'd)</b> Planning and Development Approvals	3:00 PM to 4:30 PM	<b>06AC (cont'd)</b> OBC Compliance Data: Concepts and Code Analysis	3:00 PM to 4:30 PM	<b>08AC (cont'd)</b> Contract Administration and General Review